

Compliance Newsletter For the month of December 2023

Minimum Wages Revisions

The Goa Minimum Wages Notification

The Government of Goa vide order No. CLE/PA/MWA-VDA/(10)/2016/3173 has revised VDA and Minimum wages w.e.f 01st October 2023. Please refer order appended herewith and table below for more details:

State: Goa

Category: Shops & Commercial Establishment

Effective Date: 01/10/2023

| Category | Zone | Basic Per Day | VDA Per Day | Minimum Wages Per Day | Minimum Wages Per Month |
|--------------|--------|---------------|-------------|-----------------------|-------------------------|
| Unskilled | Zone A | 412 | 111 | 523 | 13598 |
| Semi-Skilled | Zone A | 407 | 111 | 518 | 13468 |
| Skilled | Zone A | 528 | 111 | 639 | 16614 |
| Clerical | Zone A | 523 | 111 | 634 | 16484 |
| Unskilled | Zone B | 473 | 111 | 584 | 15184 |
| Semi-Skilled | Zone B | 468 | 111 | 579 | 15054 |
| Skilled | Zone B | 528 | 111 | 639 | 16614 |
| Clerical | Zone B | 523 | 111 | 634 | 16484 |

The Assam Minimum Wages Notification

The Government of Assam vide Notification. No. E-238621/409-A, has released revision of Minimum wages for various scheduled employment w.e.f 01st June 2023. Please refer to the notification appended herewith and table below for more details:

State: Assam

Effective Date: 01/06/2023

Category: 98 Scheduled Employments

| Class of Employment | Basic | VDA | Total Minimum Wages |
|------------------------------------|-------|--------|---------------------|
| Unskilled | 7200 | 2600.5 | 9800.5 |
| Semi-Skilled/Unskilled Supervisory | 8400 | 2991.1 | 11391.1 |
| Skilled/clerical | 10500 | 3739.4 | 14239.35 |
| Highly Skilled | 13500 | 4807.1 | 18307.05 |

The Tripura Minimum Wages Notification

The Government of Tripura vide notification No.F.22(74)-LAB/ENF/MW/SHOPS/2022/7534-44, has issued minimum wages for various industries including "Shops & Establishments" w.e.f. 01st October 2023. Please refer to the notification appended herewith and table below for more details:

State: Tripura

Effective Date: 01/10/2023

Nature of Employment: Shops & Establishment

| Category | Basic Wages | VDA | Total Minimum Wages |
|--------------|-------------|--------|---------------------|
| Skilled | 8739 | 365.13 | 9104 |
| Semi-Skilled | 7814 | 326.49 | 8141 |
| Unskilled | 7123 | 297.61 | 7421 |

The West Bengal Minimum Wages Notification

The Government of West Bengal vide notification No: 45/Stat/14/RW/24/2023/LCS/JLC, has released revision of minimum wages for 30 Scheduled employment w.e.f 01st January 2024. Please refer to the notification appended herewith and table below for more details:

State: West Bengal

Effective Date: 01/01/2024

Category: Shops & Commercial Establishment

| Class of Employment | Monthly Minimum Rate of Wages 01/01/2024 to 30/06/2024 | |
|---------------------|---|--------|
| | Zone A | Zone B |
| Unskilled | 9841 | 9210 |
| Semi-Skilled | 10826 | 10128 |
| Skilled | 11909 | 11142 |
| Highly Skilled | 13099 | 12258 |

The Andaman & Nicobar Island Minimum Wages Notification

The Administrator of Andaman and Nicobar Island, vide Notification No.133/2023/F.No.161/MW/2019-LC&DET, declared the minimum rate of wages in the Union Territory of Andaman and Nicobar Island with effect from 1st January 2024. Please refer to the notification appended herewith and table below for more details:

State: Andaman & Nicobar Island**Effective Date: 01/01/2024****Category: Shops & Commercial Establishment**

| Class of Employment | Monthly Minimum Rate of Wages effective 01/01/2024 | |
|---------------------|--|-----------|
| | Per Day | Per Month |
| Unskilled | 628 | 16328 |
| Semi-Skilled | 709 | 18434 |
| Skilled/Clerical | 832 | 21632 |
| Highly Skilled | 915 | 23790 |

Notifications/Circulars/Amendments

Changes in ESIC Aadhar Seeding Application due to e-KYC changes by UIDAI

The Employees State Insurance Corporation vide No. P-11014/3/2022-Bft-II (Part-I), has issued circular on Changes in ESIC Aadhar Seeding Application due to e- KYC changes by UIDAI. Please refer to the notification appended herewith for more details.

FAQ for Implementation of Judgment of Supreme Court on Higher Pension

The Employees Provident Fund Organization vide circular No. e-399180/2543, has issued FAQ for Implementation of Judgment of Supreme Court on Higher Pension. Please refer to the circular appended herewith for more details.

Standard Operating Procedure (SOP) for freezing/de-freezing the MID/UAN/Establishment

The Employees Provident Fund Organization vide No. FIA/11(22)/SOP/Freezing UAN/2022(E-49005)/11, has issued Standard Operating Procedure (SOP) for freezing/de-freezing the MID/UAN/Establishment. Please refer to the document appended herewith for more details.

The Kerala Shops and Commercial Establishments (Amendment) Rules, 2023

The Government of Kerala vide G.O.(P) No.104/2023/LBR, has issued notification on the Kerala Shops and Commercial Establishments (Amendment) Rules, 2023. Please refer to the notification appended herewith for more details.

Holiday List for the year 2024

1. Uttar Pradesh

The Government of Uttar Pradesh vide Notification Section No.528/3-2023-39(2)/2016, has released list of holidays for the year 2024. Please refer to the notification appended herewith for more details.

2. Haryana

The Government of Haryana vide No. 28/67/2008-1HR-1, has issued notification regarding list of holidays for the year 2024. Please refer to the notification appended herewith for more details.

3. Chandigarh

The Administrator of Chandigarh vide Notification No.6/1/1-IH(I)-2023/17123, declared the list of holidays for the year 2024. Please refer to the notification appended herewith for more details.

4. Madhya Pradesh

The Government of Madhya Pradesh vide Sl.F.3-8-2023-A-4, has issued notification on list of holidays for the year 2024. Please refer to the notification appended herewith for more details.

5. Punjab

The Government of Punjab vide No.06/03/2023/2PP3/702, has issued notification on list of holidays for the year 2024. Please refer to the notification appended herewith for more details.

6. Telangana

The Government of Telangana vide Notification G.O. Rt. No. 1633, has issued list of holidays for the year 2024. Please refer to the notification appended herewith for more details.

7. Manipur

The Government of Manipur vide notification No.LIB-101/1/2022-GAD-GAD, has issued list of holidays for the year 2024. Please refer to the notification appended herewith for more details.

8. Jammu & Kashmir

The Government of Jammu and Kashmir vide Order No. GAD-ADMOM/123/2023-09-GAD, has issued list of holidays for the year 2024. Please refer to the notification appended herewith for more details.



OFFICE OF THE COMMISSIONER, LABOUR AND EMPLOYMENT
Shram Shakti Bhavan, 2nd Floor, Patto Plaza, Panaji, Goa - 403 001
Ph: (0832) 2437081/82/83 Fax: (0832) 2437085

No. CLE/PA/MWA-VDA/(10)/2016/3173

Dated : 15/11/2023

ORDER

In exercise of the powers conferred by the Government **vide different Notifications dated 10th August, 2023**, revising the minimum rates of wages in various Scheduled Employments, the undersigned, hereby, revises the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index number for the preceding period of six months i.e. January, 2023 to June, 2023 reaching 385.83 (rounded to 386 points) from 269 (Base 2001=100) and thereby resulting in an increase of 117 points for Industrial Workers. The rate of Variable Dearness Allowance so calculated is **Rs. 111/- per day** for various categories of employees employed in Scheduled Employments as shown below and becomes **effective from 01.10.2023**.

- 1) **Employment in any shop and commercial establishment other than a residential hotel, restaurant or eating house.** Notification No. 24/21/2009-LAB-III/(01)/551 dated 10.08.2023.
- 2) **Employment in any residential hotel, restaurant or eating house.** Notification No. 24/21/2009-LAB-III/(02)/552 dated 10.08.2023.
- 3) **Employment in Watch and Ward.** Notification No. 24/21/2009-LAB-III/(03)/553 dated 10.08.2023.
- 4) **Employment in any Commercial or Industrial Establishment engaged in commercial, manufacturing and service activities, other than that covered under any of the other entries contained in the Schedule.** Notification No. 24/21/2009-LAB-III/(04)/554 dated 10.08.2023.
- 5) **(i) Employment in construction or maintenance of roads or in building operators, (ii) stone breaking and stone crushing; and (iii) Maintenance of building.** Notification No. 24/21/2009-LAB-III/(05)/555 dated 10.08.2023.
- 6) **Employment in Pharmaceutical industry and Units engaged in the manufacture, sale and distribution of medicines and pharmaceutical products.** Notification No. 24/21/2009-LAB-III/(06)/556 dated 10.08.2023.
- 7) **Employment in Cashew Factories and Establishments.** Notification No. 24/21/2009-LAB-III/(07)/557 dated 10.08.2023.
- 8) **Employment in Cinema Exhibition Industry.** Notification No. 24/21/2009-LAB-III/(08)/558 dated 10.08.2023.
- 9) **Employment in Units engaged in the manufacture, assembling of Electronic Goods and Components and distribution and sale of Electronic products.** Notification No. 24/21/2009-LAB-III/(09)/559 dated 10.08.2023.

- 10) **Employment in Automobile Repairing Workshops and Garages**
Notification No. 24/21/2009-LAB-III/(10)/560 dated 10.08.2023.
- 11) **Employment in Public Motor Transport Undertaking and
Employment in Private Motor Transport Undertaking.**
Notification No. 24/21/2009-LAB-III/(11)/561 dated 10.08.2023.
- 12) **Employment in Private Hospital, nursing homes, dispensaries,
medical clinics, radiology, pathology laboratories, surgical clinics
including such establishments where medical treatment is given to
patients.** Notification No. 24/21/2009-LAB-III/(12)/562 dated
10.08.2023.
- 13) **Employment in any industry in which any process of printing by
letter press, lithography, photogravure or other similar work
incidental to such process or book binding is carried on.** Notification
No. 24/21/2009-LAB-III/ (13)/563 dated 10.08.2023.
- 14) **Employment in processing and canning of food stuff including fish
and beverages.** Notification No. 24/21/2009-LAB-III/ (14)/564 dated
10.08.2023.
- 15) **Employment in Breweries and Distilleries.** Notification No.
24/21/2009-LAB-III/ (15)/565 dated 10.08.2023.
- 16) **Employment in Readymade Garments Manufactory.** Notification No.
24/21/2009-LAB-III/ (16)/566 dated 10.08.2023.
- 17) **Employment in Bricks and Tiles Manufacture.** Notification No.
24/21/2009-LAB-III/ (17)/567 dated 10.08.2023.
- 18) **Employment in Saw Mills.** Notification No. 24/21/2009-LAB-III/
(18)/568 dated 10.08.2023.
- 19) **Employment in Agriculture.** Notification No. 24/21/2009-LAB-III/
(19)/569 dated 10.08.2023.
- 20) **Employment in cotton Textile, cotton spinning, cotton pressing,
manufacture of cotton fiber, thread yarn spinning and weaving
including handloom weaving.** Notification No. 24/21/2009-LAB-III/
(20)/570 dated 10.08.2023.


(Agnelo A. J. Fernandes)
Commissioner,
Labour & Employment

To,
All Concerned.
As per list attached.

349/19/2023

GOVERNMENT OF ASSAM
LABOUR WELFARE DEPARTMENT : : RESEARCH CELL
JANATA BHAWAN: DISPUR : GUWAHATI - 6

ORDER BY THE GOVERNOR
NOTIFICATION

Dated Dispur, the 24/11/2023

| |
|---|
| COMMISSIONERATE OF LABOUR, ASSAM Received by <u>Karmeswar</u> 05 DEC 2023 Time..... SHRAM BHAWAN, B.K. KAKOTI ROAD ULUBARI, GUWAHATI-7 |
|---|

No.E-238621/409 : In continuation to previous Notification No.E-238621/400, dated 28-04-2023, the rates of VDA payable to the employees in the following scheduled employments are fixed on the basis of 100% rise on average all India General Consumer Price Index for Industrial Workers. (base year 2016=100).

And whereas the average CPI of the period December, 2022 to May, 2023 has risen by 2.4 points (i.e, 1.83%) over the average CPI of the period June, 2022 to November, 2022.

Now, it is hereby notified that the following VDA shall be payable to the employees / workers as specified in Schedule given below w.e.f. 01-06-2023.

TABLE

Employment in Bakery, Breweries & Distillery, Black Smith, Biscuit Manufacturing, Film (Production, Distribution & Exhibition) Industry, Carpentry & Masonry, Canteen & Clubs, Co-Operative Consumers Societies, Cleaners, Coaching Academics Including Nursing & English Medium Schools & Technical Institutes, Earth Cutting, Earth Removing, Earth Filling & Earth Levelling Operation, Fruit Preservation, Gold Smith, Hair Cutting Saloon, Grass Cutting & Wood Cutting, L.P.Gas Distribution, Oil & Gas Drilling Workers, Premises wherein Cows & Buffaloes or both are kept for milking, feeding & All Other Similar Processes, Printing & Dying Clothes, Pathological Laboratories, Private Transport, Petrol Pump Workers, Private Hospitals, Readymade Garments, Shops, Commercial Establishment covered by the Schedule, Shop & Commercial Establishments, Eating House & Restaurants, Small Selling Cooked Food Staff, Transportation, Marketing & Distribution of Petroleum Products, Tailoring Industries, Theatres, Tube-Well Sinking Workers, Helpers & Welders (Minor Engineering), Edible Oil Workers, Hotel, Restaurants & Eating Houses Covered by the Scheduled Employments (Shops & Commercial Establishment, Eating Houses & Restaurants)

Employment in Bakery, Agarbatti, Asbestos Cement Factories, Aluminium Industries, Agar Wood Industries, Beverages Manufactories & Vending Establishment, Beedi Making, Brick Making & Brick Kiln, Bought Tea Leaf Factory, Cotton Textile Mills, Cement Based Industry, Chakki Mills, Chemical & Pharmaceutical Industries, Candle Manufacturing, Coffee & Rubber Plantations, Engineering Industry including Motor Garages, Flour Mills, Food Processing, Gold & Silver Ornaments & Other Articles of Artistic Design Manufacturing, Pan Masala & Gutkha Manufacturing Industries, Handicrafts, Ice Cream & Ice-Candy Manufacturing & Vending Establishment, Ice Factory & Cold Storage, Jute Baling Industries, Jute Mills, Match Manufacturing, Metal Rolling, Re-Rolling Industry (Ferrous & Non-Ferrous), Motor Body Building, Plywood Industries, Paper Industries, Pottery Industries, Photo & Picture Frame Manufacturing, Poultry & Cattle Feed Manufacturing, Rubber Processing & Rubber Manufacturing, Rice & Oil Mills, Saw Mills Soap Making Industries, Sugar Industries, Trunk & Bucket Manufacturing, Tiles Manufacturing, Tanneries & Leather Manufacturing

Employment in Agriculture, Contractors Estt. of the Forest Department, Co-Operative Marketing Societies, Co-Operative Bank (Other than Co-Operative Central Bank & Apex), Construction or Maintenance of (1) Roads or Building Operation & (2) Stone Breaking & Stone Crushing, Dispensaries, Employees in Electricity Board, Fishing, Casual / Muster Roll Workers in Flood Control Department, Forestry & Timbering Operation, Hydro Electric Project, Handloom Weaving Estt., Horticulture Operation,

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 5/12/23

9/2023

Casual / Muster Roll Workers In Irrigation Department, Khadi & Village Industry, Municipalities & Town Committees, Public Motor Transport Including ASTC, Printing Press, Casual / Muster Roll Workers Employed In Public Health Department, Poultry & Dairy Farm, Steamerghat, Small Scale Industries, Seasonal Spray Squads of NMEP under H&FW Deptt., Sericulture Operation

| Category of Employees / Workers | Wage per day | Wages per month | Previous VDAs cumulated | New VDA per month | Gross Wages per month |
|-------------------------------------|--------------|-----------------|-------------------------|-------------------|-----------------------|
| Unskilled workers | Rs.240/- | Rs.7200/- | Rs.2468.74 | Rs. 131.76 | Rs. 9800.50 |
| Semi Skilled/ unskilled Supervisory | Rs.280/- | Rs.8400/- | Rs.2837.38 | Rs. 153.72 | Rs. 11391.10 |
| Skilled Workers/ Clerical Workers | Rs.350/- | Rs.10500/- | Rs.3547.20 | Rs. 192.15 | Rs. 14239.35 |
| Highly skilled Workers | Rs.450/- | Rs.13500/- | Rs.4560.00 | Rs. 247.05 | Rs. 18307.05 |

Signed by

B Kalyan Chakravarty
Principal Secretary to the Govt. of Assam
Labour Welfare Department
Date: 24/11/2023 18:39:37

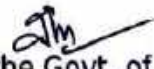
Dated Dispur, the 24/11/2023

Memo No.E-238621/409 -A,

Copy to :-

1. The PPS to the Hon'ble Chief Minister, Assam, Dispur, Guwahati- 6 for kind appraisal of the Hon'ble Chief Minister.
2. Secretary Coordination, O/o Chief Secretary, Assam, Dispur, Guwahati- 6 for kind appraisal of the Chief Secretary.
3. The P.S. to Principal Secretary, Labour and Welfare Department, Dispur, Guwahati- 6
4. The Labour Commissioner, Assam, Shram Bhawan, Guwahati- 7 for n/a.
5. The Deputy Director and Publisher Assam Govt. Press, Bamunimaidan, Guwahati- 21 with a request to publish the notification in the Extraordinary issue of Assam Gazette and to send 100 spare copies thereof to this Department urgently.
6. All ALCs / LOs / LIs concerned.
7. The Director of Information & Public Relation, Assam, Dispur, Last Gate, Guwahati- 6 with a requested to publish the notification as News Item in the local Daily Newspapers.
8. The Workers' / Employers' Associations for information.

By order etc,


Joint Secy. to the Govt. of Assam
Labour Welfare Department

TRIPURA GAZETTE



Published by Authority
EXTRAORDINARY ISSUE

Agartala, Monday, November 27, 2023 A. D. Agrahayana 6, 1945 S. E.

PART-- I--Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(71)-LAB/ENF/MW/SAFAI/2022/7550-60 Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(71)-LAB/ENF/MW/SAFAI/2022/2922-71, dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is 115 point for different categories of workers engaged in the employment of "Safai Karmachari" in Tripura. The Variable Dearness Allowance shall be payable with effect from 01-10-2023 by the employers to the workers/employees employed in the aforesaid employment as per the following schedule :

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages (per day) | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) |
|-------------------------|---------------------|-------------------------------|--------------|-------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Safai Karmachari | Rs.300.00 | Rs.6.49 | Rs.6.04 | Rs.313.00 per day |

N.B.: a) The overtime rate shall be the double of the ordinary rate of wages.

b) The fifty paise or above rounded off to the next rupee.

(Anita Debbarma)
Under Secretary to the
Government of Tripura

TRIPURA



GAZETTE

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EXTRAORDINARY ISSUE

Agartala, Tuesday, November 28, 2023 A. D., Agrahayana 7, 1945 S. E.

PART-I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA
LABOUR DEPARTMENT

No.F.22(28)-LAB/MW/AGRI/2022/7928-62

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(28)-LAB/ENF/MW/AGRI/2013/3185-3234 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "Agriculture" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:


SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) |
|---------------------------------------|--|--|--------------|-------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| (A) For Agriculture Operations | | | | | |
| 115 | (i) Daily rated workers (Male & Female adult workers) | Rs.385.00 per day Daily rate as admissible as above to be multiplied by number of days of work. For daily meal and other perquisites Rs.77.00 only may be deducted per day and Rs.308.00 may be paid in cash. | Rs.8.33 | Rs.7.75 | Rs.401.00 per day Daily rate as admissible as above to be multiplied by number of days of work. For daily meal and other perquisites Rs.80.21 only may be deducted per day and Rs.321.00 may be paid in cash. |
| | | | Rs.1.66 | Rs.1.55 | |
| | | | Rs.6.66 | Rs.6.20 | |
| | (ii) Daily rated workers (Male & Female young persons) | Rs.268.00 per day Daily rate as admissible as above to be multiplied by number of days of work. For daily meal and other perquisites Rs.54.00 only may be deducted per day and Rs.214.00 may be paid in cash. | Rs.5.80 | Rs.5.40 | Rs.279.00 per day Daily rate as admissible as above to be multiplied by number of days of work. For daily meal and other perquisites Rs.56.24 only may be deducted per day and Rs.223.00 may be paid in cash. |
| | | Rs.1.16 | Rs.1.08 | | |
| | | | Rs.4.63 | Rs.4.30 | |
| (B) Periodical Workers | | | | | |
| | (i) Half-yearly attached workers (Male & Female adult) | Rs. 27,321.00 in cash or wages plus daily meal and other perquisites. | Rs.589.22 | Rs.548.14 | Rs.28,358.00 in cash or wages plus daily meal and other perquisites |

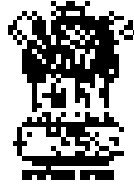
| | | | | |
|--|---|-----------|-----------|--|
| (iii) Half-yearly attached workers (Male & Female young persons) | Rs.18,958.00 in cash as wages plus daily meal and other perquisites | Rs.410.36 | Rs.381.75 | Rs.19,750.00 in cash as wages plus daily meal and other perquisites. |
| (C) Annual attached workers | | | | |
| (i) Annual attached workers (Male & Female adult) | Rs.45,378.00 in cash as wages plus daily meal and other perquisites | Rs.982.24 | Rs.913.76 | Rs.47,274.00 in cash as wages plus daily meal and other perquisites |
| (ii) Annual attached workers (Male & Female young person/s) | Rs.32,417.00 in cash as wages plus daily meal and other perquisites | Rs.701.89 | Rs.652.77 | Rs.33,772.00 plus daily meal and other perquisites |

N.B.: Perquisites will mean:-

- one piece of cotton cloth (Gamcha) in every quarter and daily requirement of beedi, tobacco, betel nuts.
 - One lungi or dhoti in every six months.
 - One vest or gamgi in every six months.
 - Two shirts in a year and for winter one chadar, blanket or pullover.
 - Free accommodation and minimum lien etc.
- This enhancement will also be applicable to the employees employed in Farm Orchards of Government Department/Corporation.
- The fifty paise or above is rounded off to the next rupee.


 (Anita Debbarma)
 Under Secretary to the
 Government of Tripura

TRIPURA GAZETTE



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PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(23)-LAB/ENF/MW/AUTO/22/7903-27

Dated, Agartala, the 24th November, 2023.


NOTIFICATION

In continuation of this Department's Notification No.F.22(23)-LAB/ENF/ MW/AUTO/22/3235-69 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "Auto Rickshaw" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages and food allowance | Previous VDA | Present VDA | Total minimum wages (3+4+5) |
|-------------------------|---------------------|--|---------------------|---------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Driver | Rs.3624.00 per month and food allowance @ Rs.124.00 per day. | Rs.78.44 Rs.2.68 | Rs.72.97 RS.2.50 | Rs.3775.00 per month plus food allowance @ Rs.129.00 per diem. |

- N.B. : a) The fifty paise or above rounded off to the next rupee.
b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.
c) The overtime rate shall be the double of the ordinary rate of wages.


(Anita Debbarma)
Under Secretary to the
Government of Tripura

TRIPURA GAZETTE

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PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(26)-LAB/ENF/MW/BEEDI/2022/7887-7902 Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(26)-LAB/ENF/MW/BEEDI/2022/3445-60 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "Beedi Industry" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule :

SCHEDULE

| Average increase of CPI | Category of Workers | Minimum Basic Wages | Previous VDA | Present VDA | Total minimum wages (3+4+5) |
|-------------------------|---------------------|------------------------------------|--------------|-------------|---------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Beedi Worker | Rs.195.00 for rolling 1000 beedis. | Rs.4.22 | Rs.3.93 | Rs. 203.00 for rolling of 1000 beedis |


(Anita Debbarma)
Under Secretary to the
Government of Tripura.

TRIPURA



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The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA
LABOUR DEPARTMENT

No.F.22(60)-LAB/ENF/MW/CS/2009/7810-18

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(60)-LAB/ENF/MW/CS/2009/3482-3501 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is 115 point for different categories of workers engaged in the employment of "Cooperative Stores and Societies including Large Size Multipurpose Cooperative Society (LAMPS), Primary Marketing Cooperative Society (PMCS) and Primary Agricultural Cooperative Society (PACS)" in Tripura. The Variable Dearness Allowance shall be payable with effect from 01-10-2023 by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:


SCHEDULE

| Sl. No. | Categories of Posts | Basic minimum rates of wages | Previous VDA | Present VDA | Total minimum rates of wages (Per month) (3+4) |
|--|------------------------------------|------------------------------|--------------|-------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| LARGE SIZE MULTIPURPOSE COOPERATIVE SOCIETY (LAMPS) | | | | | |
| 1 | Managing Director (MD) | 10,139 per month. | Rs.219.47 | Rs.204.16 | Rs.10,562.00 |
| 2 | Accountant | 8,295.00 per month. | Rs.179.55 | Rs.167.03 | Rs.8642.00 |
| 3 | Supervisor | 8,111.00 per month. | Rs.175.57 | Rs.163.33 | Rs.8450.00 |
| Group-C | | | | | |
| 4 | Salesman/Clerk/Driver | 6,452.00 per month. | Rs.139.66 | Rs.129.92 | Rs.6722.00 |
| Group-D | | | | | |
| 5 | Peon/Weight man/Helper/Night Guard | 5,715.00 per month. | Rs.123.71 | Rs.115.08 | Rs.5954.00 |
| Primary Marketing Cooperative Society (PMCS) | | | | | |
| 6 | Manager | 8,295.00 per month. | Rs.179.55 | Rs.167.03 | Rs.8642.00 |
| 7 | Accountant | 7,974.00 per month. | Rs.159.62 | Rs.148.49 | Rs.7682.00 |
| 8 | Supervisor | 7,389.00 per month. | Rs.155.61 | Rs.144.76 | Rs.7489.00 |

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| Group-C | | | | | |
|--|---------------------------------------|-----------------------|-----------|-----------|--------------|
| 9 | Salesman/ Clerk/ Driver | ₹6,452.00 per month. | Rs.139.60 | Rs.129.92 | Rs.6722.00 |
| Group-D | | | | | |
| 10 | Peon/ weight man/ Helper/ Night Guard | ₹5,715.00 per month. | Rs.123.71 | Rs.115.08 | Rs.5954.00 |
| Primary Agricultural Cooperative Society (PACS) | | | | | |
| 11 | Manager | ₹12,904.00 per month. | Rs.279.32 | Rs.259.84 | Rs.13,443.00 |
| 12 | Accountant | ₹10,139.00 per month. | Rs.219.47 | Rs.204.16 | Rs.10,563.00 |
| 13 | Supervisor | ₹9,954.00 per month. | Rs.215.46 | Rs.200.44 | Rs.10,370.00 |
| Group-C | | | | | |
| 14 | Salesman/ Clerk/ Driver | ₹7,074.00 per month. | Rs.159.62 | Rs.148.49 | Rs.7,682.00 |
| Group-D | | | | | |
| 15 | Peon/ Weight man/ Helper/ Night Guard | ₹5,715.00 per month. | Rs.123.71 | Rs.115.08 | Rs.5,954.00 |

- N.B. :** a) The fifty paise or above is rounded off to the next rupee.
b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.
c) The overtime rate shall be double of the ordinary rate of wages.


(Anita Debbarma)
Under Secretary to the
Government of Tripura

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**PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA
LABOUR DEPARTMENT**

No.F.22(32)-LAB/ENF/MW/DW/2022/7854-61

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(32)-LAB/ENF/MW/DW/2022/2998-3009 dated 16th June,2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "**Domestic Worker**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule :

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages | Previous VDA | Present VDA | Total wages from (3+4+5) |
|-------------------------|--|---|---------------------|----------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | <i>Morning Shift</i> | <i>₹19.00 per hour with breakfast.</i> | Rs.0.41 | Rs.0.38 | Rs.20.00 per hour with breakfast |
| | <i>Morning Shift break evening shift</i> | <i>₹17.00 per hour with breakfast.</i> | Rs.0.37 | Rs.0.34 | Rs.18.00 per hour with breakfast |
| | <i>Morning to evening (Continuously)</i> | <i>₹2900.00 per month with breakfast/rice in the morning as per prevailing system of the family plus lunch.</i> | Rs.62.77 | Rs.58.40 | Rs.3021.00 per month with breakfast / rice in the morning as per prevailing system of the family plus lunch (rounded off) |
| | <i>Whole Timer</i> | <i>₹2900.00 in cash per month in addition the employer will provide normal food, free lodging and clothing and ₹200 per month as medical allowance, in case of illness.</i> | Rs.62.77 Rs.4.03 | Rs. 58.40 Rs.4.03 | Rs.3021.00 in cash per month in addition the employer will provide normal food, free lodging and clothing and Rs.208.00 per month as medical allowance in case of illness(rounded off) |

- A.B. :** a) The overtime rate shall be double of the ordinary rate of wages.
- b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.



(Anita Debbarma)
Under Secretary to the
Government of Tripura

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**GOVERNMENT OF TRIPURA
 LABOUR DEPARTMENT**

No.F.22(35)-LAB/ENF/MW/Gold/22/7837-53

Dated, Agartala, the 24th November, 2023.

NOTIFICATION


In continuation of this Department's No. F.22 (35)-LAB/ENF/MW/Gold/22/3543-87 dated, 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "Gold Smith" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

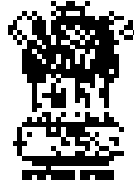
| Average increase of CPI | Category of workers | Minimum basic wages (per day) | Previous VDA | Present VDA | Total minimum rates of wages (3+4 + 5) |
|-------------------------|---------------------|-------------------------------|--------------|-------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Skilled | Rs.466.00 | Rs.10.09 | Rs.9.38 | Rs.485.00 per day |
| | Semi-skilled | Rs.399.00 | Rs.8.64 | Rs.8.03 | Rs.416.00 per day |
| | Apprentice | Rs.278.00 | Rs.6.02 | Rs.5.60 | Rs.290.00 per day |

N.B.: a) The fifty paise or above is rounded off to the next rupee.

b) The overtime rate shall be double of the ordinary rate of minimum wages.


 (Anita Debbarma)
 Under Secretary to the
 Government of Tripura

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GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(38)-LAB/ENF/MW/HR/2022/7828-36

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(38)-LAB/ENF/MW/HR/2022/3523-42 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of **"Hotel and Restaurant"** in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Category of workers/ employees | Minimum basic wages per month | Previous VDA | Present VDA | Total minimum wages per month (3+4+5) |
|-------------------------|--------------------------------|-------------------------------|--------------|-------------|---------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Highly Skilled | Rs.12,616.00 per month | Rs.273.08 | Rs.254.04 | Rs.13,143.00 |
| | Skilled | Rs.11288.00 per month | Rs.244.34 | Rs.227.30 | Rs.11,760.00 |
| | Semi-Skilled | Rs.9296.00 per month | Rs.201.22 | Rs.187.19 | Rs.9,684.00 |

- N.B. : a) The fifty paise or above rounded off to the next rupee.
b) The overtime rate shall be the double of the ordinary rate of wages.
c) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.


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Under Secretary to the
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GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(41)-LAB/ENF/MW/IS/2022/7819-27

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(41)-LAB/ENF/MW/IS/2022/3502-22 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "**Incense Stick**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Classification of work | Minimum basic wages | Previous VDA | Present VDA | Total minimum wages (3+4 + 5) |
|-------------------------|--|--------------------------|--------------|-------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | If the workers supply bamboo on his/ her own cost. | Rs.64.00/ Kg. | Rs.1.39 | Rs.1.29 | (a) Rs.67.00 per Kg. incense sticks shall be paid by the owner/contractor, if the workers supply bamboo on his/her own cost. |
| | If the owners/ contractors supply bamboo to the workers. | Rs.46.00/Kg. | Rs.1.00 | Rs.0.93 | (b) Rs. 46.00 per Kg. incense sticks shall be paid by the owner/ contractor, if the owners/contractors supply bamboo to the workers. |
| | Monthly rated workers. | Rs.6673.00/ month | Rs.144.44 | Rs.134.37 | (c) Rs. 6952.00 per month shall be paid to the monthly rated workers. |

N.B. :-

- a) The fifty paise or above is rounded off to the next rupee.
- b) The overtime rate shall be the double of the ordinary rate of wages.
- c) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.


(Anita Debbarma)
Under Secretary to the
Government of Tripura

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**GOVERNMENT OF TRIPURA
 LABOUR DEPARTMENT**

No.F.22(47)-LAB/ENF/MW/LOAD/22/7785-7809


Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's No. F.22 (47)-LAB/ENF/MW/LOAD/22/3270-3319 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 to 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "**Loading and Un-loading**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages (Daily/Monthly) | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) (Daily/Monthly) |
|-------------------------|--|---|--------------|-------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | A) Skilled worker (working more than 1 year & over 30 years of age) | $\text{Rs. } 595.00 \times (26+4) \text{ days}$ = Rs. 17850.00 per month (26 working days + 4 days leave) | Rs. 12.88 | Rs. 11.98 | $\text{Rs. } 620.00 \times (26+4) \text{ days}$ = Rs. 18,600.00/- (26 working days + 4 days leave) |
| | B) Semi-skilled (Working more than 6 months but less than 1 year and over 30 years of age) | $\text{Rs. } 559.00 \times (26+4) \text{ days}$ = Rs. 16590.00 per month (26 working days + 4 days leave) | Rs. 11.97 | Rs. 11.14 | $\text{Rs. } 576.00 \times (26+4) \text{ days}$ = Rs. 17,280.00/- (26 working days + 4 days leave) |
| | C) Un-skilled (Working less than 6 months and age below 35 years) | $\text{Rs. } 510.00 \times (26+4) \text{ days}$ = Rs. 15300.00 per month (26 working days + 4 days leave) | Rs. 11.04 | Rs. 10.27 | $\text{Rs. } 531.00 \times (26+4) \text{ days}$ = Rs. 15,930.00/- (26 working days + 4 days leave) |
| | D) Managerial / Clerical (Non-working categories/ clerical) | $\text{Rs. } 510.00 \times (26+4) \text{ days}$ = Rs. 15300.00 per month (26 working days + 4 days leave) | Rs. 11.04 | Rs. 10.27 | $\text{Rs. } 531.00 \times (26+4) \text{ days}$ = Rs. 15,930.00/- (26 working days + 4 days leave) |

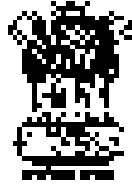

 (Anita Debbarma)
 Under Secretary to the
 Government of Tripura

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N. B. :-

1. The maximum working period will be 8 hours inclusive of 30 minutes break for Lunch/Dinner/Tiffin/etc.
2. Any extra work time be compensated with overtime Charge. A worker sill not be engaged more than consecutive 6 days.
3. A-break for 1(one) day will be treated 'as on duty' and the rate of non-working day will be same as on working day.
4. A worker employed by any agency (Merchant/Sardar/Contractor) normally will be working till the age of 65 years and cannot be terminated without proper reasons and intimation.
5. A register of all Labours employed be maintained by the employer and would be subjected for verification by competent authority.
6. The maximum load will not exceed 50 Kg at any point of time.
7. Head load distance will not exceed 20 meters, which may extend to 50 meters with help/aid of any mechanized tool as trolley/wheel carts etc.
8. Piece rate system be discontinued and a monthly/daily rate is to be fixed taking skill of work in consideration.

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GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(29)-LAB/ENF/MW/CONS/22/7862-86

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(29)-LAB/ENF/MW/CONS/22/3588-3632 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "**Construction or Maintenance of Roads or in Building Operation**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages (per day) | Previous VDA | Present VDA | Total minimum wages (3+4+5) |
|-------------------------|---------------------|-------------------------------|--------------|-------------|-----------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | 1.Highly Skilled | Rs.447.00 | Rs.9.98 | Rs.9.00 | Rs.466.00 per day |
| | 2.Skilled | Rs.391.25 | Rs.8.46 | Rs.7.87 | Rs.407.00 per day |
| | 3.Semi-skilled | Rs.336.00 | Rs.7.27 | Rs.6.77 | Rs.350.00 per day |
| | 4.Un-skilled | Rs.292.00 | Rs.6.32 | Rs.5.88 | Rs.304.00 per day |

- N.B. a) The fifty paise or above is rounded off to the next rupee.
b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.
c) The overtime rate shall be the double of the ordinary rate of minimum wages.


(Anita Debbarma)
Under Secretary to the
Government of Tripura

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**GOVERNMENT OF TRIPURA
LABOUR DEPARTMENT**

No.F.22(50)/LAB/ENF/MW/MECHANIC/2022/7773-84 Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.223]-LAB/ENF/MW/MECHANIC/2022/3461-81, dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "**Mechanical Workshops**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages (per month) | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) |
|-------------------------|--------------------------|---------------------------------|--------------|-------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | 1. Highly-Skilled | Rs.19,453.00 per month | Rs.421.08 | Rs.391.72 | Rs. 20,266.00 |
| | 2. Skilled | Rs.9,323.00 per month | Rs.201.80 | Rs.187.73 | Rs. 9,713.00 |
| | 3. Semi-skilled | Rs.8,064.00 per month | Rs.174.55 | Rs.162.38 | Rs. 8,401.00 |
| | 4. Un-skilled | Rs.7,829.00 per month | Rs.169.46 | Rs.157.65 | Rs. 8,156.00 |

N.B. : a) The fifty paise or above rounded off to the next rupee.

b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.

c) The overtime rate shall be the double of the ordinary rate of wages.

(Signature)

(Anita Debbarma)
Under Secretary to the
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PART-- I--Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(74)-LAB/ENF/MW/SHOPS/2022/7534-44 Dated, Agartala, the 24th November, 2023.


NOTIFICATION

In continuation of this Department's Notification No.F.22(74)-LAB/ENF/MW/SHOPS/2002/2972-97 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period of six months commencing from 01-01-2023 and ending on 30-06-2023 over the previous 6 monthly average. The half yearly average increased Consumer Price Index is 115 point for different categories of workers engaged in the employment of "Shops and Establishments" in Tripura as under and directs that the Variable Dearness Allowance shall be payable with effect from 01-10-2023 by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages (per month) | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) |
|-------------------------|---------------------|---------------------------------|--------------|-------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Skilled | Rs.8739.00 | Rs.189.16 | Rs.175.97 | Rs.9104.00 P.M. |
| | Semi-skilled | Rs.7814.00 | Rs.169.14 | Rs.157.35 | Rs.8140.00 P.M. |
| | Un-skilled | Rs.7123.00 | Rs.154.18 | Rs.143.43 | Rs.7421.00 P.M. |

- N.B. a) The fifty paise or above shall be rounded off to the next rupee.
b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.
c) The overtime rate shall be the double of the ordinary rate of minimum wages.


(Anita Debbarma)
Under Secretary to the
Government of Tripura

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GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(53)-LAB/ENF/MW/PP/2022/7738-72

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(53)-LAB/ENF/MW/PP/2022/3038-88 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "**Petrol Pump**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule :

SCHEDULE

| Average increase of CPI | Category of workers/ employees | Minimum basic wages (Per month) | Previous VDA | Present VDA | Total minimum rates of wages (Per month) (3+4+5) |
|-------------------------|--------------------------------|---------------------------------|--------------|-------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Skilled | Rs.7836.00 per month. | Rs.169.62 | Rs.157.79 | Rs.8163.00 |
| | Semi-skilled | Rs.7428.00 per month. | Rs.160.78 | Rs.149.57 | Rs.7738.00 |
| | Un-skilled | Rs.7021.00 per month. | Rs.151.98 | Rs.141.38 | Rs.7314.00 |

- N.B.: - a) The fifty paise or above rounded off to the next rupee.
b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.
c) The overtime rate shall be the double of the ordinary rate of minimum wages.


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Under Secretary to the
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**GOVERNMENT OF TRIPURA
 LABOUR DEPARTMENT**

No.F.22(65)-LAB/ENF/MW/PSG/2022/7642-91

Dated, Agartala, the 24th November, 2023.

NOTIFICATION


In continuation of this Department's Notification No.F.22(56)-LAB/ENF/MW/PSG/2022/3089-3134 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is 115 point for different categories of workers engaged in the employment of "Private Security Guard" in Tripura. The Variable Dearness Allowance shall be payable with effect from 01-10-2023 by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Category of Workers/Employees | Basic minimum rates of wages | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) |
|-------------------------|-------------------------------|------------------------------|--------------|-------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | Skilled | Rs.11797.00 per month. | Rs.265.36 | Rs.237.55 | Rs.12,290.00 per month |
| | Semi-skilled | Rs.10721.00 per month. | Rs.232.06 | Rs.215.86 | Rs.11,069.00 per month |
| | Un-skilled | Rs.10032.00 per month. | Rs.217.15 | Rs.202.01 | Rs.10,451.00 per month |

N.B.:-

- To arrive at daily rates of wages the monthly rate shall be divided by 26 and the fifty paise or above rounded off to the next rupee.
- The overtime rate shall be the double of the ordinary rates of wages.
- The fifty paise or above rounded off to the next rupee.
- The minimum rates of wages are applicable to employees employed by contractors also.
- The men and women employees shall get the same rates of wages for the same work or work of similar nature.
- The E.P.F. contribution shall be calculated on the monthly minimum rates of wages mentioned herein at Sl.No.6 of the Schedule.


 (Anita Debbarma)
 Under Secretary to the
 Government of Tripura

Printed at the Tripura Government Press, Agartala.

TRIPURA**GAZETTE**

Published by Authority
EXTRAORDINARY ISSUE

Agartala, Tuesday, November 28, 2023 A. D., Agrahayana 7, 1945 S. E.

**PART-I-- Orders and Notifications by the Government of Tripura,
 The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA
 LABOUR DEPARTMENT**

No.F.22(59)-LAB/ENF/MW/PTI/22/7692-7727

Dated, Agartala, the 24th November, 2023.

NOTIFICATION


In continuation of this Department's Notification No.F.22(59)/LAB/ENF/MW/PTI/22/8135-84 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is 115 point for different categories of workers engaged in the employment of "Private Teaching Institutes/ Coaching Schools (excluding State Government Aided Private Schools)" in Tripura. The Variable Dearness Allowance shall be payable with effect from 01-10-2023 by the employers to the workers/employees employed in the aforesaid employment as per the following schedule :

SCHEDULE

| Classification of Schools | Category of Teachers/Other employees | Minimum basic wages per month | Previous VDA | Present VDA | Total minimum rates of wages per month (3+4+5) |
|--|--------------------------------------|-------------------------------|--------------|-------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| A. High/Higher Secondary Schools | 1.Headmaster/Teacher-in-charge | Rs.15708.00 per month. | Rs.340.01 | Rs.316.31 | Rs.16,364.00 |
| | 2.Teacher | Rs.11674.00 per month. | Rs.252.69 | Rs.235.07 | Rs.12,162.00 |
| | 3.Clerical Staff | Rs.11328.00 per month. | Rs.245.20 | Rs.228.11 | Rs.11,801.00 |
| | 4. Daptri/Helper/ Group-D Staff | Rs.7563.00 per month. | Rs.163.71 | Rs.152.29 | Rs.7,879.00 |
| B. Senior Basic and Primary Schools (Class-I to VIII) | 1.Headmaster/Teacher-in-Charge | Rs.11501.00 per month. | Rs.248.95 | Rs.231.59 | Rs.11,982.00 |
| | 2.Teacher | Rs.10,129.00 per month. | Rs.219.25 | Rs.203.96 | Rs.10,552.00 |
| | 3.Clerical Staff | Rs.9576.00 per month. | Rs.207.28 | Rs.192.83 | Rs.9,976.00 |
| | 4. Daptri/Helper/ Rickshaw Puller | Rs.7563.00 per month. | Rs.163.71 | Rs.152.29 | Rs.7,879.00 |

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| | | | | | |
|--|--|----------------------------|------------|------------|----------------------|
| C. Nursery/ Pre-primary Schools | 1. Headmaster/ Teacher-in- charge | Rs. 11076.00 per month. | Rs. 230.75 | Rs. 223.03 | Rs. 11,539.00 |
| | 2. Teacher | Rs. 9721.00 per month. | Rs. 210.42 | Rs. 195.75 | Rs. 10,127.00 |
| | 3. Clerical Staff | Rs. 9432.00 per month. | Rs. 204.16 | Rs. 189.93 | Rs. 9,826.00 |
| | 4. Daptri/Helper Aia/Rickshaw Puller | Rs. 7563.00 per month. | Rs. 163.71 | Rs. 152.29 | Rs. 7,879.00 |


 (Anita Debbarma)
 Under Secretary to the
 Government of Tripura

- N.B.:** a) The fifty paise or above is rounded off to the next rupee.
 b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.
 c) The overtime rate shall be the double of the ordinary rate of wages.

TRIPURA GAZETTE



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Agartala, Tuesday, November 28, 2023 A. D. Agrahayana 7, 1945 S. E.

PART-- I--Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(62)-LAB/ENF/MW/MTW/2022/7728-37 Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22(62)-LAB/ENF/MW/MTW/2022/3010-37 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is 115 point for different categories of workers engaged in the employment of "Public Motor Transport" in Tripura. The Variable Dearness Allowance shall be payable with effect from 01-10-2023 by the employers to the workers/employees employed in the aforesaid employment as per the following schedule :

SCHEDULE

| Classification of workers | Minimum basic wages and Food allowances | Previous VDA | Present VDA | Total minimum rates of wages and Food allowances (2+3+4) |
|---------------------------|--|-------------------------------------|-------------------------------------|---|
| 1 | 2 | 3 | 4 | 5 |
| 1. Dumper Driver | a) ₹.15624.00 per month. b) ₹.391.00 per day subject to minimum of ₹.5208.00 per month. | a) ₹.336.19 b) ₹.8.46 & ₹.112.73 | a) ₹.314.61 b) ₹.7.87 & ₹.104.87 | a) ₹.16,277.00 per month b) ₹.407.00 per diem subject to minimum of ₹.5426.00 per month. |
| 2. Driver Heavy Vehicle | a) ₹.5705.00 per month. b) ₹.174.00 per day subject to minimum of ₹.3294.00 per month. | a) ₹.123.49 b) ₹.3.77 & ₹.71.30 | a) ₹.114.88 b) ₹.3.50 & ₹.66.33 | a) ₹.5943.00 per month b) ₹.181.00 per diem subject to minimum of ₹.3432.00 per month. |
| 3. Medium Vehicle | a) ₹.4100.00 per month. b) ₹.143.00 per day subject to minimum of ₹.2044.00 per month. | a) ₹.88.75 b) ₹.3.10 & ₹.44.24 | a) ₹.82.56 b) ₹.2.88 & ₹.41.16 | a) ₹.4271.00 per month b) ₹.149.00 per diem subject to minimum of ₹.2129.00 per month. |
| 4. Light Vehicle | a) ₹.3734.00 per month. b) ₹.143.00 per day subject to minimum of ₹.2079.00 per month. | a) ₹.80.83 b) ₹.3.10 & ₹.45.00 | a) ₹.75.19 b) ₹.2.88 & ₹.41.86 | a) ₹.3890.00 per month b) ₹.149.00 per diem subject to minimum of ₹.2166.00 per month. |

| | | | | |
|--|--|-----------------------------|-----------------------------|---|
| 5. Asst. Hand y man/ Cleaner. a) Heavy Vehicle | a) ₹.2143.00 per month. | a) Rs.46.39 | a) Rs.43.15 | a) Rs.2233.00 per month |
| | b) ₹.145.00 per day subject to minimum of ₹.2828.00 per month. | b) Rs.3.14 & Rs.61.21 | b) Rs.2.92 & Rs.56.95 | b) Rs.151.00 per diem subject to minimum of Rs.2946.00 per month. |
| b) Medium /Light Vehicle | a) ₹.1940.00 per month. | a) Rs.41.99 | a) Rs.39.06 | a) Rs.2021.00 per month |
| | b) ₹.113.00 per day subject to minimum of ₹.1781.00 per month. | b) Rs.2.45 & Rs.38.55 | b) Rs.2.28 & Rs.35.86 | b) Rs.118.00 per diem subject to minimum of Rs.1855.00 per month. |
| 6. Conductor | a) ₹.2321.00 per month. | a) Rs.50.24 | a) Rs.46.74 | a) Rs.2418.00 per month |
| | b) ₹.145.00 per day subject to minimum of ₹.2828.00 per month. | b) Rs.3.14 & Rs.61.21 | b) Rs.2.92 & Rs.56.95 | b) Rs.151.00 per diem subject to minimum of Rs.2946.00 per month. |
| 7. Head Clerk/ Accountant | a) ₹.3954.00 per month. | a) Rs.85.59 | a) Rs.79.62 | a) Rs.4119.00 per month |
| | b) ₹.1732.00 as Special allowance per month. | b) Rs.37.49 | b) Rs.34.88 | b) Rs.1804.00 as Special allowance per month. |
| 8. Booking Clerk | a) ₹.3375.00 per month. | a) Rs.73.03 | a) Rs.67.96 | a) Rs.3516.00 per month |
| | b) ₹.1740.00 as Special allowance per month. | b) Rs.37.66 | b) Rs.35.04 | b) Rs.1813.00 as Special allowance per month. |
| 9. Time Keeper | a) ₹.2672.00 per month. | a) Rs.57.84 | a) Rs.53.80 | a) Rs.2784.00 per month |
| | b) ₹.1603.00 as Special allowance per month. | b) Rs.34.70 | b) Rs.32.28 | b) Rs.1670.00 as Special allowance per month. |
| 10. Inspect or/Ticket Checker | a) ₹.3567.00 per month. | a) Rs.77.21 | a) Rs.71.63 | a) Rs.3716.00 per month |
| | b) ₹.1716.00 as Special allowance per month. | b) Rs.37.14 | b) Rs.34.55 | b) Rs.1788.00 as Special allowance per month. |
| 11. Mail Runner | a) ₹.3029.00 per month. | a) Rs.65.57 | a) Rs.60.99 | a) Rs.3156.00 per month |
| | b) ₹.2131.00 as Special allowance per month. | b) Rs.46.13 | b) Rs.44.91 | b) Rs.2220.00 as Special allowance per month. |

| | | | | |
|---|--|------------------------------|------------------------------|--|
| 12. Peon/other r. Class-IV staff | a) Rs. 2143.00 per month. b) Rs. 1853.00 as special allowance per month. | a) Rs. 46.39 b) Rs. 40.11 | a) Rs. 43.15 b) Rs. 37.31 | a) Rs. 2233.00 per month. b) Rs. 1930.00 as Special allowance per month. |
|---|--|------------------------------|------------------------------|--|

N.B. :

- a) The fifty paise or above is rounded off to the next rupee.
- b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.
- c) The overtime rate shall be double of the ordinary rate of wages.



(Anita Debbarma)
Under Secretary to the
Government of Tripura

TRIPURA**GAZETTE**

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**PART--I-- Orders and Notifications by the Government of Tripura,
 The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA
 LABOUR DEPARTMENT**

No.F.22(65)-LAB/ENF/MW/RM/2022/7566-7641

Dated, Agartala, the 24th November, 2023.

NOTIFICATION

In continuation of this Department's Notification No.F.22 (65)-LAB/ENF/MW/RM/2022/3366-3410 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "**Rice Mill**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

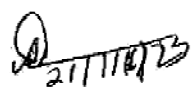
SCHEDULE

| Average increase of CPI | Particular of Work | Basic minimum rates of wages | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) |
|-------------------------|---|---|--------------------------|--------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | 1.Hallerman/Machineman | Rs.10465.00 per month | Rs.226.52 | Rs.210.73 | Rs.10,902.00 P.M. |
| | 2.Boiling, Drying or Paddy | Rs. 51.00 per 100 kg paddies | Rs.1.10 | Rs.1.03 | Rs.53 per 100 kg. paddies |
| | 3. Winnowing (a) By Hand (b) By Fan | a. Rs.36.00 per 100 kg rice/paddies b. 29.00 per 100 kg rice/paddies | (a)Rs.0.78 (b)Rs.0.63 | (a)Rs.0.72 (b)Rs.0.58 | (a) Rs.38.00 per 100 kg rice. (b) Rs.30.00 per 100 kg rice. |

N.B. : a) The fifty paise or above is rounded off to the next rupee.

b) To arrive at daily rates of wages the monthly rate shall be divided by 26 and rounded off to the next rupee.

c) The overtime rate shall be the double of the ordinary rate of wages.


(Anita Debbarma)
 Under Secretary to the
 Government of Tripura

TRIPURA**GAZETTE**

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Agartala, Tuesday, November 28, 2023 A. D., Agrahayana 7, 1945 S. E.

**PART-I-- Orders and Notifications by the Government of Tripura,
 The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA
 LABOUR DEPARTMENT**

No.F.22(49)-LAB/ENF/MW/Rubber/2013/7561-65

Dated, Agartala, the 24th November, 2023.

NOTIFICATION


In continuation of this Department's Notification No.F.22(49)-LAB/ENF/MW/Rubber/2013/3411-44 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average Consumer Price Index is **115 point** for different categories of workers engaged in the employment of "Rubber Plantation" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule :

SCHEDULE

| Average increase of CPI | Category of workers | Minimum basic wages | Previous VDA | Present VDA | Total minimum rates of wages [3+4+5] |
|-------------------------|---|--------------------------------------|--------------|-------------|---------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | 1.Tappers/Processing Workers (for adult Male & Female) | Rs. 385.00 only for 8 hours of work. | Rs.8.33 | Rs.7.75 | Rs. 401.00 only for 8 hours of work. |
| | 2.Rubber Plantation Field Worker (for adult Male & Female) | Rs. 372.00 only for 8 hours of work. | Rs.8.06 | Rs.7.49 | Rs. 388.00 only for 8 hours of work. |

N.B. a) The fifty paise or above rounded off to the next rupee.

b) The overtime rate shall be the double of the ordinary rate of minimum wages.


(Anita Debbarma)
 Under Secretary to the
 Government of Tripura

TRIPURA GAZETTE



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PART-- I--Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA LABOUR DEPARTMENT

No.F.22(77)-LAB/ENF/MW/SB&SC/2022/7545--49 Dated, Agartala, the 24th November, 2023.


NOTIFICATION

In continuation of this Department's Notification No.F/22(77)-LAB/ENF/MW/SB&SC/2022/3320-65 dated 16th June, 2023 and in furtherance of the aforesaid Notification, the State Government hereby revises the Variable Dearness Allowance (VDA) on the basis of 6-monthly average Consumer Price Index Numbers for the period commencing from 01-01-2023 and ending on 30-06-2023. The half yearly average increased Consumer Price Index is **115** point for different categories of workers engaged in the employment of "**Stone breaking and stone crushing**" in Tripura. The Variable Dearness Allowance shall be payable with effect from **01-10-2023** by the employers to the workers/employees employed in the aforesaid employment as per the following schedule:

SCHEDULE

| Average increase of CPI | Particular of work | Minimum basic wages | Previous VDA | Present VDA | Total minimum rates of wages (3+4+5) |
|-------------------------|-------------------------|---------------------|--------------|-------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 115 | 1. 0 mm to 10 mm chips | Rs.30.00 per Cft. | Rs.0.65 | Rs.0.60 | Rs.31.00 per Cft. |
| | 2. 11mm to 20 mm chips | Rs.21.00 per Cft. | Rs.0.45 | Rs.0.42 | Rs.22.00 per Cft. |
| | 3. 21 mm to 40 mm chips | Rs. 14. per Cft. | Rs.0.30 | Rs.0.28 | Rs. 15.00 per Cft. |

N.B.: a) The fifty paise or above rounded off to the next rupee.


(Anita Debbarma)
Under Secretary to the
Government of Tripura



GOVERNMENT OF WEST BENGAL
OFFICE OF THE LABOUR COMMISSIONER
STATISTICS SECTION, 6th CHURCH LANE, 3RD FLOOR, KOLKATA- 700 001

No: 45/Stat/14/RW/24/2023/LCS/JLC

dated 12/12/2023

CIRCULAR

- (1) The minimum rates of wages for the employees employed in the following 30 (thirty) Scheduled Employments in the state of West Bengal shall be effective in the period from **1st January 2024 to 30th June 2024**.

The minimum rates of wages have been updated with reference to the Fixation / Revision notifications as mentioned against each scheduled employment.

| Sl. No | Scheduled Employments | Referral Fixation / Revision Notification Nos.& date | Categories of Employees | Minimum Rates of Wages | | | |
|--------|---|--|---|------------------------|---------|-----------|---------|
| | | | | Zone A | | Zone B | |
| | | | | Per Month | Per Day | Per Month | Per Day |
| 1 | ANY ESTABLISHMENT IN WHICH MANUFACTURING ACTIVITY AS DEFINED UNDER SECTION 2(K) OF THE FACTORIES ACT IS CARRIED OUT AND IS NOT COVERED UNDER ANY OF THE OTHER SCHEDULED EMPLOYMENTS | Labr/639/(LAW)-MW/2W- 32/13, dt. 29.12.2016 | Unskilled | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| 2 | AUTOMOBILE ENGINEERING REPAIRING WORKSHOPS & GARAGES | Labr/640(Law)/MW/2W/32/13 dated 29.12.2016 | Unskilled: Helper, Washman, Attendant, Peon, Cleaner, Sweeper, Security Man | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Electrical Semi-Technician, Tele-caller, Receptionist | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Painter, Body Maker, Mechanic, Sales Executive, Electrician, Driver, Accessories Fitter, Technician, Assistant Administrator, Assistant Accountant, Billing Clerk | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Administrator, Accountant and Customer Care Executive. | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 3 | BEVERAGE MANUFACTURING & VENDING ESTABLISHMENTS | Labr/641(Law)/MW/2W/32/13 dated 29.12.2016 | Unskilled: Store Keeper, Peon, Cleaner, Security Guard, Sweeper | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Light Inspector. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Operator. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |

| | | | | | | | |
|---|--|--|--|-----------|---------|-----------|---------|
| 4 | BISCUIT MANUFACTURING | Labr/642(Law)/MW/2W/32/13 dated 29.12.2016 | Unskilled: Peon, Cleaner, Sweeper, Security Guard, helper | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Assistant Mechanic, Market Seller | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Baker, Mechanic, Minder, Mixing Man, Electrician | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Checker, Production Manager | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 5 | BOTTLING AND PACKAGING INDUSTRY | Labr/643(Law)/MW/2W/32/13 dated 29.12.2016 | Unskilled: Helper, General Worker, Night Guard, Peon, Security Guard, Sweeper. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Assistant operator. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Operator, Assistant Manager. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Chemist, Microbiologist and Production Manager. | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 6 | CLINICAL ESTABLISHMENTS INCLUDING PATHOLOGICAL LABORATORIES AND DIAGNOSTIC CENTRES | Labr/645(Law)/MW/2W/32/13 dated 29.12.2016 | Unskilled: Helper, Cleaner, Ward Boy, Ward Assistant, Ayah, Attendant Durwan, Peon, Security Guard, Housekeeping Assistant, Office Bearer, Canteen Boy, Sweeper | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Lab Assistant, Blood Collector, Male Nursing Attendant, Male Medical Attendant, Trained Ayah, Receptionist, Assistant Cook, Typist | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Nurse, O.T. Assistant, Technician, X-Ray Technician, C.T. Scan Technician, MRI Technician, Laboratory Technician, Dental Technician, Medical Record Keeper, Supervisor, Clerk, Cashier, Accountant, Cook | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Senior Nurse, Pathologist, Matron, Dietician, Biochemist, Radiologist | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 7 | CONFECTIONERY AND SWEETS MANUFACTURING | Labr/646(Law)/MW/2W/32/13 dated 29.12.2016 | Unskilled: Helper, Cleaner, Service Man, Peon, Security Guard, Sweeper. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Assistant Mistry, Assistant Karigar, Assistant Cook, Assistant Haluikar. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Sweet-maker, Mistry, Karigar, Cook, Haluikar, Clerk, Cashier. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Manager. | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |

| | | | | | | | |
|----|--|---|---|-----------|---------|-----------|---------|
| 8 | CONSUMER CO-OPERATIVE SOCIETIES, PRIMARY AGRICULTURAL CO-OPERATIVE SOCIETIES / MARKETING SOCIETIES | Labr/647(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled: Peon, Cleaner, Sweeper, Security Guard, Bearer, Durwan. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Duftry. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Clerk, Typist, Accountant, Computer Operator, Office Assistant. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Manager, Senior Accountant, Supervisor. | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 9 | COURIER SERVICE | Labr/648(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled: Peon, Cleaner, Sweeper, Security Man, Loader | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Assistant operator, Assistant Customer Care Staff, Assistant System Delivery Man. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Clerk, Computer Operator, Accountant, Office Assistant, Field Representative, Executive-Business Development, Executive-Operation, Executive-Customer Care, Supervisor, Driver. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Senior Executive, Senior Supervisor. | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 10 | EMPLOYMENT IN ENGINEERING UNITS EMPLOYING LESS THAN 50 PERSONS | Labr/626/LC-MW Dated. 20.12.2019 | Unskilled | Rs. 9839 | Rs.378 | Rs. 9208 | Rs. 354 |
| 11 | ESTABLISHMENTS AS DEFINED UNDER THE SHOPS & ESTABLISHMENTS ACT, 1963 | Labr/650(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled: Peon, Cleaner, Sweeper, Security Guard, Bearer, Messenger | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Duftry, Assistant Accountant | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Clerk, Typist, Office Assistant, Office Maintenance and Inventory Management Staff, Data Entry Operator, Accountant | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Head Assistant, Senior Accountant, Computer Operator, Research And Development Staff/Executive, Market Research Staff/Executive, Godown-in-Charge, Office Supervisor, Sales Representative/Sales Promotion Employees | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 12 | FLOOR AND WALL TILES MANUFACTURING | Labr/653(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled: Loading and Unloading Worker, Helper, Peon, Cleaner, Sweeper, Security Man. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Assistant of Tile Maker. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Tile Maker. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Chemist, Designer | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |

| | | | | | | | |
|----|---|---|---|-----------|---------|-----------|---------|
| 13 | GARMENTS MANUFACTURING INDUSTRY | Labr/654(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled: Helper, Cleaner, Sweeper, Durwan, Security Guard, General Worker. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Machine Operator, Computer Operator. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Lock-Stitch Operator. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Checker, Supervisor | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 14 | GLASS INDUSTRY | Labr/627/LC-MW Dated. 20/12/2019 | Unskilled: Annealing Chamber (Coolies), Furnace Coolies, Carrier (Jaliwala) Coolies, General Coolies, Packer, Mason Helper, Batch Coolies (Batch Room Workers), Sweeper, Canteen Boys, Sacha Mazdoor, Chimney Grinder, Lorry Mazdoor | Rs. 9839 | Rs.378 | Rs. 9208 | Rs. 354 |
| | | | Semi-skilled: Bubbler, Bubbler Holder, Lineman, Airman, Fireman, Helpers, Molders, Blacksmith, Grinder, Polisher, Cook, Sorter, Rulsawala (Neck Maker) | Rs. 10822 | Rs. 416 | Rs. 10127 | Rs. 390 |
| | | | Skilled: Lorry Driver, Fireman Flower (Ord), Helper to Blower, Machine man (Cutter), Machine man (Helper), Cutting off fine Polishing, Machine Operator, Fitter Mechanic, Electrician, Turner, Lather man, Welder | Rs. 11905 | Rs. 458 | Rs. 11140 | Rs. 428 |
| | | | Highly Skilled: Blower, Foreman, Shift-In-Charge | Rs. 13096 | Rs. 504 | Rs. 12256 | Rs. 471 |
| 15 | HOTELS AND RESTAURANTS INCLUDING BOARDING HOUSES, EATING HOUSES, CANTEENS, CLUBS AND GUEST HOUSES | Labr/655(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled: Waiter, Washman, Peon, Utility Worker, Helper, Cleaner, Sweeper, Canteen Boy. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Helper of Technician Service, Waiter Grade-I, Steward, Assistant Supervisor | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Cook, Chief Cashier, Accountant, Bar Tender, Assistant Manager | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Manager, Chief Executive | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 16 | ICE CREAM AND CANDY MANUFACTURING | Labr/656(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| 17 | ICE FACTORY | Labr/657(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled: Helper, Cleaner, Sweeper, Security Guard | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Cup-filling Worker, Candy Pouching Worker | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Operator, Machine Operator | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| 18 | INFORMATION TECHNOLOGY INDUSTRY | Labr/658(Law)/M W/2W/32/13 dated 29.12.2016 | Unskilled | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |

| | | | | | | | |
|----|---|--|--|-----------|---------|-----------|---------|
| 19 | JEWELLERY MANUFACTURING INDUSTRY | Labr/659/ (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| 20 | LAUNDRIES, LAUNDRY SERVICES, CLEANING & DYEING PLANTS & SHOPS | Labr/660/ (Law)MW/2W-32/13 Dated 29.12.2016 | Unskilled | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| 21 | LEATHER GOODS MANUFACTORY | Labr/661/ (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled: Peon, Cleaner, Sweeper, Security man, Checking Man, Packing Man, Production Worker | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Helper of Karigar, Stitcher, Switcher, Laturer | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Karigar, Flooring Lineman, Store-in-Charge | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Designer, Lead Karigar | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 22 | LOADING AND UNLOADING OPERATIONS | Labr/662/ (Law)MW/2W-32/13 Dated 29.12.2016 | Unskilled | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| 23 | MALLS, MULTIPLEXES, DEPARTMENTAL STORES AND MEGA STORES | Labr/663/ (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled: Peon, Cleaner, Sweeper, Security Guard, House Keeping Staff, Washer Man | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Counter Sales Personnel, Assistant Store Keeper, Launder, Junior/ Assistant Clerk | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Engineering Assistant/Supervisor, Clerk, Office Assistant, Accountant, Cashier | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Office Supervisor / Administrator, Senior Clerk, Checker, Production Manager | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 24 | MANUFACTURE OF RUBBER PRODUCTS | Labr/628/LC-MW Dated. 20/12/2019 | Unskilled | Rs. 9839 | Rs.378 | Rs. 9208 | Rs. 354 |
| | | | Semi Skilled / Durwan | Rs. 10822 | Rs. 416 | Rs. 10127 | Rs. 390 |
| | | | Skilled / Clerk | Rs. 11905 | Rs. 458 | Rs. 11140 | Rs. 428 |
| 25 | NON-BANKING PRIVATE FINANCIAL INSTITUTIONS | Labr/652/ (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled: Office Boy, Peon, Cleaner, Sweeper, Security Guard. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Duftry. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Clerk, Executive OIC, Junior Executive, Accountant, Computer Operator. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Manager, Senior Executive | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |

| | | | | | | | |
|----|---|--|---|-----------|---------|-----------|---------|
| 26 | PRIVATE HOSPITALS & RESEARCH CENTRES NOT CARRIED ON BY GOVT. OR LOCAL AUTHORITIES | Labr/664/ (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled: Helper, Cleaner, Ward Boy, Ward Assistant, Ayah, Attendant, Durwan, Peon, Security Guard, House Keeping Assistant, Office Bearer, Canteen Boy, Sweeper | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Lab Assistant, Blood Collector, Male Nursing Attendant, Male Medical Assistant, Trained Ayah, Receptionist, Assistant Cook, Typist, Plumber, MGPS | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Nurse, O.T. Assistant, Technician, X-Ray Technician, C.T. Scan Technician, MRI Technician, Laboratory Technician, Dental Technician, Medical Record Keeper, Supervisor, Clerk, Cashier, Accountant, Cook, Pharmacist | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Senior Nurse, Pathologist, Matron, Dietician, Biochemist, Radiologist, Administrative Executive, Sales and Marketing Executive | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 27 | REFRACTORY INDUSTRY | Labr/629/LC-MW Dated. 20/12/2019 | Unskilled: General Mazdoor/Coolie/Kamin, Loader, Unloader, Porter, Assistant Gardener, Tarman, Stegman, Canteen Boy, Car cleaner, Peon, Durwan, Security Guard | Rs. 9839 | Rs.378 | Rs. 9208 | Rs. 354 |
| | | | Semi-skilled: Crusher Mazdoor, Line Mazdoor, Grinder, Trolley man, Stamper, Checker, Setter, Semi-skilled Mason, Boiler man, Carpenter, Mixing Attendant, Pump Khalashi | Rs. 10822 | Rs. 416 | Rs. 10127 | Rs. 390 |
| | | | Skilled: Turner, Fitter, Electrician, Moulder, Fireman, Lathe man, Pipe-plant Polisher, Kiln Setter, Tindal Press Operator, Mixing man-cum-Operator, Welder, Gas Cutter, Blacksmith, Pattern Maker, Mill Attendant, Poker man, Junior Clerk, Typist, Compounder, Nurse, Driver, Stock Keeper, Laboratory Assistant | Rs. 11905 | Rs. 458 | Rs. 11140 | Rs. 428 |
| | | | Highly Skilled: Head Mason, Head Carpenter, Head Fitter, Tindal, Shift Moulder, Head Welder, Head Turner, Moulder Supervisor, Mechanical Fitter, Senior Clerk, Head Clerk, Accountant, Supervisor, Security Officer, Foreman, Chemist | Rs. 13096 | Rs. 504 | Rs. 12256 | Rs. 471 |

| | | | | | | | |
|----|---|--|---|-----------|---------|-----------|---------|
| 28 | ROLLING OF IRON RODS, PLATES, ANGLES ETC. & ROLLING MILLS | Labr/665 / (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| 29 | SALOONS AND BEAUTY PARLOUR | Labr/666/ (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled: Helper, Cleaner, Sweeper, Assistant, House-keeping Staff, Security Guard | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Front Office Employee. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Hair Cutter, Hair Stylist, Skin Specialist, Therapist, Beautician. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Hair Dresser, Spa Specialist, Dietician | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |
| 30 | SECURITY SERVICES | Labr/630/LC-MW Dated 20/12/2019 | Unskilled: Security Guard, Watchman, Durwan | Rs. 9839 | Rs.378 | Rs. 9208 | Rs. 354 |
| | | | Semi-skilled: Ex-Service man Security Guard, Unskilled Supervisor | Rs. 10822 | Rs. 416 | Rs. 10127 | Rs. 390 |
| | | | Skilled: Field Supervisor, Ex-Service man Field Supervisor, Marketing Personnel, Guard with Fire Arms, Gunman, Marketing Personnel, Clerk, Accountant, Cashier | Rs. 11905 | Rs. 458 | Rs. 11140 | Rs. 428 |
| 31 | WOOD WORKS AND FURNITURE INDUSTRY | Labr/668/ (Law)-MW/2W-32/13 Dated 29.12.2016 | Unskilled: Peon, Cleaner, Sweeper, Bearer, Van Puller. | Rs. 9841 | Rs. 379 | Rs. 9210 | Rs. 354 |
| | | | Semi-skilled: Assistant Carpenter, Assistant Fitter, Assistant Mistry. | Rs. 10826 | Rs. 416 | Rs. 10128 | Rs. 390 |
| | | | Skilled: Carpenter, Fitting Mistry, Varnishing and Polishing Mistry. | Rs. 11909 | Rs.458 | Rs. 11142 | Rs. 429 |
| | | | Highly Skilled: Designer | Rs. 13099 | Rs. 504 | Rs. 12258 | Rs. 471 |

(2) Implementing Areas:

Zone A: Areas under Municipal Corporations, Municipalities, Notified Areas, Development Authorities, Thermal Power Plant areas including Township Areas.

Zone B: Rest of West Bengal.

- (3) To arrive at daily rate, monthly rate shall have to be divided by 26 (to be rounded off to the nearest rupee) and to arrive at weekly rate, daily rate shall have to be multiplied by 6;
- (4) A normal working day shall consist of eight hours of actual work and not less than half hour of recess, subject to 48 hours of actual work in a week;

- (5) One day in any period of seven days as may suit the local convenience shall be the day of weekly rest. The minimum rates of wages include the wages for weekly day of rest. Payment for the work done on the day of weekly rest and for work done beyond the normal working hours shall be double the ordinary rates of wages;
- (6) Where the existing rates of wages of any employee based on contractor or agreement or otherwise are higher than the rates notified herein, the higher rates shall be protected;
- (7) The minimum rates of wages are applicable to the employees employed by contractors also;
- (8) The minimum rates of wages for disabled persons shall be same as payable to the workers of appropriate category;
- (9) The men and women employees shall get the same rates of wages for the same work or work of similar nature;
- (10) The minimum rates of wages and variable dearness allowance, if any, both together shall constitute the minimum rates of wages to be enforceable under the Minimum Wages Act, 1948 (11 of 1948).

This is issued with due approval of the Labour Commissioner, West Bengal.



(P S Chakraborty)

Additional Labour Commissioner,
West Bengal

अण्डमान तथा
Andaman And



निकोबार राजपत्र
Nicobar Gazette

EXTRAORDINARY
प्राधिकार से प्रकाशित
Published by Authority

सं. 134 पोर्ट ब्लेयर, बुधवार, 27 दिसम्बर, 2023
No. 134, Port Blair, Wednesday, December 27, 2023

ANDAMAN AND NICOBAR ADMINISTRATION
OFFICE OF THE LABOUR COMMISSIONER
DIRECTORATE OF EMPLOYMENT & TRAINING

NOTIFICATION

Port Blair, dated the 27th December, 2023.

No.133/2023/F.No.16/1/MW/2019-20/LC&DET.— WHEREAS, the draft proposal to revise the minimum rates of Wages per day payable to the Schedule categories of employment was published in the Gazette No. 85/2023/F.No.16/1/MW/2019-20/LC&DET dated 25th August, 2023 as required under Section 3 of the Minimum Wages Act, 1948 for information and inviting objections and suggestions from all persons likely to be affected thereby, till the expiry of the period of two months from the above said date.

AND, WHEREAS, objections and suggestions received on the said proposal have been considered by the Lt. Governor (Administrator), Andaman and Nicobar Islands.

NOW, THEREFORE, in exercise of the powers conferred under Section 3 of Minimum Wages Act, 1948 read with Notification No. LP-24(1) dated 16th March, 1949 of the Govt. of India, Ministry of Labour and Section 4 & Sub-Section (2) of Section 5 of the Minimum Wages Act, 1948 and in supersession of Notification No. 300/2017/F.No.16/1/MW/2013-14/LC&DET dated 11.12.2017 and subsequent modification therein, the Lt. Governor (Administrator), Andaman and Nicobar Islands hereby revises the Minimum Wages across six schedules of employments as well as DRM's engaged by A&N Administration in the Territory of Andaman & Nicobar Islands w.e.f. 1st January, 2024.

1. The Minimum Wages shall be uniform across all three Districts namely South Andaman, North & Middle Andaman and Nicobar District.
2. The rates of Minimum Wages shall be as under:

| <u>Category of Employees</u> | <u>Minimum Wage Per Day</u> |
|---------------------------------------|-----------------------------|
| Unskilled | 628 |
| Semi-Skilled / Un-skilled Supervisory | 709 |
| Skilled / Clerical | 832 |
| Highly Skilled | 915 |

3. The Minimum Wages shall also be uniform across six schedules of employment namely :
- a Shops, Commercial Establishments, Residential Hotels, Lodging Houses, Restaurants, Eating Houses, Theaters and places of Public Amusements or Entertainment.
 - b Wood-based Industries.
 - c Educational Institutes / Schools / Nurseries / Kinder Gartens / Tutorials / Coaching Institutes in the Private Sector other than the CBSE Affiliated Institutions.
 - d Agriculture
 - e Construction or maintenance of Roads or in the Building Operations or Stone Breaking or Stone Crushing
 - f Loading and Unloading
 - g And shall be applicable to DRMs engaged by various Govt. Departments under A & N Administration.
4. The Minimum Wages shall include the wages for a weekly day of rest, in order to arrive at the monthly wages, the daily wages shall be multiplied by 26 days.
5. Where work of a similar nature is performed by women, no distinction in the payment of wages shall be made between men & women workers.
6. Wherever the existing wages of an employee are higher than the minimum wages fixed therein, the same shall be continued to be paid.
7. The Minimum Wages shall be revised taking into account Variable Dearness Allowance twice in year in the months of January and July.
8. Variable Dearness Allowance will be payable or deductible @ Rs. 1.00 per point rise or fall in the Average All India Consumer Price Index for a period of six months i.e. October to March under Order to be issued in July every year and for the period April to September under Order to be issued in January.
9. The VDA shall be calculated as per the All India Consumer Price Index (Base Year 2016=100).

Admiral D. K. Joshi
PVSM, AVSM, YSM, NM, VSM (Retd.)
Lieutenant Governor,
Andaman and Nicobar Islands.

By Order and in the name of the Lieutenant Governor,

Sd/-
Additional Secretary (Labour)



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email: dir-gen@esic.nic.in
Website : www.esic.nic.in / www.esic.in

No. P-11014/3/2022-Bft-II (Part-I)

Date: 06.12.2023

To,

RDs/JDs/DDs(I/Cs)/Medial Superintendents/Deans
Regional/Sub Regional Office/ESIC Hospitals/Medical Colleges
Employees State Insurance Corporation

Subject: -Changes in ESIC Aadhar Seeding Application due to e-KYC changes by UIDAI – Reg.

Madam/Sir,

The detailed instructions regarding Aadhar seeding of the insurance persons and their family members were issued vide this office letters of even no. dated 25.05.2023 and 31.10.2023.

Recently the UIDAI has updated its e-KYC response which meant that if the date of birth in UIDAI is recorded as 'declared or approximate' then only the year of birth was being shared on ESIC Aadhaar Seeding application. Accordingly, the ICT, Hqrs. team developed and updated the ESIC Portal. Now, the users can select the date and month in (Date/MM) at the time of seeding Aadhaar details based on available documentary evidence. When the declared Date of Birth matches with the same details in ESIC records, Aadhar will be seeded. In case of mismatch an update IP details request will be generated for approval as per existing system.

In view of the above it is directed that on the updated ESIC Aadhaar Seeding application, in cases where only Year is visible in date of birth column after seeding Aadhaar details, the functionary who is doing the Aadhaar seeding work will enter the date and month in appropriate column on the basis of Aadhar Card or other documentary evidence of IP/Beneficiary and Aadhar number will be seeded. However, such cases will be marked distinctly in profile of IP as declared Date of Birth which may be subject to verification at the time of service delivery or as and when required. All blank cases of Aadhaar mismatch requests of last 15 days have been deleted from backend and all such IPs may be approached again for seeding of their Aadhar No. in ESIC portal. The

help files containing screenshots of updated portal is attached herewith for guidance.

All field offices are hereby requested to ensure compliance of these guidelines scrupulously and expedite the Aadhaar Seeding work.

This issues with the approval of Director General.

Encl: As above.

Yours faithfully,

Signed by Ravi Prakash

Date: 06-12-2023 10:36:25

Reason: Approved

(Ravi Prakash, IOFS)

Additional Commissioner(Benefit)



Changes in Aadhaar Seeding For Existing IP & Dependents



1. Overview

2. Work flow for Aadhaar Seeding and ABHA Generation

3. Aadhaar Status Report



Overview – Aadhaar Seeding and ABHA Generation



Overview – Aadhaar Seeding and ABHA Generation

This document is prepared in order to determine a functional requirement specification for seeding the Aadhaar number and display the status wherever required i.e. INS and HIS of ESIC Panchdeep Application. The demographic details will be captured for IP and their dependents through e-KYC process of UIDAI. The Aadhaar number will be authenticated through OTP.

The purpose of seeding the Aadhaar and display the Aadhaar Status in e-Pehchan Card & the benefits of implementation of Aadhaar using e-KYC and Aadhaar authentication through OTP/ Biometric are mentioned as below-

- To prevent the fraudulent activities in financial transactions.
- Aadhaar Status can be used to merge the contribution of duplicate Insured person.



Overview – Aadhaar Seeding and ABHA Generation

- Aadhaar Status can be used to perform the De duplication process and prevent the duplicate IP number generation.
- Aadhaar Status can be used to perform the e-KYC; post e-KYC system will have the UIDAI verified demographic details of the beneficiaries.
- Aadhaar Status can be used to authenticate the beneficiaries at the time of service delivery.



Process of Aadhaar Seeding and ABHA Generation



Process of Aadhaar Seeding and ABHA Generation

User will use below mentioned URL for Aadhaar Seeding

<https://esic.gov.in/>



DA login through <https://esic.gov.in/>

Announcement

New Update

Tender

GeM Bid Document - Tender Notice for Hiring of Accommodation for Dispensary cum Branch at Srinagar size:(2.72 MB)

GeM Bid Document - Tender Notice for Hiring of Accommodation for Branch Office

Trending on ESIC

ESIC is now on Jeevan Pramaan App

How to seed Aadhaar Number with ESIC?

Now Seed your Aadhaar number with ESIC, Click here to see more

Quick Finder

Select Offices / Hospitals

Select State

Search

Employer Login

Insured Person / Beneficiary

Insurance Medical Practitioner

mEUD

ESIC Staff / Pensioner

Lawyer

Click on Employer Login



Enter Username

Employer Login

Username/LIN

Type your username

Password

Type your password

Captcha *

85f91e



Type your Captcha

Sign Up

Forgot password?

LOGIN

Username

Check Password Policy

Common Registration Link For ESIC / EPFO

No physical processing of paper is undertaken by ESIC for registration of Employer. If there is any complaint to the contrary, the same may be made on help-shramsuvudha@gov.in

We Are Migrating To One Unit One Identifier

Government of India plans to do away with all employer codes being issued by separate labour enforcement agencies such as ESIC, EPFO, O/O CIC(C) and DGMS etc by replacing them with new Labour Identification Number (LIN). Your unit has already been allotted a LIN and the same can be obtained online using <http://tinyurl.com/whatismylin> Please verify the information associated with your LIN before the current employer codes are rendered useless. The procedure to verify the information is given in the "What is my LIN" link. For any support please contact help-shramsuvudha@gov.in

Enter Password

Enter Captcha

Click on Login



Click on Aadhar Seeding for IP and Dependent under Employer Section

- [Update Employer Details](#)
- [Create Subunit Registration](#)
- [Accident Report \(Form 12\)](#)
- [Accident Report Print / PDF Form](#)
- [Wage Contributory Record](#)
- [Reply For Abstention Verification](#)
- [View Subunit Details](#) **NEW**
- [Update NIC Code](#) **NEW**
- [Change Password](#)
- [Aadhaar Seeding and ABHA Generation during new IP Registration](#) ★
- [Aadhaar Seeding and ABHA Gen. For Existing IP](#) ★
- [New Born Baby Registration HIS to Insurance Integration](#) ★
- [Help for Monthly contribution and Challan \(Updated\)](#) ★
- [Help File for Contractor/Principal Employer Mapping and Contribution](#) ★
- [User Manual for Mobile/Bank update](#)
- [Consolidated MC/Edit MC Help File](#)

- [Enroll Employee with previously allotted ESI Number](#)
- [Register/Enroll New Employee](#)
- [Update Particulars of Insured Person](#)
- [Update Mobile Number of Insured Person](#)
- [Bulk Upload of Mobile Number](#)
- [Bulk Upload of Account Number](#)
- [Upload Bank Account related Document of Insured Person](#)
- [e-Pehchan Card](#)
- [List of Employees](#)
- [Health Passbook](#)
- [View Med11 Certificate](#) **NEW**
- [Notification](#)
- [Employee UAN Seeding](#) **NEW**
- [Edit Employee Workflow](#) **NEW**
- [Aadhaar Seeding for IP and Dependents](#) **NEW**
- [New Born Baby Details for Approval](#) **NEW**

- [File Monthly Contributions](#)
- [Generate Challan](#)
- [Modify Challan](#)
- [ViewContributionHistory](#)
- [Omitted Wages Challan](#)
- [Contractor/Principal Employer Master](#)
- [IP Mapping with Contractor/Principal Employer](#)
- [Bulk IP Mapping with Contractor/Principal Employer](#)
- [View Contribution History\(Contractor/Principal Employer Wise\)](#)
- [Self Certification](#)
- [View RC](#)
- [Recovery/Defaulter Challan](#)
- [Updation of Unrealized Challan Details](#)
- [OnlineChallan Doubleverification](#)
- [Interest For Delay Payment](#)
- [File Consolidated Monthly Contributions](#)
- [Consolidated Monthly Contribution Challan](#)
- [Consolidated View Contribution History](#)

Click on Aadhar
Seeding for IP and
Dependents

View Registered Employee Details page:



User Login: 11000000000000004 Tuesday, December 05, 2023 2:05:11 PM

View Registered Employee Details * Required Fields

Search By

Employee Insurance No. : Employer Code : 11000000000000004

Enter IP

Click on Search button after IP number

Automatic pop up will come

DISCLAIMER: Copyright © 2021, ESIC, India. All Rights Reserved. Best viewed in 1024 x 768 pixels. Site maintained by: ESIC. Designed and Developed by CMS Computers LTD. IP Address : 49.

View Registered Employee Details



- My Work
- Registration ▼
- Benefits ▼
- Revenue ▼
- Recovery
- Others ▼

View Registered Employee Details

* Required Field

Search By

Employee Insurance No. :

1199900090

Employer Code :

Search

Reset

Details of Registered Employee

| Select | Employee's Insurance No. | Employee's Name | Employer's Code No. | Employer's Name | Date of Registration | Status Of IP |
|-----------------------|--------------------------|-----------------|---------------------|------------------------|----------------------|--------------|
| <input type="radio"/> | 1199900090 | Subbu a | 110000000000000002 | Delhi Electric Company | 01/01/2015 | Live |
| <input type="radio"/> | 1199900090 | TESTIPas | 42110000000010002 | Delhi Electric Company | 01/03/2015 | Live |

Get Details

Cancel

Select IP

Click here

Click on hyperlink for Aadhaar Seeding



Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |

Cancel

Click here to seed
Aadhaar

User must enter numeric only





ESIC

Employees' State Insurance Corporation

esicstaging.esic.in says
Please enter a valid Aadhaar-ID

OK

Insurance

User Login: 11000000000000002

Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |

Cancel

| | | | |
|--|--|--|--------------------------------------|
| IP Number : | 1115104441 | Name : | Pream kumar |
| DOB: | 01-01-1979 | Father/Husband Name : | test twse |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text" value="....."/> | <input type="checkbox"/> View | |
| <input type="checkbox"/> View terms and conditions . Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| | | <input type="button" value="Get OTP"/> | <input type="button" value="Close"/> |

Click here to seed
Aadhaar

LDC/UDC can view the terms and conditions



Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |


Cancel

| | | | |
|--|--|------------------------|-------------|
| IP Number : | 1115104441 | Name : | Pream kumar |
| DOB: | 01-01-1979 | Father/Husband Name : | test twse |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text" value="....."/> <input type="checkbox"/> View | | |
| <input checked="" type="checkbox"/> View terms and conditions .Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With. | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| <input type="button" value="Get OTP"/> <input type="button" value="Close"/> | | | |

Click here to View terms and conditions



LDC/UDC can view the Terms and Conditions



ESIC
Em

User Login: Amit

Family Details of 1115

Action

[Click here to Seed Aadhaar](#)

[Click here to Seed Aadhaar](#)

[Click here to Seed Aadhaar](#)

Insurance

Terms & Conditions for Collection and Use of Aadhaar number and associated information

1. I understand that my Aadhaar number, biometric information and/or One-Time Password (OTP) and demographic information, as understood under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 and regulations framed thereunder, is being collected by the Ministry of Labour & Employment ("Ministry") and/or ESIC for the following purposes:

a. Authenticating my identity by way of the Aadhaar number authentication system;

b. Strengthening digital platforms to ensure good governance and preventing dissipation of social welfare benefits;

c. Detecting, preventing, and otherwise addressing malpractices and harmful conduct associated with disbursement of social welfare benefits and services;

d. Resolving security or technical issues associated with disbursement of social welfare benefits and services;

e. Measuring trends related to disbursement and effectiveness of social welfare benefits and services, and improving the quality of such benefits and services.

f. Cross-verifying the collected Aadhaar number and associated identity information with the Aadhaar-seeded database of other Departments/Ministries of the Central Government and State Governments for the purpose of the welfare scheme (s);

g. Delivering the benefits of various schemes of Departments/Ministries of Union and State Governments framed for welfare of citizens;

h. Sharing of my Aadhaar number and demographic information with other Departments/Ministries of the Central Government, State Governments and local bodies for formulation or implementation of suitable welfare scheme(s).

i. Registering on the NDUW Portal for UAN (Universal Account Number) and for availing benefits under the Code on Social Security, 2020;

j. Accessing status of "Unorganised" or "Organised" worker and eligibility across Government programmes run by the Ministry under the Code on Social Security, 2020 or other similar welfare programmes run by other Departments/Ministries of the Central Government and State Governments;

k. Seeding of Aadhaar number with my bank account; and

l. All such purposes incidental to the benefits of Social Security Schemes.

2. I understand that the Ministry/ESIC shall create an Aadhaar-seeded database containing my Aadhaar number, biometric and/or One-Time Password (OTP) and demographic information for all or any of the purposes enlisted in paragraphs 1 (a)-(l) of this consent form, that the Ministry shall ensure that requisite mechanisms have been put in place to ensure safety, security and privacy of such information in accordance with applicable laws and regulations and the Ministry shall not share my biometric information with anyone for any reason whatsoever, or use it for any purpose other than authentication.

3. I understand that in case of failure to authenticate due to illness, injury or infirmity owing to old age or otherwise or any technical reasons, the Ministry/ESIC shall allow the following alternate means of identification for availing benefits under the Code on Social Security, 2020/the ESI Act, 1948:

a. Voter ID card

b. Ration card

c. Passport

d. Driving License

e. Any Photo Identity Card issued by the Central Government, State Governments, or Union Territory Administrations; Certificate of identity with photograph issued by a Gazetted Officer on an official letterhead.

4. I have no objection to authenticating myself with Aadhaar based authentication system and give my consent to provide my Aadhaar Number, biometric information and/or One-Time password (OTP) and demographic information for Aadhaar based authentication for the purposes enlisted in paragraphs 1 (a)-(l) of this consent form and for creation of an Aadhaar-seeded database as described in Paragraph 2 of this consent form.

Status

d

d

d

आधार संख्या और संबंधित जानकारी के एकत्रीकरण और उपयोग के लिए निवेदन पत्र पढ़ें

User must scroll down to read complete Terms and Conditions



User can view the entered Aadhaar ID



Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |

Cancel

| | | | |
|---|--|--|-------------|
| IP Number : | 1115104441 | Name : | Pream kumar |
| DOB: | 01-01-1979 | Father/Husband Name : | test twse |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text" value="909810042756"/> | <input checked="" type="checkbox"/> View | |
| <input checked="" type="checkbox"/> View terms and conditions . Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| <div>Get OTPClose</div> | | | |

Click here to View Entered
Aadhaar Number



Aadhaar Seeding Through OTP

Click on Validate



| | | | |
|---|--|-------------------------------------|---|
| IP Number : | 1115104371 | Name : | child |
| DOB: | 21-08-2020 | Father/Husband Name : | NA |
| Gender: | M | Relationship with IP : | Minor dependant son |
| Enter Aadhaar/VID | <input type="text"/> <input type="checkbox"/> View | | |
| <input checked="" type="checkbox"/> View terms and conditions.Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| <div>Get OTPClose</div> | | | |
| Enter OTP : | | <input type="text" value="762454"/> | The OTP has been sent to the mobile No. *****5159 |
| <div>Validate</div> | | | |

Click on Validate



- If system still found mismatch between DOB Stored in ESIC Database and Declared DOB , system will proceed for Aadhaar based change request, subjected for verification and approval of Branch office
- If system still found no mismatch between DOB Stored in ESIC Database and Declared DOB , system will display Successful Aadhaar Seeding message on screen.

Aadhaar Validation



Enter Aadhaar/VID

☐ View

☒ View terms and conditions. Employee is agreed to the terms and conditions for registration and willing to share Aadhaar.

Authentication With:

☒ OTP ☐ Biometric

Get OTP

Close

Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data

Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI.

☒

ABHA Declaration

I have obtained the consent of the beneficiary as under:
I am voluntarily sharing my Aadhaar Number / Virtual ID issued by the Unique Identification Authority of India ("UIDAI") and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account ("ABHA Address").
I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with NHA for the purpose of Targeted Delivery of Financial and other Subsidies, Benefits and Services (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose.
I understand that UIDAI will share my e-KYC details, or response of "Yes" with NHA upon successful authentication.

Close

User must select Month and Day from drop down



| Details in ESIC | | Details in UIDAI | |
|--|---|--|--|
| Name: | <input type="text" value="ZAHID IQBAL"/> | Name: | <input type="text" value="Zahid Iqbal"/> |
| D.O.B: | <input type="text" value="02-10-1990"/> | D.O.B: | 1990/ <input type="text" value="10"/> / <input type="text" value="02"/> Validate |
| Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | <input type="text" value="Abdul Waheed"/> | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | <input type="text" value="Abdul Waheed"/> |

User must click on Validate

ABHA generated successfully



| | | | |
|--|--|--|--------------|
| IP Number : | 1116339748 | Name : | ZAHID IQBAL |
| DOB: | 02-10-1990 | Father/Husband Name : | Abdul Waheed |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text"/> | <input checked="" type="checkbox"/> View | |
| <input checked="" type="checkbox"/> View terms and conditions. Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| <div>Get OTPClose</div> | | | |

☒

IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service.

Aadhaar Details validated successfully !!!

Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI.

☒

ABHA Declaration
I have obtained the consent of the
I am voluntarily sharing my Aadhaar
for the purpose of creating an Ayush
I authorize NHA to use my Aadhaar
(Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose.
I understand that UIDAI will share my e-KYC details, or response of "Yes" with NHA upon successful authentication.

Select Declaration

ProceedClose

Click on Checkbox for
ABHA creation

Click on Proceed

Aadhaar Validation with DOB Mismatch



| Details in ESIC | | Details in UIDAI | |
|--|---|--|---|
| Name: | test daughter in law | Name: | Arun Kumar |
| D.O.B: | 01-03-1991 | D.O.B: | 1991/ 05 ▾ / 05 ▾ Validate |
| Gender: | <input type="radio"/> M <input checked="" type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input type="radio"/> Father <input type="radio"/> Husband | | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | Raj Singh |
| <input checked="" type="checkbox"/> | IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service | | |
| Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data. | | | |
| Consent and verification from IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI. | | | |
| <input checked="" type="checkbox"/> | <p>ABHA Declaration</p> <p>I have obtained my Aadhaar as under:</p> <p>I am voluntarily providing my Aadhaar / Virtual ID issued by the Unique Identification Authority of India ("UIDAI"),and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account address ("ABHA Address").</p> <p>I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with UIDAI as per the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose.</p> <p>I understand that UIDAI will share my e-KYC details,or response of "Yes" with NHA upon successful authentication.</p> | | |
| <div>ProceedClose</div> | | | |

Click on Declaration
Checkbox



| Details in ESIC | | Details in UIDAI | |
|--|---|--|---|
| Name: | test daughter in law | Name: | Arun Kumar |
| D.O.B: | 01-03-1991 | D.O.B: | 1991/ 05 ▾ / 05 ▾ Validate |
| Gender: | <input type="radio"/> M <input checked="" type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input type="radio"/> Father <input type="radio"/> Husband | | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | Raj Singh |
| <input checked="" type="checkbox"/> | IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service | | |
| Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data. | | | |
| Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI. | | | |
| <input checked="" type="checkbox"/> | <p>ABHA Declaration</p> <p>I have obtained the consent of the beneficiary as under: I am voluntarily sharing my Aadhaar Number / Virtual ID issued by the Unique Identification Authority of India ("UIDAI"),and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account address ("ABHA Address"). I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with UIDAI as per the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose. I understand that UIDAI will share my e-KYC details,or response of "Yes" with NHA upon successful authentication.</p> | | |
| <div>ProceedClose</div> | | | |

Click on Proceed

Aadhaar based change request generated



| Details in ESIC | | Details in UIDAI | |
|--|--|--|---|
| Name: | test daughter in law | Name: | Arun Kumar |
| D.O.B: | 01-03-1991 | D.O.B: | 1991/ 05 ▾ / 05 ▾ Validate |
| Gender: | <input type="radio"/> M <input checked="" type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input type="radio"/> Father <input type="radio"/> Husband | | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | Raj Singh |
| <input checked="" type="checkbox"/> | IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service | | |
| Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data. | | | |
| Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI. | | | |
| <input checked="" type="checkbox"/> | ABHA Declaration I have obtained the consent of the beneficiary as under: I am voluntarily sharing my Aadhaar Number / Virtual ID issued by the Unique Identification Authority of India ("UIDAI"),and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account address ("ABHA Address"). I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with UIDAI as per the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose. I understand that UIDAI will share my e-KYC details,or response of "Yes" with NHA upon successful authentication. | | |
| <div>Close</div> | | | |
| The reference number 112312400056 has been generated successfully and pending for approval. | | | |

Thank You

Changes in Aadhaar Seeding For Existing IP & Dependents Through staff



1. Overview

2. Work flow for Aadhaar Seeding and ABHA Generation

3. Aadhaar Status Report



Overview – Aadhaar Seeding and ABHA Generation



Overview – Aadhaar Seeding and ABHA Generation

This document is prepared in order to determine a functional requirement specification for seeding the Aadhaar number and display the status wherever required i.e. INS and HIS of ESIC Panchdeep Application. The demographic details will be captured for IP and their dependents through e-KYC process of UIDAI. The Aadhaar number will be authenticated through OTP.

The purpose of seeding the Aadhaar and display the Aadhaar Status in e-Pehchan Card & the benefits of implementation of Aadhaar using e-KYC and Aadhaar authentication through OTP/ Biometric are mentioned as below-

- To prevent the fraudulent activities in financial transactions.
- Aadhaar Status can be used to merge the contribution of duplicate Insured person.



Overview – Aadhaar Seeding and ABHA Generation

- Aadhaar Status can be used to perform the De duplication process and prevent the duplicate IP number generation.
- Aadhaar Status can be used to perform the e-KYC; post e-KYC system will have the UIDAI verified demographic details of the beneficiaries.
- Aadhaar Status can be used to authenticate the beneficiaries at the time of service delivery.



Process of Aadhaar Seeding and ABHA Generation



Process of Aadhaar Seeding and ABHA Generation

User will use below mentioned URL for Aadhaar Seeding
gateway.esic.in/myesic.esic.in



DA login through myesic.esic.in or gateway.esic.in



करबीनि
ESIC
कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

Welcome to ESIC Employee Portal

We at ESIC commit to help our employees by ensuring availability of information while maintaining confidentiality and integrity of data.

Login Instructions



Please use your user credentials to Sign In.

Best view at 1024 x 768 resolution (IE 7.0+ & Mozilla 3.0+)

ESIC IT Service Desk Helpline



Service Desk by using below methods."

Please Login with your credentials

User Name:

Password:

[Log In](#) [Forgot Password](#)

Property Management System

[ContractManager](#)

[Primavera web](#)

[DSRPRO](#)

Enter User Name and Password in Text Box

Click on Log In Button

Applications → Insurance



[Home](#) | [Applications](#) | [ERP Applications](#) | [Reports](#) | [Analytics](#) | [Change Password](#) | **LOGOUT**

ESIC News

- Business Intelligence
- Document Management System
- Health Information System
- Insurance

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- » Annexure - IX .doc
- » Annexures - X-XI.pdf
- » Annexures.pdf
- » JOB CARD OF ADMINISTRATIVE OFFICERS
- » Circular.pdf

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- » Circulars from HQRS. Office

Related Links

- » <http://whoindia.org>
- » <http://esicdelhi.org.in>

Industry News

- » ESIC's PG institute from next year

Reference Documents

- » Dhanwantri
- » Pragati-ERP
- » Pragati-Insurance
- » ESIC Manuals
- » Information Security
- » Digital Signature Installer

Click on Insurance

» [know more](#)

Select User Location & User Role



क र बी नि
ESIC
कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation

Location and Role Selection

User Location : BO-Ajmeri Gate

User Role : LDC/UDC at Branch Office

Login

Select user role from
drop down menu

Select user location
from drop down menu

Click on Submit button

Insurance Homepage



My Work

Registration ▼

- Edit Employee Details
- Edit Employee Details WorkFlow
- Raise a Request for Loss Of ID
- View Duplicate Card Status
- Aadhaar Seeding for IP and Dependents**
- Track Edit IP Pending Request
- List of Employees

Benefits ▼

Revenue ▼

Recovery

Others ▼

REGISTRATION

This section has the Navigations through Different Phases of Employee / E



BENEFITS

This section has the Navigations through all Medical and Cash Benefits



RECOVERY

This section has the Navigations through Different Phases of Recovery Process and Issue of CPs



REVENUE

This section has the Navigations through Different Phases in Revenue



Click here

View Registered Employee Details



- My Work
- Registration ▼
- Benefits ▼
- Revenue ▼
- Recovery
- Others ▼

View Registered Employee Details

* Required Field

Search By

Employee Insurance No. :

1199900090

Employer Code :

Search

Reset

Details of Registered Employee

| Select | Employee's Insurance No. | Employee's Name | Employer's Code No. | Employer's Name | Date of Registration | Status Of IP |
|-----------------------|--------------------------|-----------------|---------------------|------------------------|----------------------|--------------|
| <input type="radio"/> | 1199900090 | Subbu a | 110000000000000002 | Delhi Electric Company | 01/01/2015 | Live |
| <input type="radio"/> | 1199900090 | TESTIPas | 42110000000010002 | Delhi Electric Company | 01/03/2015 | Live |

Get Details

Cancel

Select IP

Click here

Click on hyperlink for Aadhaar Seeding



Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |

Cancel

Click here to seed
Aadhaar

User must enter numeric only





ESIC

Employees' State Insurance Corporation

esicstaging.esic.in says
Please enter a valid Aadhaar-ID

OK

Insurance

User Login: 11000000000000002

Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |

Cancel

| | | | |
|--|--|--|--------------------------------------|
| IP Number : | 1115104441 | Name : | Pream kumar |
| DOB: | 01-01-1979 | Father/Husband Name : | test twse |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text" value="....."/> | <input type="checkbox"/> View | |
| <input type="checkbox"/> View terms and conditions . Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| | | <input type="button" value="Get OTP"/> | <input type="button" value="Close"/> |

Click here to seed
Aadhaar

LDC/UDC can view the terms and conditions



Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |


Cancel

| | | | |
|---|--|--|--------------------------------------|
| IP Number : | 1115104441 | Name : | Pream kumar |
| DOB: | 01-01-1979 | Father/Husband Name : | test twse |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text" value="....."/> | <input type="checkbox"/> View | |
| <input checked="" type="checkbox"/> View terms and conditions . Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With. | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| | | <input type="button" value="Get OTP"/> | <input type="button" value="Close"/> |

Click here to View terms and conditions



LDC/UDC can view the Terms and Conditions



ESIC
Em

User Login: Amit

Family Details of 1115

Action
[Click here to Seed Aadhaar](#)
[Click here to Seed Aadhaar](#)
[Click here to Seed Aadhaar](#)

Insurance

| Status |
|--------|
| d |
| d |
| d |

Terms & Conditions for Collection and Use of Aadhaar number and associated information


1. I understand that my Aadhaar number, biometric information and/or One-Time Password (OTP) and demographic information, as understood under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 and regulations framed thereunder, is being collected by the Ministry of Labour & Employment ("Ministry") and/or ESIC for the following purposes:
 - a. Authenticating my identity by way of the Aadhaar number authentication system;
 - b. Strengthening digital platforms to ensure good governance and preventing dissipation of social welfare benefits;
 - c. Detecting, preventing, and otherwise addressing malpractices and harmful conduct associated with disbursement of social welfare benefits and services;
 - d. Resolving security or technical issues associated with disbursement of social welfare benefits and services;
 - e. Measuring trends related to disbursement and effectiveness of social welfare benefits and services, and improving the quality of such benefits and services.
 - f. Cross-verifying the collected Aadhaar number and associated identity information with the Aadhaar-seeded database of other Departments/Ministries of the Central Government and State Governments for the purpose of the welfare scheme (s);
 - g. Delivering the benefits of various schemes of Departments/Ministries of Union and State Governments framed for welfare of citizens;
 - h. Sharing of my Aadhaar number and demographic information with other Departments/Ministries of the Central Government, State Governments and local bodies for formulation or implementation of suitable welfare scheme(s).
 - i. Registering on the NDUW Portal for UAN (Universal Account Number) and for availing benefits under the Code on Social Security, 2020;
 - j. Accessing status of "Unorganised" or "Organised" worker and eligibility across Government programmes run by the Ministry under the Code on Social Security, 2020 or other similar welfare programmes run by other Departments/Ministries of the Central Government and State Governments;
 - k. Seeding of Aadhaar number with my bank account; and
 - l. All such purposes incidental to the benefits of Social Security Schemes.
2. I understand that the Ministry/ESIC shall create an Aadhaar-seeded database containing my Aadhaar number, biometric and/or One-Time Password (OTP) and demographic information for all or any of the purposes enlisted in paragraphs 1 (a)-(l) of this consent form, that the Ministry shall ensure that requisite mechanisms have been put in place to ensure safety, security and privacy of such information in accordance with applicable laws and regulations and the Ministry shall not share my biometric information with anyone for any reason whatsoever, or use it for any purpose other than authentication.
3. I understand that in case of failure to authenticate due to illness, injury or infirmity owing to old age or otherwise or any technical reasons, the Ministry/ESIC shall allow the following alternate means of identification for availing benefits under the Code on Social Security, 2020/the ESI Act, 1948:
 - a. Voter ID card
 - b. Ration card
 - c. Passport
 - d. Driving License
 - e. Any Photo Identity Card issued by the Central Government, State Governments, or Union Territory Administrations; Certificate of identity with photograph issued by a Gazetted Officer on an official letterhead.
4. I have no objection to authenticating myself with Aadhaar based authentication system and give my consent to provide my Aadhaar Number, biometric information and/or One-Time password (OTP) and demographic information for Aadhaar based authentication for the purposes enlisted in paragraphs 1 (a)-(l) of this consent form and for creation of an Aadhaar-seeded database as described in Paragraph 2 of this consent form.

आधार संख्या और संबंधित जानकारी के एकत्रीकरण और उपयोग के लिए निम्नलिखित प्रर्त पत्र

User must scroll down to read complete Terms and Conditions



LDC/UDC agreed with the Terms and Conditions



ESIC

Em

User Login: Amit

Family Details of 1115

Action

[Click here to Seed Aadhaar](#)

[Click here to Seed Aadhaar](#)

[Click here to Seed Aadhaar](#)

Insurance

Status

d

d

d

आधार नंबर और संबंधित जानकारी के एकत्रिकरण और उपयोग के लिए निबधन एवं शर्त

1. मैं समझता / समझती हूँ कि मेरा आधार नंबर, बायोमेट्रिक जानकारी और / या वन-टाइम पासवर्ड (ओटीपी) और जनांकिकीय जानकारी, जैसा कि आधार (वित्तीय और अन्य सहायिकियों, लाभों और सेवाओं का लक्षित वितरण) अधिनियम, 2016 और उसके तहत बनाए गए विनियमों के अन्तर्गत, निम्नलिखित उद्देश्यों के लिए श्रम एवं रोजगार मंत्रालय ("मंत्रालय") और/या क.रा.बी.निगम द्वारा एकत्र किया जा रहा है:

क. आधार नंबर प्रमाणीकरण प्रणाली के द्वारा मेरी पहचान प्रमाणित करना;

ख. सुशासन सुनिश्चित करने और समाज कल्याण लाभों के अपव्यय को रोकने के लिए डिजिटल प्लेटफॉर्म को सुदृढ़ बनाना;

ग. समाज कल्याण लाभों और सेवाओं के संवितरण में अनाचार और अहितकर आचरण का पता लगाना, रोकना, और समाधान करना;

घ. समाज कल्याण लाभों और सेवाओं के संवितरण से संबंधित सुरक्षा और तकनीकी मुद्दों को हल करना;

ङ. समाज कल्याण लाभों और सेवाओं के संवितरण और प्रभावशीलता से संबंधित प्रवृत्तियों का आकलन और ऐसे लाभों और सेवाओं की गुणवत्ता में सुधार करना;

च. संगृहीत आधार नंबर और सम्बद्ध पहचान जानकारी को कल्याणकारी योजना (ओं) से सम्बद्ध अन्य विभागों/केंद्रीय सरकार और राज्य सरकारों के मंत्रालयों के आधार-सीडेड डाटाबेस के साथ पुनः सत्यापित करना;

छ. नागरिकों के कल्याण के लिए तैयार संघ और राज्य सरकारों के विभागों/मंत्रालयों की विभिन्न योजनाओं के लाभों का वितरण;

ज. उपयुक्त कल्याणकारी योजना (ओं) बनाने या कार्यान्वयन के लिए केंद्रीय सरकार, राज्य सरकारों और स्थानीय निकायों के अन्य विभागों/मंत्रालयों के साथ मेरा आधार नंबर और जनांकिकीय जानकारी साझा करना;

झ. सामाजिक सुरक्षा संहिता, 2020 के अंतर्गत लाभ प्राप्त करने और यूएन (यूनिवर्सल अकाउंट नंबर) के लिए असंगठित कर्मकार राष्ट्रीय डाटाबेस (एनडीयूडब्ल्यू) पोर्टल पर पंजीकरण करना;

ञ. सामाजिक सुरक्षा संहिता, 2020 के अंतर्गत मंत्रालय द्वारा संचालित सरकारी कार्यक्रमों या केंद्रीय सरकार और राज्य सरकारों के अन्य विभागों/मंत्रालयों द्वारा संचालित अन्य समान कल्याणकारी कार्यक्रमों में मेरी "असंगठित" या "संगठित" कर्मकार की स्थिति और पात्रता का निर्धारण करना;

ट. मेरे बैंक खाते के साथ आधार नंबर सीड करना; और

ठ. सामाजिक सुरक्षा योजनाओं के लाभों के लिए ऐसे सभी अनुषंगी प्रयोजनों के लिए ।

2. मैं समझता / समझती हूँ कि मंत्रालय/क.रा.बी.निगम इस सहमति फॉर्म के पैरा 1 (क) - (ठ) में सूचीबद्ध सभी या किसी भी प्रयोजन के लिए मेरा आधार नंबर, बायोमेट्रिक और / या वन-टाइम पासवर्ड (ओटीपी) और जनांकिकीय जानकारी युक्त डाटाबेस तैयार करेगा और मंत्रालय/क.रा.बी.निगम यह सुनिश्चित करेगा कि लागू कानूनों और विनियमों के अनुसार ऐसी जानकारी की सुरक्षा, संरक्षा और गोपनीयता सुनिश्चित करने के लिए आवश्यक तंत्र स्थापित किए जाएंगे और मंत्रालय प्रमाणीकरण के अलावा किसी भी कारण के लिए मेरी बायोमेट्रिक जानकारी का इस्तेमाल या किसी अन्य उद्देश्य के लिए इसे किसी के साथ साझा नहीं करेगा।

3. मैं समझता / समझती हूँ कि बीमारी, चोट या वृद्धावस्था के कारण अशक्तता या किसी अन्य तकनीकी कारणों से प्रमाणित करने में विफलता के मामले में, मंत्रालय/क.रा.बी.निगम सामाजिक सुरक्षा संहिता, 2020/क.रा.बी.अधिनियम, 1948 के अंतर्गत लाभ प्राप्त करने के लिए पहचान के निम्नलिखित वैकल्पिक साधनों की अनुमति देगा:

क. मतदाता पहचान पत्र;

ख. राशन कार्ड;

ग. पासपोर्ट;

घ. ड्राइविंग लाइसेंस;

ङ. केंद्रीय सरकार, राज्य सरकारों या संघ राज्य क्षेत्र प्रशासनों द्वारा जारी कोई भी फोटो पहचान पत्र; सरकारी पत्र शीर्ष पर राजपत्रित अधिकारी द्वारा जारी फोटो के साथ पहचान का प्रमाण पत्र।

4. मुझे आधार पर आधारित प्रमाणीकरण प्रणाली के साथ स्वयं को प्रमाणित करने में कोई आपत्ति नहीं है और मैं सहमति फॉर्म के पैराग्राफ (क)-(ठ) में सूचीबद्ध प्रयोजनों के लिए आधार पर आधारित प्रमाणीकरण के लिए और इस सहमति फॉर्म के पैरा 2 में यथा वर्णित आधार-सीडेड डाटाबेस के सृजन के लिए अपना आधार नंबर, बायोमेट्रिक जानकारी और / या वन-टाइम पासवर्ड (ओटीपी) और जनांकिकीय जानकारी प्रदान करने की सहमति देता / देती हूँ ।

I Agree

Click on I Agree

User can view the entered Aadhaar ID



Family Details of 1115104441

| Action | Name | Relationship | Date of Birth | Gender | Father / Husband | Aadhaar Status |
|--|---------------------|------------------------------|---------------|--------|------------------|----------------|
| Click here to Seed Aadhaar | Pream kumar | Self | 01/01/1979 | M | test twse | Need to Seed |
| Click here to Seed Aadhaar | Sarnala Phani Kumar | Dependant unmarried daughter | 29/05/1988 | M | NA | Need to Seed |

Cancel

| | | | |
|---|--|--|-------------|
| IP Number : | 1115104441 | Name : | Pream kumar |
| DOB: | 01-01-1979 | Father/Husband Name : | test twse |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text" value="909810042756"/> | <input checked="" type="checkbox"/> View | |
| <input checked="" type="checkbox"/> View terms and conditions . Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| <div>Get OTPClose</div> | | | |

Click here to View Entered
Aadhaar Number



Aadhaar Seeding Through OTP

Click on Validate



| | | | |
|--|--|-------------------------------------|---|
| IP Number : | 1115104371 | Name : | child |
| DOB: | 21-08-2020 | Father/Husband Name : | NA |
| Gender: | M | Relationship with IP : | Minor dependant son |
| Enter Aadhaar/VID | <input type="text"/> <input type="checkbox"/> View | | |
| <input checked="" type="checkbox"/> View terms and conditions. Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| <div>Get OTPClose</div> | | | |
| Enter OTP : | | <input type="text" value="762454"/> | The OTP has been sent to the mobile No. *****5159 |
| <div>Validate</div> | | | |

Click on Validate



- If system still found mismatch between DOB Stored in ESIC Database and Declared DOB , system will proceed for Aadhaar based change request, subjected for verification and approval of Branch office
- If system still found no mismatch between DOB Stored in ESIC Database and Declared DOB , system will display Successful Aadhaar Seeding message on screen.

Aadhaar Validation



Enter Aadhaar/VID

☐ View

☒ View terms and conditions. Employee is agreed to the terms and conditions for registration and willing to share Aadhaar.

Authentication With:

☒ OTP ☐ Biometric

Get OTP

Close

Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data

Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI.

☒

ABHA Declaration
I have obtained the consent of the beneficiary as under:
I am voluntarily sharing my Aadhaar Number / Virtual ID issued by the Unique Identification Authority of India ("UIDAI") and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account ("ABHA Address").
I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with NHA for the purpose of Targeted Delivery of Financial and other Subsidies, Benefits and Services (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose.
I understand that UIDAI will share my e-KYC details, or response of "Yes" with NHA upon successful authentication.

Close

User must select Month and Day from drop down



| Details in ESIC | | Details in UIDAI | |
|--|---|--|--|
| Name: | <input type="text" value="ZAHID IQBAL"/> | Name: | <input type="text" value="Zahid Iqbal"/> |
| D.O.B: | <input type="text" value="02-10-1990"/> | D.O.B: | 1990/ <input type="text" value="10"/> / <input type="text" value="02"/> Validate |
| Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | <input type="text" value="Abdul Waheed"/> | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | <input type="text" value="Abdul Waheed"/> |

User must click on Validate

ABHA generated successfully



| | | | |
|--|--|--|--------------|
| IP Number : | 1116339748 | Name : | ZAHID IQBAL |
| DOB: | 02-10-1990 | Father/Husband Name : | Abdul Waheed |
| Gender: | M | Relationship with IP : | Self |
| Enter Aadhaar/VID | <input type="text"/> | <input checked="" type="checkbox"/> View | |
| <input checked="" type="checkbox"/> View terms and conditions. Employee is agreed to the terms and conditions for registration and willing to share Aadhaar. | | | |
| Authentication With: | <input checked="" type="radio"/> OTP <input type="radio"/> Biometric | | |
| <div>Get OTP</div> <div>Close</div> | | | |

☒ IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service.

Aadhaar Details validated successfully !!!

Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI.

☒

ABHA Declaration
I have obtained the consent of the
I am voluntarily sharing my Aadhaar
for the purpose of creating an Ayush
I authorize NHA to use my Aadhaar
(Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose.
I understand that UIDAI will share my e-KYC details, or response of "Yes" with NHA upon successful authentication.

Proceed

Close

Click on Checkbox for ABHA creation

Select Declaration

Click on Proceed

Aadhaar Validation with DOB Mismatch



| Details in ESIC | | Details in UIDAI | |
|--|---|--|---|
| Name: | test daughter in law | Name: | Arun Kumar |
| D.O.B: | 01-03-1991 | D.O.B: | 1991/ 05 / 05 Validate |
| Gender: | <input type="radio"/> M <input checked="" type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input type="radio"/> Father <input type="radio"/> Husband | | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | Raj Singh |
| <input checked="" type="checkbox"/> | IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service | | |
| Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data. | | | |
| Consent and verification from IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI. | | | |
| <input checked="" type="checkbox"/> | <p>ABHA Declaration</p> <p>I have obtained my Aadhaar as under:</p> <p>I am voluntarily providing my Aadhaar / Virtual ID issued by the Unique Identification Authority of India ("UIDAI"),and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account address ("ABHA Address").</p> <p>I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with UIDAI as per the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose.</p> <p>I understand that UIDAI will share my e-KYC details,or response of "Yes" with NHA upon successful authentication.</p> | | |
| <div>ProceedClose</div> | | | |

Click on Declaration
Checkbox



| Details in ESIC | | Details in UIDAI | |
|--|---|--|---|
| Name: | test daughter in law | Name: | Arun Kumar |
| D.O.B: | 01-03-1991 | D.O.B: | 1991/ 05 ▾ / 05 ▾ Validate |
| Gender: | <input type="radio"/> M <input checked="" type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input type="radio"/> Father <input type="radio"/> Husband | | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | Raj Singh |
| <input checked="" type="checkbox"/> | IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service | | |
| Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data. | | | |
| Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI. | | | |
| <input checked="" type="checkbox"/> | <p>ABHA Declaration</p> <p>I have obtained the consent of the beneficiary as under: I am voluntarily sharing my Aadhaar Number / Virtual ID issued by the Unique Identification Authority of India ("UIDAI"),and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account address ("ABHA Address"). I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with UIDAI as per the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose. I understand that UIDAI will share my e-KYC details,or response of "Yes" with NHA upon successful authentication.</p> | | |
| <div>ProceedClose</div> | | | |

Click on Proceed

Aadhaar based change request generated



| Details in ESIC | | Details in UIDAI | |
|--|---|--|---|
| Name: | test daughter in law | Name: | Arun Kumar |
| D.O.B: | 01-03-1991 | D.O.B: | 1991/ 05 ▾ / 05 ▾ Validate |
| Gender: | <input type="radio"/> M <input checked="" type="radio"/> F <input type="radio"/> TG | Gender: | <input checked="" type="radio"/> M <input type="radio"/> F <input type="radio"/> TG |
| Name of : <input type="radio"/> Father <input type="radio"/> Husband | | Name of : <input checked="" type="radio"/> Father <input type="radio"/> Husband | Raj Singh |
| <input checked="" type="checkbox"/> | IP/Dependents has declared his/her Date and Month of Birth which may be subjected to Verification at the time of delivery of Service | | |
| Alert: There is Mismatch in Personal/Demographic details between UIDAI and ESIC data. | | | |
| Consent and verification from the IP/dependents has been taken for updation of ESIC details as per correct and up to date details recieved from UIDAI. | | | |
| <input checked="" type="checkbox"/> | ABHA Declaration I have obtained the consent of the beneficiary as under: I am voluntarily sharing my Aadhaar Number / Virtual ID issued by the Unique Identification Authority of India ("UIDAI"),and my demographic information for the purpose of creating an Ayushman Bharat Health Account number ("ABHA number") and Ayushman Bharat Health Account address ("ABHA Address"). I authorize NHA to use my Aadhaar number/Virtual ID for performing Aadhaar based authentication with UIDAI as per the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 for the aforesaid purpose. I understand that UIDAI will share my e-KYC details,or response of "Yes" with NHA upon successful authentication. | | |
| <div>Close</div> | | | |
| The reference number 112312400056 has been generated successfully and pending for approval. | | | |



Thank You



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
भारत सरकार, श्रम एवं रोजगार विभाग, भारत सरकार
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA
मुख्य कार्यालय/Head Office
भविष्य निधि भवन, 14, भिकार्जी कामा प्लेस, नई दिल्ली-110066
Bhavishya Nidhi Bhawan, 14, Bhikarji Cama Place, New Delhi-110066
Website: www.epfindia.gov.in, www.epfindia.nic.in



No. e-399180/

2543

Date: 13.12.2023

13 DEC 2023

To,

**All ACC (HQ)/ACC, Zonal Offices,
All RPFC-I/RPFC-II/APFC, In-charge of Field Offices**

Subject: Frequently Asked Questions (FAQs) for Implementation of Judgment of Hon'ble Supreme Court dated 04.11.2022.

Sir/Madam,

May refer to the subject cited above. Frequently Asked Questions (FAQs) for Implementation of Judgment of Hon'ble Supreme Court dated 04.11.2022 have been updated for ready reference of the Zonal and Filed Offices.

It is requested to kindly go through the updated FAQs at Annexure I and refer the same while resolving queries of members/pensioners on implementation of Hon'ble Supreme Court dated 04.11.2022.

(This issues with the approval of competent authority)

Yours Faithfully,

(Aprajita Jaggi)

Regional PF Commissioner- I (Pension)

Copy to:

1. All CBT members for kind information please.
2. PS to CPFC.
3. FA & CAO, CVO, Director, PDNASS and all ZTIs.
4. All ACC (HQ)s and all ACCs in HO.
5. RPFC-I (IS) for uploading on website.
6. Rajbhasha section for providing version in Hindi.

**(Revised) Frequently Asked Questions (FAQs) for the field offices for
Implementation of Judgment of Hon'ble Supreme Court dated 04.11.2022**

Proof of joint option under Para 26 (6) of the EPFS 1952

Ques. 1: The circulars no. Pension/2022/54877/15149 dated 29.12.2022 and circular no. Pension/2022/56259/16541 dated 20.02.2023 specify requirement of proof of joint option under Para 26(6) of EPF Scheme, 1952 duly verified by the employer. What documentary evidence can be considered as proof of joint option under Para 26(6)?

Ans. 1:

1. Permission under Para 26(6) uploaded by the applicant at the time submission of Application for Validation of Option / Joint Option or available in Office.
2. If permission under Para 26(6) is not readily available then Field Offices should verify that
 - a) Employer share of PF contribution has been remitted on employee's pay exceeding the prevalent statutory wage ceiling of Rs.5000/6500/15000 per month from the day the pay exceeded the wage ceiling or 16.11.95 whichever is later, till date/ till the date of retirement or superannuation as the case may be; and
 - b) Administrative charges payable by employer have been remitted; and
 - c) Provident Fund account of employee has been updated with interest as per Para 60 of EPFS,1952 on the basis of such contribution received; and
 - d) Any of the following documents have been submitted along with Applications for Validation of Option / Joint Options as proof of joint option and permission under Para 26(6).
 - Wage Details submitted by the employer along with Applications for Validation of Option / Joint Options
 - Any salary slip / letter from employer authenticated by employer
 - Copy of joint request and undertaking from employer
 - Letter from PF office issued prior to 04.11.2022 indicating PF contribution on higher wages

The applicants who qualify 2(a) to (d) above and are already contributing/ have contributed till retirement/superannuation on actual (higher) pay, if they have not submitted their joint requests and undertaking of employer, can submit the same at the time of final claim settlement through their last employer. Joint Request and Undertaking of employer for permission under Para 26(6) ([performa enclosed](#)) can be submitted by pensioners/members any time before the grant of pension on higher wages in accordance with decision of Hon'ble Supreme Court dated 04.11.2022.

Ques. 2: While filing online Application for Validation of Option / Joint Options, no documentary evidence has been submitted as proof of joint option under Para 26(6) of EPF Scheme, 1952. Whether this Application / Joint Option can be rejected on this ground?

Ans. 2: No. The RPFC will obtain any of the documents as mentioned in Answer 1 from the employer and no Application for Validation of Option / Joint Option can be rejected only on this ground if otherwise eligible. It will be the duty of the RPFC to make sure that any of the proofs as mentioned in Ans 1 above is obtained from the employer.

Members of Exempted PF establishments

Ques. 3: If a member/past member of a PF exempted establishment has not submitted Joint Request and undertaking from the employer to the Trust for contribution on higher wages under the rules of the Trust, how will such cases be governed?

Ans. 3: The cases shall be governed in the same manner as at Answers 1 and 2 above.

Computation of Pension

Ques. 4: What will be the applicable formula for member pension calculation?

Ans. 4: The pension calculation will be as per para 12 of EPS 95. The date of commencement of pension will determine the applicable formula for calculation of pensionable service, pensionable salary and pension.

Ques. 5: How will member pensionable salary be calculated for members of EPS, 95 eligible for pension on higher wages who retired prior to 01.09.2014, where the date of commencement of pension is prior to 01.09.2014?

Ans. 5: Since date of commencement of pension is prior to 01.09.2014, the pensionable salary shall be calculated based on the average monthly pay drawn during contributory period of service in the span of **12 months** preceding the date of exit from the membership of the pension fund.

Ques. 6: How will member pensionable salary be calculated for members of EPS, 95 eligible for pension on higher wages, who retired prior to 01.09.2014 but where the date of commencement of pension is on or after 01.09.2014?

Ans. 6: Since date of commencement of pension is on or after 01.09.2014, the member pensionable salary shall be calculated based on the average monthly pay drawn during the contributory period of service in the span of **60 months** preceding the date of exit from the membership of the pension fund.

Ques. 7: How will member pensionable salary be calculated for members of EPS, 1995 who have retired after 01.09.2014?

Ans. 7: The member pensionable salary calculation shall depend on the date of commencement of pension. For example:-

- i. **'A'** retired from establishment **'X'** at the age of 60 years on 01.01.2015. Even though his date of retirement is 01.01.2015, for the purpose of EPS, 1995 he will be treated as superannuated at the age of 58 i.e. prior to 01.09.2014. Accordingly, his pensionable salary shall be calculated based on the average monthly pay drawn during contributory period of service in the span of **12 months** preceding the date of exit from the membership of the pension fund.
- ii. **'B'** retired from establishment **'X'** at the age of 50 years on 01.01.2012. Even though he retired in 2012, he can opt to take pension at the age of 58 i.e. after 01.09.2014. Accordingly, his pensionable salary shall be calculated based on the average monthly pay drawn during contributory period of service in the span of **60 months** preceding the date of exit from the membership of the pension fund.

Ques. 8: A member will be retiring in future (say for example 2030). How will his pension be calculated?

Ans. 8: The pension will be calculated based on the provisions of EPS, 1995 that will exist as on the date of commencement of pension.

Payment of Arrears of Pension

Ques. 9: Will my pension arrears be paid to me or adjusted against the demand of the contributions on the higher wages?

Ans. 9: Arrears of pension will be paid to the pensioners in accordance with the existing process to comply with income tax provision relating to TDS.

**PERFORMA FOR JOINT REQUEST UNDER PARAGRAPH 26(6) OF THE EPF
SCHEME 1952**

(For implementation of Hon'ble Supreme Court judgment, dated the 04th November, 2022, in Civil Appeal No. 8143-8144 of 2022 [SLP (C) Nos. 8658-8659 of 2019] in the matter of the Employees' Provident Fund Organisation and others versus Sunil Kumar B. and others)

To,

The Regional Provident Fund Commissioner

Regional Office...

Iam an existing member of the EPF Scheme, 1952 having UAN I have read and understood the provisions of paragraph 26(6) as well as the definition of 'pay' under paragraph 2 of the Scheme. I wish to contribute towards my EPF on actual (higher) pay exceeding the statutory wage ceiling (presently Rs 15,000/ per month) w.e.f.and accordingly, submit my option to contribute on my actual (higher) pay

OR

I..... having read and understood Para 26(6) and the definitions of 'pay', and 'excluded employee' as mentioned under Para 2 of EPF Scheme, 1952, hereby declare that I am an 'Excluded Employee' as per Para 2(f)(ii) of the Scheme and am not enrolled as a member of the Scheme as my 'pay' from the date of joining my establishmenthaving PF Code.....has been above the statutory wage ceiling (presently Rs.15,000/- per month).Now, I wish to become a member of the EPF Scheme, 1952 w.e.f.....and accordingly hereby exercise my option for the same. I undertake to contribute to Employees' Provident Fund on actual (higher) pay.

I... , being the employer as per the provisions of Section 2(e) of the EPF & MP Act 1952, in respect of the above-mentioned employee and am submitting a joint request for the purpose of enrolling the member/existing member who has been paying contribution on actual pay exceeding statutory wage ceiling/existing members whose actual pay exceeds statutory wage ceiling.

Place:

Employer

Name, Designation of the employer

Signature of

Name & Signature of the employee

(For implementation of Hon'ble Supreme Court judgment, dated the 04th November, 2022, in Civil Appeal No. 8143-8144 of 2022 [SLP (C) Nos. 8658-8659 of 2019] in the matter of the Employees' Provident Fund Organisation and others versus Sunil Kumar B. and others)

UNDERTAKING BY THE EMPLOYER

I... , being the employer as per the provisions of Section 2(e) of the EPF & MP Act 1952, in respect of the above-mentioned employee, hereby undertake to pay the administrative charges payable at prescribed rates towards EPF contribution made by/ in respect of the said employee, including his/ her contribution on pay exceeding the statutory wage ceiling.

I further undertake to comply with all the statutory provisions under EPF & MP Act, 1952 and Schemes framed there under in respect of such employee with effect from.....

Place:

Date:

Signature of EmployerName,

Designation of the employer

(For Office use)

OFFICE OF THE REGIONAL PROVIDENT FUND COMMISSIONER

The above Joint Request is accepted with effect from_____with a direction to make necessary entries in the records of the establishment and the Account of the Employee/Member*.

DA

AO

APFC

To

The Employer (Establishment) for information to member

(संशोधित) माननीय सर्वोच्च न्यायालय के दिनांक 04.11.2022 के निर्णय के कार्यान्वयन के लिए फील्ड कार्यालयों के लिए अक्सर पूछे जाने वाले प्रश्न (एफएक्यू)

ईपीएफएस 1952 के पैरा 26 (6) के अंतर्गत संयुक्त विकल्प का प्रमाण

प्रश्न 1: परिपत्र सं.पेंशन/2022/54877/15149 दिनांक 29.12.2022 एवं परिपत्र सं. पेंशन/2022/56259/16541 दिनांक 20.02.2023 ईपीएफ योजना, 1952 के पैरा 26(6) के अंतर्गत नियोक्ता द्वारा विधिवत सत्यापित संयुक्त विकल्प के प्रमाण की आवश्यकता निर्दिष्ट करते हैं। पैरा 26(6) के अंतर्गत संयुक्त विकल्प के प्रमाण के रूप में कौन से दस्तावेजी साक्ष्य माने जा सकते हैं?

उत्तर. 1:

1. विकल्प / संयुक्त विकल्प के सत्यापन के लिए आवेदन जमा करते समय आवेदक द्वारा पैरा 26 (6) के अंतर्गत अपलोड की गई, अथवा कार्यालय में उपलब्ध अनुमति।

2. यदि पैरा 26(6) के अंतर्गत अनुमति आसानी से उपलब्ध नहीं है तो क्षेत्रीय कार्यालयों को सत्यापित करना चाहिए कि:

क) भ.नि. के नियोक्ता के हिस्से के अंशदान का भुगतान, कर्मचारी के, उस समय की वैधानिक सीमा 5000/6500/15000 रुपये प्रति माह, से ऊपर के वेतन पर, जिस दिन से वेतन, वेतन सीमा से अधिक हो गया था अथवा 16.11.95 से, जो भी बाद में हो, आज की तारीख तक/ सेवानिवृत्ति या सेवानिवृत्ति की तारीख किया गया, जैसा भी मामला हो; और

ख) नियोक्ता द्वारा देय प्रशासनिक शुल्क का भुगतान कर दिया गया है; और

ग) प्राप्त अंशदान के आधार पर, ईपीएफएस, 1952 के पैरा 60 के अनुसार कर्मचारी के भविष्य निधि खाते में ब्याज को अद्यतित किया गया है; और

घ) पैरा 26(6) के अंतर्गत संयुक्त विकल्प और अनुमति के प्रमाण के रूप में विकल्प/संयुक्त विकल्प के सत्यापन के लिए आवेदन के साथ निम्नलिखित में से कोई भी दस्तावेज प्रस्तुत किया गया है।

- विकल्प/संयुक्त विकल्पों के सत्यापन के लिए आवेदन के साथ नियोक्ता द्वारा प्रस्तुत वेतन विवरण
- नियोक्ता द्वारा प्रमाणित नियोक्ता से प्राप्त कोई भी वेतन पर्ची/पत्र
- नियोक्ता से संयुक्त अनुरोध और वचन पत्र की प्रति
- 04.11.2022 से पहले जारी भविष्य निधि कार्यालय से ऐसा पत्र जो उच्च वेतन पर भविष्य निधि अंशदान दर्शाता है

वे आवेदक जो उपर्युक्त 2(क) से(घ) में अर्हता प्राप्त करते हैं और वास्तविक (उच्च) वेतन पर पहले से ही अंशदान कर रहे हैं/सेवानिवृत्ति/अधिवर्षिता तक अंशदान कर चुके हैं, यदि उन्होंने अपने संयुक्त अनुरोध और नियोक्ता के वचन

पत्र को प्रस्तुत नहीं किया है, तो वे इसे उनके अंतिम नियोक्ता के माध्यम से अंतिम दावा निपटान के समय जमा कर सकते हैं। माननीय सर्वोच्च न्यायालय के दिनांक 04.11.2022 के निर्णय के अनुसार उच्च वेतन पर पेंशन प्रदान करने से पहले किसी भी समय पेंशनभोक्ताओं/सदस्यों द्वारा पैरा 26(6) (प्रोफार्मा संलग्न) के अंतर्गत अनुमति के लिए संयुक्त अनुरोध और नियोक्ता का वचन पत्र प्रस्तुत किया जा सकता है।

प्रश्न 2: विकल्प/संयुक्त विकल्प के सत्यापन के लिए ऑनलाइन आवेदन दाखिल करते समय, ईपीएफ योजना, 1952 के पैरा 26(6) के अंतर्गत संयुक्त विकल्प के प्रमाण के रूप में कोई दस्तावेजी साक्ष्य प्रस्तुत नहीं किया गया है। क्या इस आधार पर इस आवेदन/संयुक्त विकल्प को अस्वीकार किया जा सकता है?

उत्तर. 2: जी नहीं, क्षे.भ.नि.आ उत्तर 1 में उल्लिखित किसी दस्तावेज़ को नियोक्ता से प्राप्त करेगा और विकल्प / संयुक्त विकल्प के सत्यापन के लिए कोई आवेदन केवल इस आधार पर अस्वीकार नहीं किया जा सकता है, यदि अन्यथा पात्र हो। यह सुनिश्चित करना क्षे.भ.नि.आ का कर्तव्य होगा कि ऊपर दिए गए उत्तर 1 में उल्लिखित कोई भी प्रमाण नियोक्ता से प्राप्त किया गया है।

छूट प्राप्त भविष्य निधि स्थापनाओं के सदस्य

प्रश्न 3: यदि भविष्य निधि छूट प्राप्त स्थापना के किसी सदस्य/पिछले सदस्य ने ट्रस्ट के नियमों के अंतर्गत उच्च वेतन पर अंशदान के लिए नियोक्ता से ट्रस्ट को संयुक्त अनुरोध और वचन पत्र प्रस्तुत नहीं किया है, तो ऐसे मामलों को कैसे निपटाया जाएगा?

उत्तर. 3: मामलों को उसी तरह से निपटाया जाएगा जैसा ऊपर दिए गए उत्तर 1 और 2 में स्पष्ट किया गया है।

पेंशन की गणना

प्रश्न 4: सदस्य पेंशन गणना के लिए लागू होने वाला फॉर्मूला क्या होगा?

उत्तर. 4: पेंशन की गणना ईपीएस 95 के पैरा 12 के अनुसार होगी। पेंशन शुरू होने की तारीख पेंशन योग्य सेवा, पेंशन योग्य वेतन और पेंशन की गणना के लिए लागू सूत्र का निर्धारण करेगी।

प्रश्न 5: उच्चतर वेतन पर पेंशन के पात्र ईपीएस, 95 के सदस्य जो 01.09.2014 से पहले सेवानिवृत्त हुए, लेकिन जहां पेंशन प्रारंभ होने की तारीख 01.09.2014 से पहले है, उनके लिए सदस्य पेंशन योग्य वेतन की गणना कैसे की जाएगी?

उत्तर. 5: चूंकि पेंशन के प्रारंभ होने की तिथि 01.09.2014 से पहले है, पेंशन योग्य वेतन की गणना पेंशन निधि की सदस्यता से बाहर निकलने की तारीख से पूर्व 12 महीने की अवधि में सेवा की अंशदायी अवधि के दौरान प्राप्त औसत मासिक वेतन के आधार पर की जाएगी।

प्रश्न 6 उच्चतर वेतन पर पेंशन के लिए पात्र ईपीएस, 95 के सदस्य, जो 01.09.2014 से पहले सेवानिवृत्त हुए लेकिन जहां पेंशन प्रारंभ होने की तारीख 01.09.2014 को या उसके बाद है, उनके लिए सदस्य पेंशन योग्य वेतन की गणना कैसे की जाएगी?

उत्तर. 6: चूंकि पेंशन के प्रारंभ होने की तिथि 01.09.2014 को या उसके बाद है, सदस्य के पेंशन योग्य वेतन की गणना सदस्यता से बाहर निकलने की तारीख से पूर्व 60 महीने की अवधि में सेवा की अंशदायी अवधि के दौरान प्राप्त औसत मासिक वेतन के आधार पर की जाएगी।

प्रश्न 7: ईपीएस, 1995 के सदस्य जो 01.09.2014 के बाद सेवानिवृत्त हुए हैं, के सदस्य पेंशन योग्य वेतन की गणना कैसे की जाएगी?

उत्तर. 7: सदस्य के पेंशन योग्य वेतन की गणना पेंशन प्रारंभ होने की तिथि पर निर्भर करेगी। उदाहरण के लिए:-

- i. 'ए' 01.01.2015 को 60 वर्ष की आयु में स्थापना 'X' से सेवानिवृत्त हुआ। भले ही उनकी सेवानिवृत्ति की तिथि 01.01.2015 है, ईपीएस, 1995 हेतु उन्हें 58 वर्ष की आयु में यानी 01.09.2014 से पहले सेवानिवृत्त माना जाएगा। तदनुसार, उनके पेंशन योग्य वेतन की गणना पेंशन निधि की सदस्यता से बाहर निकलने की तारीख से पूर्व 12 महीने की अवधि में सेवा की अंशदायी अवधि के दौरान प्राप्त औसत मासिक वेतन के आधार पर की जाएगी।
- ii. 'बी' 01.01.2012 को 50 वर्ष की आयु में स्थापना 'X' से सेवानिवृत्त हुआ। भले ही वह 2012 में सेवानिवृत्त हुए हों, लेकिन वे 58 वर्ष की आयु में यानी 01.09.2014 के बाद पेंशन लेने का विकल्प चुन सकते हैं। तदनुसार, उनके पेंशन योग्य वेतन की गणना पेंशन निधि की सदस्यता से बाहर निकलने की तारीख से पूर्व 60 महीने की अवधि में सेवा की अंशदायी अवधि के दौरान प्राप्त औसत मासिक वेतन के आधार पर की जाएगी।

प्रश्न 8: एक सदस्य भविष्य में सेवानिवृत्त होगा (उदाहरण के लिए वर्ष 2030 में)। उनकी पेंशन की गणना कैसे होगी?

उत्तर. 8: पेंशन की गणना ईपीएस, 1995 के उन उपबंधों के आधार पर की जाएगी, जो पेंशन शुरू होने की तारीख पर मौजूद होंगे।

पेंशन के बकाया का भुगतान

प्रश्न 9: क्या मेरे पेंशन से संबंधित बकाया का भुगतान मुझे किया जाएगा या उच्चतर वेतन पर अंशदान की मांग के विरुद्ध समायोजित किया जाएगा?

उत्तर. 9: पेंशनभोक्ताओं को पेंशन के बकाया का भुगतान मौजूदा प्रक्रिया के अनुसार किया जाएगा जिससे टीडीएस से संबंधित आयकर उपबंधों का अनुपालन किया जा सके।

ईपीएफ योजना 1952 के पैरा 26(6) के तहत संयुक्त अनुरोध के लिए प्रोफोर्म

(कर्मचारी भविष्य निधि संगठन एवं अन्य बनाम सुनील कुमार बी और अन्य के मामले में वर्ष 2022 की सिविल अपील संख्या 8143-8144 [2019 की एसएलपी (सी) संख्या 8658-8659] में माननीय सर्वोच्च न्यायालय के दिनांक 04 नवंबर, 2022 के निर्णय के क्रियान्वयन हेतु)

सेवा में,

क्षेत्रीय भविष्य निधि आयुक्त

क्षेत्रीय कार्यालय.....

मैं ईपीएफ योजना, 1952 का एक मौजूदा सदस्य हूं जिसका यूएन है। मैंने पैरा 26(6) के उपबंधों के साथ-साथ योजना के पैरा 2 के अंतर्गत 'वेतन' की परिभाषा को पढ़ और समझ लिया है। मैं सांविधिक वेतन सीमा (वर्तमान में 15,000 रुपये प्रति माह) से अधिक वास्तविक (उच्चतर) वेतन पर दिनांक.....से अपने ईपीएफ में अंशदान करना चाहता/चाहती हूं और तदनुसार, मैं मेरे वास्तविक (उच्चतर) वेतन पर अंशदान करने का मेरा विकल्प प्रस्तुत करता/करती हूँ।

अथवा

मैं..... पैरा 26(6) और ईपीएफ योजना, 1952 के पैरा 2 के तहत उल्लिखित 'वेतन' और 'छूट प्राप्त कर्मचारी' की परिभाषाओं को पढ़ने और समझने के बाद, एतद्वारा घोषणा करता/करती हूँ कि मैं योजना के पैरा 2 (एफ) (ii) के अनुसार 'छूट प्राप्त कर्मचारी' हूँ और मैं योजना के सदस्य के रूप में नामांकित नहीं हूँ, क्योंकि मेरा वेतन मेरी स्थापना..... जिसका पीएफ कोड है, मैं जॉइन करने की तारीख से सांविधिक वेतन सीमा (वर्तमान में 15,000/- रुपये प्रति माह) से ऊपर है। अब, मैं.....से ई.पी.एफ. योजना, 1952 का सदस्य बनना चाहता/चाहती हूँ और तदनुसार एतद्वारा इसके लिए अपने विकल्प का प्रयोग करता/करती हूँ। मैं वास्तविक (उच्चतर) वेतन पर कर्मचारी भविष्य निधि में अंशदान करने का वचन देता/देती हूँ।

मैं, कभनि एवं प्र.उ. अधिनियम, 1952 की धारा 2 (ई) के उपबंधों के अनुसार उपर्युक्त कर्मचारी के संबंध में नियोक्ता होने के नाते, और सदस्य/मौजूदा सदस्य, जो सांविधिक वेतन सीमा से अधिक वास्तविक वेतन पर अंशदान दे रहा है/मौजूदा सदस्य जिनका वास्तविक वेतन सांविधिक वेतन सीमा से अधिक है, के नामांकन के उद्देश्य से एक संयुक्त अनुरोध प्रस्तुत कर रहा/रही हूँ।

स्थान:

के हस्ताक्षर

नाम एवं नियोक्ता का पदनाम

हस्ताक्षर

नियोक्ता

कर्मचारी का नाम एवं

(कर्मचारी भविष्य निधि संगठन एवं अन्य बनाम सुनील कुमार बी और अन्य के मामले में वर्ष 2022 की सिविल अपील संख्या 8143-8144 [2019 की एसएलपी (सी) संख्या 8658-8659) में माननीय सर्वोच्च न्यायालय के दिनांक 04 नवंबर, 2022 के निर्णय के क्रियान्वयन हेतु)

नियोक्ता द्वारा वचनपत्र

मैं, कभनि एवं प्र.उ. अधिनियम, 1952 की धारा 2 (ई) के उपबंधों के अनुसार, उपर्युक्त कर्मचारी के संबंध में नियोक्ता होने के नाते, उक्त कर्मचारी के सम्बन्ध में उसके सांविधिक वेतन सीमा से अधिक वेतन पर किये गए अंशदान सहित उसके द्वारा किये गए क.भ.नि. अंशदान के लिए निर्धारित दरों पर प्रशासनिक शुल्क का भुगतान करने का वचन देता/देती हूँ।

मैं आगे ऐसे कर्मचारी के संबंध में..... से कभनि एवं प्र.उ. अधिनियम, 1952 के तहत सभी सांविधिक उपबंधों और उसके तहत बनाई गई योजनाओं का अनुपालन करने का वचन देता/देती हूँ।

स्थान:

दिनांक:

नियोक्ता के हस्ताक्षर
नियोक्ता का नाम एवं पदनाम

(कार्यालय प्रयोग हेतु)

क्षेत्रीय भविष्य निधि आयुक्त का कार्यालय

उपर्युक्त संयुक्त अनुरोध को _____ से इस निर्देश के साथ स्वीकार किया जाता है कि स्थापना के रिकॉर्ड और कर्मचारी/सदस्य* के खाते में आवश्यक प्रविष्टियां की जाएं।

संबंधित कार्मिक

लेखा अधिकारी

स.भ.नि.आ.

सेवा में,

नियोक्ता (स्थापना) को सदस्य को सूचना देने हेतु



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
 धन एवं रोजगार मंत्रालय, भारत सरकार
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA
 मुख्य कार्यालय/Head Office
 भविष्य निधि भवन, 14, भीकानजी कामा प्लेस, नई दिल्ली-110066
 Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi-110066
 Website: www.epfindia.gov.in, www.epfindia.nic.in

No: FIA/11(22)/SOP/FreezingUAN/2022 (E-49005) / 11

Date: 22/12/2023

To
 All ACC(HQ)/ACC (Zones)
 All RPFC-I/RPFC-II/APFC In-charge of Field Offices

Sub: Standard Operating Procedure (SOP) for freezing/de-freezing the MID/UAN/Establishment – reg.

Madam/Sir,

Please find attached herewith the Standard Operating Procedure (SOP) for freezing/de-freezing of a MID/UAN/Establishment duly approved by the CPFC for necessary action,

Encl: As above.


 (Raman Dhanasekar)
 RPFC-1/FIA

Copy to:

- OSD to CPFC, FA & CAO, CVO, Director PDUNASS for kind information please.
- All ACC (HQ)s Head Office, All ACCs Head Office, All RPFCs Head Office.
- IS Division for development of functionality and further necessary action please.
- CS Division for incorporating the necessary modifications.

SOP No: FIA/2023/1
SOP Title: Freezing/de-freezing of MID/UAN/Establishment

| | NAME | TITLE | SIGNATURE | DATE |
|------------|-----------------------|-------|-----------|------|
| Author | FIA Division | | | |
| Reviewer | Committee of Officers | | | |
| Authoriser | CPFC | | | |

| | |
|-----------------|---------------|
| Effective Date: | Date of Issue |
| Review Date: | After 01 year |

| READ BY | | | |
|---------|-------|-----------|------|
| NAME | TITLE | SIGNATURE | DATE |
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1. PURPOSE

This SOP provides for a time-bound methodology for freezing MIDs/UANs/Establishments on account of verification requirement, as a measure of due diligence to secure the funds in these MIDs/UANs/Establishments and the subsequent de-freezing, wherever required, on completion of verification of genuineness.

2. INTRODUCTION

- EPFO being a premier Social Security Organisation of the country is committed to provide expeditious Social Security benefits to its members under the aegis of its three schemes viz. the EPF, EPS & EDLI.
- Social security benefits are also being provided under various Government Schemes like the Aatmanirbhar Bharat Rojgar Yojana (ABRY) to eligible members of the EPF & EPS schemes.
- A precautionary verification mechanism is prerequisite to mitigate risks involved because of possible frauds, impersonation and forgery. The first and the foremost action would thus be to protect the capital or its flight from an account. Thus, it is imperative to freeze some or all of the operations in respect of MIDs/UANs/Establishments, where there is a chance of fraudulent withdrawal or an attempt to fraud or having committed the fraud.
- Freezing is carried out to protect the members' funds and also to ensure proper verification as well as investigation of any fraudulent attempts or acts, till such time the facts are ascertained and genuineness established.
- Once the verification process is over, the funds are protected and made available in the rightful account, the competent authority would need to allow transactions as well as inform the concerned.
- Accordingly, to lay out a procedure for freezing and de-freezing of such MIDs/UANs/Establishments, the present SOP is prescribed.

3. SCOPE

- i. To specify the mechanism for **identifying potential cases** of suspicious accounts/transactions wherein there is a possibility for impersonating or fraudulent withdrawals.
- ii. To specify necessary steps **to protect the funds** lying within such accounts or transactions made therefrom so that there is no flight of capital and members' funds are secured.
- iii. To **inquire into the genuineness** or otherwise of such accounts or transactions within a given time frame.

- In case there is an irregularity or fraud, **to take corrective actions** to address such cases.
- In case there is an irregular or fraudulent withdrawal, to **recover the funds** as per the laid down procedures.
- iv. To bring closure to the incident by: -
 - **Protecting funds** and make them available in the **rightful account**, allow transactions as well as inform the concerned.
 - **Address the systemic issues** for safeguarding any future recurrences in a given timeframe.

4. DEFINITIONS

- 4.1 "Act"** means the Employees' Provident Funds Miscellaneous Provisions Act, 1952.
- 4.2 "Scheme"** means any scheme framed under the Act.
- 4.3 "Member ID (MID)"** is a unique identity that links member profile to the individual member's EPF account during an employment.
- 4.4 "Universal Account Number (UAN)"** is a permanent 12-digit unique number allotted to a member and does not change with the change of employment but remains valid throughout the life of a member.
- 4.5 "Establishment"** is any business or organization or the place where an organisation operates including both factory and industry as stated in Section 1 (3) of the Act and may include different departments or branches whether situated in the same place or in different places.
- 4.6 "Categories"** denote the classification of individual or group of MIDs/UANs/Establishments that require due verification so as to secure the accumulations of the genuine members: -
- **Category A:** MIDs/UANs/Establishments that are identified and communicated by Head Office from time to time.
 - **Category B:** MIDs/UANs/Establishments where there is an attempt or any fraudulent withdrawal either in the form of transfer or settlement to anybody other than the genuine member including the change of member profile and KYC details.
 - **Category C:** MIDs/UANs where there are deposits through Appendix-E, VDR Special, Special 10D, VDR Transfer-in etc., without the approval of the Competent Authority and/or without the adherence to the instructions issued in this regard.

4.7 “Freezing” refers to disablement of the following operations for categories defined in **Para 4.6:** -

| Sl. No. | Operations to be temporarily disabled |
|---------|--|
| 1 | Login into the Unified Portal (Member/Employer) |
| 2 | Generation of a new UAN or linking of MID to a pre-existing UAN |
| 3 | Any addition or change in member profile & KYC/Employer DSC. |
| 4 | Any deposits through Appendix-E, VDR Special, VDR Transfer-in etc., in a MID |
| 5 | Any settlements of claims/transfer of funds or withdrawals |
| 6 | Registration of New establishment based on the same PAN/GSTN etc. including the usage of Aadhar/PAN/DSC of Employer/Authorised signatory |

4.8 “De-freezing” refers to restoring the frozen operations and found genuine after verification in a given time frame and duly authorised by authority as mentioned in **Para 4.9** of this SOP.

4.9 “Authorised Officer” is the competent authority to take any or all actions required including the freezing & de-freezing of MID/UAN/Establishment.

- i. The Authorised Officers to order the freezing of the specified operations as indicated in **Para 4.7** of this SOP are as below: -

| Category | District Office/ Regional Office | Zonal Office | Head Office |
|----------|---------------------------------------|---|--|
| A | NO | NO | Finance & Accounts (RPFC of Vertical 9-FIA) (For MID/UAN/Establishment) |
| B | APFC/RPFC-II* (For MID/UAN) | RPFC-I (For MID/UAN/Establishment) | Finance & Accounts (RPFC of Vertical 9-FIA) (For MID/UAN/Establishment) |
| | OIC (For Establishment) | | |
| C | APFC/RPFC-II* (For MID/UAN) | RPFC-I (For MID/UAN) | Finance & Accounts (RPFC of Vertical 9-FIA) (For MID/UAN) |

**APFC & RPFC-II herein are those officers who are entrusted with accounts work of the establishment to which these MIDs belong.*

- ii. The Authorised Officers to order the de-freezing as defined in **Para 4.8** of this SOP are as below -

| Category | District Office/ Regional Office | Zonal Office | Head Office |
|----------|-------------------------------------|--------------|---|
| A | NO | NO | ACC of Finance & Accounts Division |

| | | | |
|----------|--|---|--|
| | | | (For MID/UAN/ Establishment) |
| B | OIC (For MID/UAN/Establishment) | ACC of ZO (For MID/UAN/ Establishment) | ACC of Finance & Accounts Division (For MID/UAN/ Establishment) |
| C | OIC (For MID/UAN) | ACC of ZO (For MID/UAN) | ACC of Finance & Accounts Division (For MID/UAN) |

5. SPECIFIC PROCEDURE

5.1 Identification of the cases for freezing

- Whenever a suspicious activity or transaction in MID/UAN/Establishment is reported/detected and which can be classified either in **Category B** or **C** vide **Para 4.6** of this SOP, then the same must be immediately brought to the notice of the OIC by the concerned official/officials with supporting documents and justifications in e-file.
- Similarly, the ACC of the Zone on receipt of credible information on suspicious transactions/MIDs/UANs/Establishments will send written directions to OIC to take necessary actions, in addition to executing the freeze through the Authorised Officer in the Zonal Office.
- On receipt of such information the OIC after assessing quickly should immediately get this MID/UAN/Establishment frozen through the Authorized Officer.
- OIC will also place this information to the notice of the RFRMC within **3 days**. The RFRMC will prima-facie examine the necessity of the above said freezing and confirm it.
- In cases where there is a clear modus operandi or pattern emerges, the same should be immediately brought by the OIC to the notice of the Zonal ACC and ACC Finance & Accounts, Head Office.
- The cases covered in **Category A** shall be communicated by the RPFC (Vertical 9-FIA) of the Finance & Accounts Division directly to the IS Division to execute the freeze in the Application Software and also place it before the Fraud Risk Mitigation Committee for perusal.

5.2 Executing the freezing

- The execution of freezing in the application software will be undertaken by the Nodal Officer of **Vertical – 6** of IS Division at NDC.
- The Authorized Officer (as per **Para 4.9**) will intimate the Nodal Officer of ISD for freezing MIDs/UANs/Establishments through an Issue Tracker under the categories **A, B & C**. The nodal officer shall execute the freeze on the **same day** of receipt of communication.

- iii. The request for freezing in the Issue Tracker will be on a Request Template finalized by the ACC IS Division in consultation with the ACC-Finance & Accounts Division of the Head Office.
- iv. IS Division will ensure that Issue Tracker has a provision for the trail of freezing, de-freezing as well as information sharing on MIS 3.0 on account of such interventions.
- v. In cases where the UAN linked with the above frozen MID contains some other MIDs, the OIC should intimate all the other respective OICs where such other MIDs fall through an email, for subsequent action with a copy to the concerned ACC(s) of the Zone(s).

5.3 Intimation of the freezing to the stakeholders

- i. Whenever a particular MID/UAN/Establishment is frozen, the information of freezing is required to be shared with the concerned member, employer as the case may be.
- ii. Information to the **Member** will be provided through two modes. An SMS will be sent to the member as mentioned in **Para 5.7** of this SOP. Also a message on the Unified Portal should be popped up when the Member accesses the login. IS Division will make provisions for both the interventions. However, OIC will check that such information has been shared with the member.
- iii. Information to the **Employer** will be provided through two modes. An email will be sent to the employer as mentioned in **Para 5.7** of this SOP. Also a message in the Employer Login of the Unified Portal should be popped up when the Employer accesses the login. IS Division will make provisions for both the interventions. However, OIC will check that such information has been shared with the employer.
- iv. For ZO and HO, the information will also be provided through two modes. One through email by the concerned OIC of the Regional Office with a standardized subject "**Freezing of MID/UAN/Establishment**". And, the second mode will be a drill down report in MIS 3.0, to be installed by the IS Division on the request of the ACC Finance & Division.

5.4 Duration of the freezing

- i. Normally, the duration of the freeze **should not exceed 30 days** from the date of freezing, except in the cases where there is a confirmation of the fraud.
- ii. On receipt of the information of the freezing, if the member or employer files a grievance in the EPFIGMS Portal, then in that case the duration shall be as below: -

| Category | MID | UAN | Establishment |
|----------|--|--|--|
| A | 15 days within receipt of request in the form of an EPFIGMS grievance | 15 days within receipt of request in the form of an EPFIGMS grievance | 30 days within receipt of request in the form of an |

| | | | |
|----------|--|--|--|
| | from the member or survivors of the deceased member | from the member or survivors of the deceased member | EPFiGMS grievance from the employer |
| B | 15 days within receipt of request in the form of an EPFiGMS grievance from the member or survivors of the deceased member | 15 days within receipt of request in the form of an EPFiGMS grievance from the member or survivors of the deceased member | 30 days within receipt of request in the form of an EPFiGMS grievance from the employer |
| C | 15 days within receipt of request in the form of an EPFiGMS grievance from the member or survivors of the deceased member | 15 days within receipt of request in the form of an EPFiGMS grievance from the member or survivors of the deceased member | 30 days within receipt of request in the form of an EPFiGMS grievance from the employer |

*All above grievances shall be accorded the **highest priority** by the OIC of RO, who is expected to monitor resolution of this category on a daily basis.*

- iii. **Extension of the freeze duration:-**In case the verification of disabled MID/UAN/Establishment is not completed within the above prescribed time frame, an extension can be considered in the following manner: -
- An extension of not more than **14 days** by the RFRMC after duly discussing & recording the circumstances that justify such an extension in a RFRMC Meeting.
 - If there is a requirement of more time, the RFRMC shall recommend to that effect to the ZFRMC which after duly discussing & recording the circumstances that justify a second extension in the ZFRMC Meeting and order for such extension of not more than **14 days**.
 - Any further extensions will be only after the approval of FA & CAO.

5.5 Establishing genuineness or verifying the frozen account *suo-moto* or on request

- The timelines for all frozen cases will be as per **Para 5.4** of this SOP.
- Once the freezing is confirmed, the OIC will trigger the process of verification as mentioned in **sub-paras (v to viii)** for MID/UAN and **sub-paras (ix to xii)** for Establishment. Towards this, the OIC will also monitor that the DA (Accounts) or DA (Compliance) as the case may be, triggers the file for verification **the timelines as given in Para 8 of this SOP**.
- The DA (Accounts) or DA (Compliance) as the case may be, of the DO/RO is required to open a separate e-Office file for recording the freezing as well as the de-freezing the MID/UAN/Establishment.
- The standard nomenclature of the above said e-office file shall be "De/freezing/ [MID(22 characters) or UAN(12 characters) or

Establishment(12 characters)]/[RO or DO]/(Year of opening)". The following are some examples: -

- *De/freezing/MHBAN17164950000010096/RO-Bandra/2023*
- *De/freezing/101234104195/RO-Bandra/2023*
- *De/freezing/MH/BAN/2568426/RO-Bandra/2023*

v. Verification process of MID/UAN at the level of DA(Accounts)

The following activities need to be undertaken by DA (Accounts), who: -

- a. Will check all digital records including member ledger, take relevant uploads and place in the file.
- b. Online status of confirmation of Bank A/c verification with member name in UAN (on making such facility available in the application system by the ISD) may also be recorded in the e-file.
- c. Will check all physical records including member ledger card, Form-9, Form-24 etc., scan copy and place in the e-file.
- d. Will send an email to the employer through the official email id of the office to seek additional data (Each such email should have sender's name, designation & phone number). This email will also be copied to the OIC's official email id.
- e. Will collaborate all information and put his assessment on the records.

On completion of the above, the DA (Accounts) will send this file to next authority i.e. (SS/AO) (Accounts) within **the timelines as given in Para 8 of this SOP.**

vi. Verification process of MID/UAN at the level of (SS/AO) (Accounts)

The following activities need to be undertaken by (SS/AO) (Accounts), who in turn will check this validation as well as seek any other necessary information such as: -

- a. Verify the member profile through alternate authenticated records, many of these are provided in SOP of Joint Declaration.
- b. Seek any additional records from compliance.
- c. See if any other additional information about the establishment and such past cases are available.
- d. Will collaborate all information and put assessment on the records.

On completion of the above, the (SS/AO) (Accounts) will send this file to next authority i.e. (APFC/RPFC-II) within **the timelines as given in Para 8 of this SOP.**

vii. Verification process of MID/UAN at the level of (APFC/RPFC-II)

The following activities need to be undertaken by (APFC/RPFC-II) who in turn will: -

- a. Check/validate information submitted by both DA (Accounts) and SS/AO (Accounts).
- b. Seek any additional records from any other Section like Compliance, Damages, Exemption, etc.
- c. Establish the identity of the genuine claimant through biometrics (through the Finger Print Scanner or the Iris Scanner) or other digital means, if deemed necessary,
 - Through the physical visit of the claimant to
 - District Office/Regional Office
 - NAN 2.0 camps
 - Through the physical visit of an office representative to the location of the claimant in case of hardships, owing to immobility of the claimant.
 - Through virtual meetings
- d. Will collaborate all the above information and put assessment on the records.

On completion of the above, the (APFC/RPFC-II) will send this file to next authority i.e. OIC within **the timelines as given in Para 8 of this SOP.**

viii. Verification process of MID/UAN at the level of OIC

The following activities need to be undertaken by OIC who in turn will: -

- a. Check/validate information submitted by all the above.
- b. Seek any additional records from any other Authority.
- c. Critically analyse all such evidences on record as well as collected to decide the case for de-freezing or otherwise.
- d. Recommend the case for de-freezing or otherwise with specific justifications.
- e. Place the decision before the RFRMC/ZFRMC/FIA depending upon the level of Authorized Officer, who had ordered the freeze to conclude decisions on de-freezing of the account and its operations.
- f. In case, not found genuine, or extension of time is required, do so with the recommendation of the RFRMC/ZFRMC/FIA, as the case may be.
- g. Issue the order for de-freezing on confirmation from RFRMC and within **the timeline as given in Para 8 of this SOP.**

- h. Propose the de-freezing to the concerned Authorised Officer, wherever the Authorised Officer to de-freeze as per **Para 4.9** of this SOP is higher than OIC, along with the details of the verification carried out and the recommendation of the RFRMC.

Wherever, RFRMC will decide for either extension or de-freezing, the same will be recommended by OIC to the following: -

- 1) For MID/UAN frozen by DO/RO, the communication for de-freezing or extension shall be sent through Issue Tracker to IS Division under intimation to the ACC-ZO.
- 2) For MID/UAN frozen on the authority of ZO, the communication for de-freezing or extension to ACC Zone for taking further action.
- 3) For MID/UAN frozen by HO, the communication for de-freezing or extension shall be sent through ACC ZO to Head Office.

All de-freezing decisions in the above cases, will be communicated to the IS Division through Issue Tracker Request Template by the concerned Authorized Officer as per **Para 4.9** of this SOP.

The minutes of the RFRMC and all such decisions will be recorded in the e-file.

ix. Verification process of Establishment at the level of DA(Compliance)

The following activities need to be undertaken by DA (Compliance), who: -

- a. Will conduct a Desk Review as per the SOP of Inspection of Establishments duly also ensuring to
 - check all digital records available in respect of the establishment including the details in Form 5A, Digital Signature Certificate (DSC), particulars of Authorised Signatory, active and in-active UANs, ECR etc. along with the documents like Shops & Establishment Registration, Partnership Deed, Articles & Memorandum of Association, Factory License etc. which were uploaded by the establishment while applying for the code number, take relevant uploads and place in the e-file.
 - check all physical records including Form-9, Returns, Compliance File, etc. available with various other sections, scan copy and place in the file.
- b. Will send an email to the employer/establishment through the official email id of the office to seek any additional data (Each such email should have sender's name, designation & phone number). This email will also be copied to the OIC's official email id.
- c. Will collaborate all information and put his assessment on the records.

On completion of the above, the DA (Compliance) will send this file to next authority i.e. SS (Compliance) within **the timelines as given in Para 8 of this SOP.**

x. Verification process of Establishment at the level of SS (Compliance)

The following activities need to be undertaken by SS (Compliance), who in turn will check this validation as well as seek any other necessary information such as: -

- a. Verify the establishment profile through alternate authenticated records.
- b. Seek any additional records from other sections like Exemption etc.
- c. See if any other additional information about the establishment and such past cases are available.
- d. Will collaborate all information and put assessment on the records.

On completion of the above, the SS (Compliance) will send this file to next authority (Circle Officer) i.e. (APFC/RPFC-II) within **the timelines as given in Para 8 of this SOP.**

xi. Verification process of Establishment at the level of (APFC/RPFC-II)

The following activities need to be undertaken by (APFC/RPFC-II) who in turn will: -

- a. Check/validate information submitted by both DA (Compliance) and SS (Compliance).
- b. Seek any additional records from any other authorities like ESIC, Registrar of Companies, Income Tax, GST, State Labour Department etc.
- c. Establish the genuineness of the establishment through internet or other digital means, and if deemed necessary,
 - Through the physical visit of the Employer to
 - District Office/Regional Office
 - NAN 2.0 camps
 - Through the physical visit of the EO to the location of the establishment to investigate its physical availability.
 - Through virtual meetings
- d. Will collaborate all the above information and put assessment on the records.

On completion of the above, the (APFC/RPFC-II) will send this file to next authority i.e. OIC within **the timelines as given in Para 8 of this SOP.**

xii. Verification process of Establishment at the level of OIC

The following activities need to be undertaken by OIC who in turn will: -

- a. Check/validate information submitted by all the above.
- b. Seek any additional records from any other Authority.
- c. Critically analyse all such evidences on record as well as collected to decide the case for de-freezing or otherwise.
- d. Recommend the case for de-freezing or otherwise with specific justifications.
- e. Place the decision before the RFRMC/ZFRMC/FIA depending upon the level of Authorized Officer, who had ordered the freeze to conclude decisions on de-freezing of the account and its operations.
- f. In case, not found genuine, or extension of time is required, do so with the recommendation of the RFRMC/ZFRMC/FIA, as the case may be.
- g. Issue the order for de-freezing on confirmation from RFRMC and within **the timeline as given in Para 8 of this SOP**
- h. Propose the de-freezing to the concerned Authorised Officer, wherever the Authorised Officer to de-freeze as per **Para 4.9** of this SOP is higher than OIC, along with the details of the verification carried out and the recommendation of the RFRMC.

Wherever, RFRMC will decide for either extension or de-freezing, the same will be recommended by OIC to the following: -

- 1) For Establishment frozen by DO/RO, the communication for de-freezing or extension shall be sent through Issue Tracker to IS Division under intimation to the ACC-ZO.
- 2) For Establishment frozen on the authority of ZO, the communication for de-freezing or extension to ACC Zone for taking further action.
- 3) For Establishment frozen by HO, the communication for de-freezing or extension shall be sent through ACC ZO to Head Office.

All de-freezing decisions in the above cases, will be communicated to the IS Division through Issue Tracker Request Template by the concerned Authorized Officer as per **Para 4.9** of this SOP.

The minutes of the RFRMC and all such decisions will necessarily be recorded in the e-file.

- xiii. Once the de-freezing request as per the Request Template is received from the Authorized Officer, the IS Division will ensure that it is executed within **3 days** and concerning MID/UAN/Establishment is de-frozen.

- xiv. Thereafter, when the claims in respect of the above de-frozen cases, will be entertained in the application software, an additional flag will be shown. Thus, every such claim will go through an additional layer of scrutiny in the application software itself. Till such time, the process is instituted in the application software, the additional layer of scrutiny can happen outside the system by taking the due approval of the concerned higher authority in the e-office file, as a temporary arrangement.
- xv. In a normal course, EPFO exercises two level requests approvals for claim settlements that are less than Rs. 5 lacs. An additional layer is created for claims that are between Rs. 5 lacs to Rs. 25 lacs. Another additional layer is added for claims that are more than Rs. 25 lacs.
- xvi. Drawing from the above, the verification will go an additional level of scrutiny.

| Claim | Normal Delegation for Claim Settlement | Specific Delegation for De-freezing & Claim Settlement |
|---------------------------|--|--|
| Upto Rs. 50,000 | From SSA to SS | From SSA to SS to AO |
| Rs. 50,000 to Rs. 5 lacs | From SSA to AO | From SSA to AO to APFC/RPFC-II |
| Rs. 5 lacs to Rs. 25 lacs | From SSA to SS to APFC/RPFC-II | From SSA to AO to APFC/RPFC-II to OIC |
| Above Rs. 25 lacs | From SSA to AO to OIC | From SSA to AO to APFC/RPFC-II to OIC. (Information will also be shared with the ZO. Concurrent Audit will look at all such categories whether processes are followed or not.) |

- xvii. The progress as well as the quality of the above said process of verification/establishing the genuineness shall be monitored on a monthly basis by the RFRMC and ZFRMC duly recording in the minutes of the meeting.

5.6 Follow-up actions after verification

- The cases which had been found to be fraudulent after the above verification, had to be referred to the concerned authorities for registering the criminal cases against the perpetrators as well as to fix accountability on the officials of the field offices, if there is a lapse seen from their side.
- The fraudulently withdrawn money has to be quantified and the recovery of the same along with the due interest component, wherever applicable, has to be

made by the concerned ROs, so as to re-credit the account of the genuine member from whose account the funds got fraudulently withdrawn so as to bring closure to the incident.

- iii. All the systemic issues for safeguarding from the occurrences of all such frauds/attempts to fraud/suspicious activities had to be proposed by the ACC of the Zone to the Head Office as soon as possible but not exceeding 15 days, for putting-in safety measures in the application software and/or the processes to avoid recurrence of such incidents.

5.7 Provision of Standardised Message

There would be a provision for a standardized message to be sent in all the categories of cases referred in **Para 4.6** to intimate about the freezing/de-freezing to the members/employers as below: -

| Case | In the event of Freezing | In the event of De-Freezing |
|----------------------|--|---|
| MID | Your MID <i>[22 characters]</i> is frozen. Please file a request for de-freezing in the EPFIGMS Portal under the category "MID/UAN/Establishment is disabled". | On completion of verification, your MID <i>[22 characters]</i> is de-frozen with immediate effect. Inconvenience caused is regretted. |
| UAN | Your UAN <i>[12 characters]</i> is frozen. Please file a request for de-freezing in the EPFIGMS Portal under the category "MID/UAN/Establishment is disabled". | On completion of verification, your UAN <i>[12 characters]</i> is de-frozen with immediate effect. Inconvenience caused is regretted. |
| Establishment | Your Establishment <i>[12 characters]</i> is frozen. Please file a request for de-freezing in the EPFIGMS Portal under the category "MID/UAN/Establishment is disabled". | On completion of verification, your Establishment <i>[12 characters]</i> is de-frozen with immediate effect. Inconvenience caused is regretted. |

6. ROLES AND RESPONSIBILITIES

- i. The **Finance &Accounts Vertical** (Under Finance& Accounts Division, Head Office) shall be responsible for: -
 - a. smooth execution of all functions of freezing/de-freezing as prescribed in this SOP
 - b. closely monitor the progress of freezing and de-freezing as stipulate in this SOP.

RPFC/FIA Vertical will be Nodal Officer from Head Office to closely monitor the process of freezing/de-freezing and bring to the notice of CPFC any delay in the process at any level.

ii. The **IS Division** shall be responsible for: -

- a. incorporating all the functionalities as per this SOP in the existing application software itself, within a period of **90 days** from the issue of this SOP including a detailed dashboard for monitoring purpose.
- b. ensuring that the prescribed messages (as per **Para 5.7**) are sent to the registered mobile number of the respective members on freezing & subsequent de-freezing of the MIDs/UANs as well as to the mobile numbers of the respective employers in the case of freezing/de-freezing of establishments.

RPFC/IS will be the Nodal officer from NDC to ensure that the existing application software smoothly carries out the said freezing/de-freezing.

- iii. The concerned **Authorised Officers** (as per **Para 4.9**) shall be responsible for identifying the individual cases falling under the categories A, B & C (as per in **Para 4.6**) and executing the operations of freezing / de-freezing within the given time frame/duration duly carrying out the required and relevant verifications as per this SOP.
- iv. The **CS Division** shall be responsible to incorporate a separate category of grievance "**MID/UAN/Establishment is disabled**" in the EPFiGMS portal through ISD and also provide a login facility to FIA to monitor the grievances filed in the above category.
- v. The **OIC** is responsible to critically assess the prima-facie evidence available before him to immediately ensure that the freeze is executed in respect of all the MID/UAN/Establishment wherever fraud is detected or suspected so as to avoid the flight of money duly getting the confirmation from the RFRMC.
- vi. The **OIC** is also responsible to trigger and complete the qualitative verification as prescribed in this SOP so that the genuine cases are getting de-frozen within the specified and allowed time with due confirmation of the RFRMC again.
- vii. The **ACC of the Zone** is responsible to ensure that the process as well as the time limits as specified in this SOP is adhered by all concerned in the field offices under their jurisdiction.
- viii. The **ACC of the Zone** is also responsible to critically examine the decisions of the RFRMC in the ZFRMC so that the quality as expected in the process of verification is ensured.

7. MONITORING MECHANISM

In order to keep track of all the activities performed during the process of Freezing & De-Freezing a UAN/MID/Establishment, a comprehensive Dashboard need to be made available for real-time monitoring of the activities carried out through this SOP. Till such time the monitoring need to be carried out by the OICs, ACCs of the Zones as well as the Finance Division of the Head Office in all the above areas.

- i. IS Division shall provide specific reports and alerts so that the process and the time limits as specified in this SOP are monitored by the Head Office, Zonal Office as well as the Field Offices.
- ii. Finance Division shall monitor the smooth working of all operations as contained in this SOP.
- iii. Zonal Office shall monitor the quality of the verification conducted by the field offices including the time limits specified in this SOP.
- iv. OIC shall monitor the process of verification as well as the time limits specified in this SOP.

8. TIMELINE MATRIX

The timeline is indicated with a "T" which is the Date of Trigger. In cases of suo-moto initiation of verification by the OIC, the T should be **within 7 days** from date of freeze while in case of receipt of grievance, the T will be the either the same day of receipt of grievance or latest by the next day.

For Establishment

| Timeline (in days) | Activity |
|--------------------------------------|--|
| Within T+4 | DA (Compliance) opens the E-file for verification |
| Within T+8 (Next 04 Days) | DA (Compliance) completes the verification and submits the file to SS (Compliance). |
| Within T+13 (Next 05 Days) | SS (Compliance) completes the verification and submits the file to APFC/RPFC-II. |
| Within T+20 (Next 07 Days) | APFC/RPFC-II completes the verification and submits the file to OIC. |
| Within T+27 (Next 07 Days) | OIC validates the verification and recommends for de-freezing after confirmation of RFRMC/ZFRMC/FIA, if found genuine. |
| Within T+30 (Next 03 Days) | ISD execute the de-freezing on receipt of orders from the OIC. |

For MID/UAN

| Timeline (in days) | Activity |
|--------------------------------------|--|
| Within T+2 | DA (Accounts) opens the E-file for verification |
| Within T+4 (Next 02 Days) | DA (Accounts) completes the verification and submits the file to SS/AO (Accounts). |
| Within T+6 (Next 02 Days) | SS/AO (Accounts) completes the verification and submits the file to APFC/RPFC-II. |
| Within T+9 (Next 03 Days) | APFC/RPFC-II completes the verification and submits the file to OIC. |
| Within T+12 (Next 03 Days) | OIC validates the verification and recommends for de-freezing after confirmation of RFRMC/ZFRMC/FIA, if found genuine. |
| Within T+15 (Next 03 Days) | ISD execute the de-freezing on receipt of orders from the OIC. |

9. FORMS AND TEMPLATES TO BE USED**9.1 Request Template for Issue Tracker**

The Authorized Officer shall raise the freezing/de-freezing request with respect to MID/UAN/Establishment in the Issue Tracker under a separate category namely “**freezing/de-freezing request**” which is added in the Issue Tracker Module by the ISD.

Regional office will need to enter the list of MIDs/UANs/Establishments in the description section with the request to unblock the MIDs/UANs/Establishments (or upload the list in Excel format) under the category “freezing/de-freezing request” duly also mandatorily uploading the copy of the Order for Freeze or De-freeze as approved by the Authorized Officer. A screenshot of above request template is enclosed as “**Annexure-I**”.

10. INTERNAL AND EXTERNAL REFERENCES**10.1 Internal References**

- HO Circular No. WSU/17(4)2015/F/Part/568 dt: 06.04.2018.
- HO Circular No. WSU/FIA/42(1)2017/ZFRMC/WZ/17707 dt: 26.02.2019
- HO Circular No. FIA/4(14)2018/ZFRMC/UP/Part/19671 dt: 27.03.2019.
- HO Circular No. FIA/11(2)Zerobalance/non-AadharUAN/2021/(e-38763)/964 dt: 18.08.2021.

- Standard Operating Procedure (SOP) for Inspection of Establishments issued vide HO Circular No. CAIU/SOP/2022/(E-47416)/2818 dt: 31.07.2023. (Available on EPFO Website)
- Standard Operating Procedure (SOP) for processing Joint Declarations issued vide HO Circular No. WSU/2022/Rationalisation of work areas/Joint Declaration (E-54018)/3638 dt: 22.08.2023. (Available on EPFO Website)

10.2 External References

- RBI Circular No. RBI/2015-16/75 dt: 01.07.2015.
- RBI Circular No. RBI/DBS/2016-17/28 dt: 01.07.2016 (updated as on 03.07.2017)

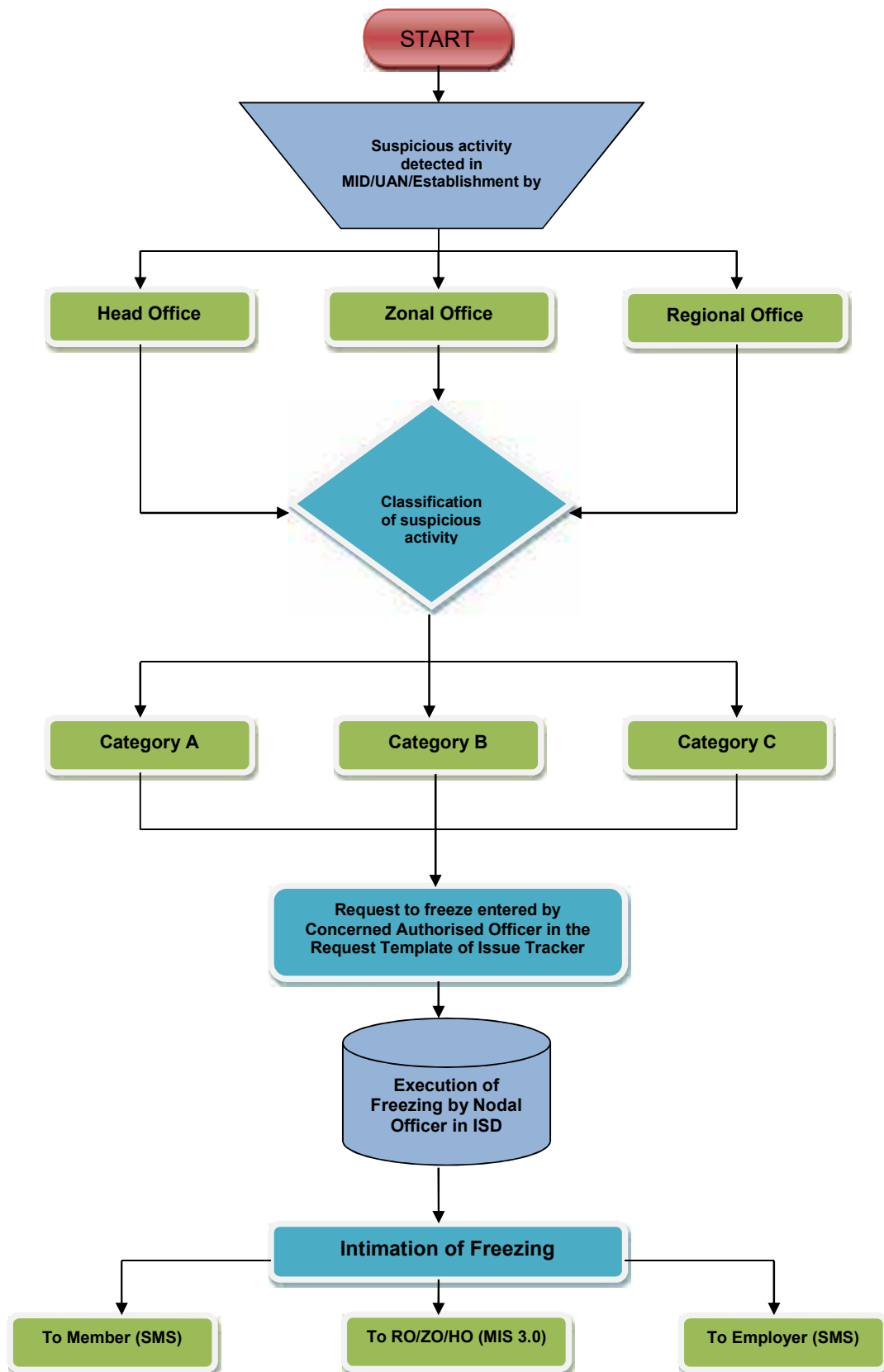
11. CHANGE HISTORY

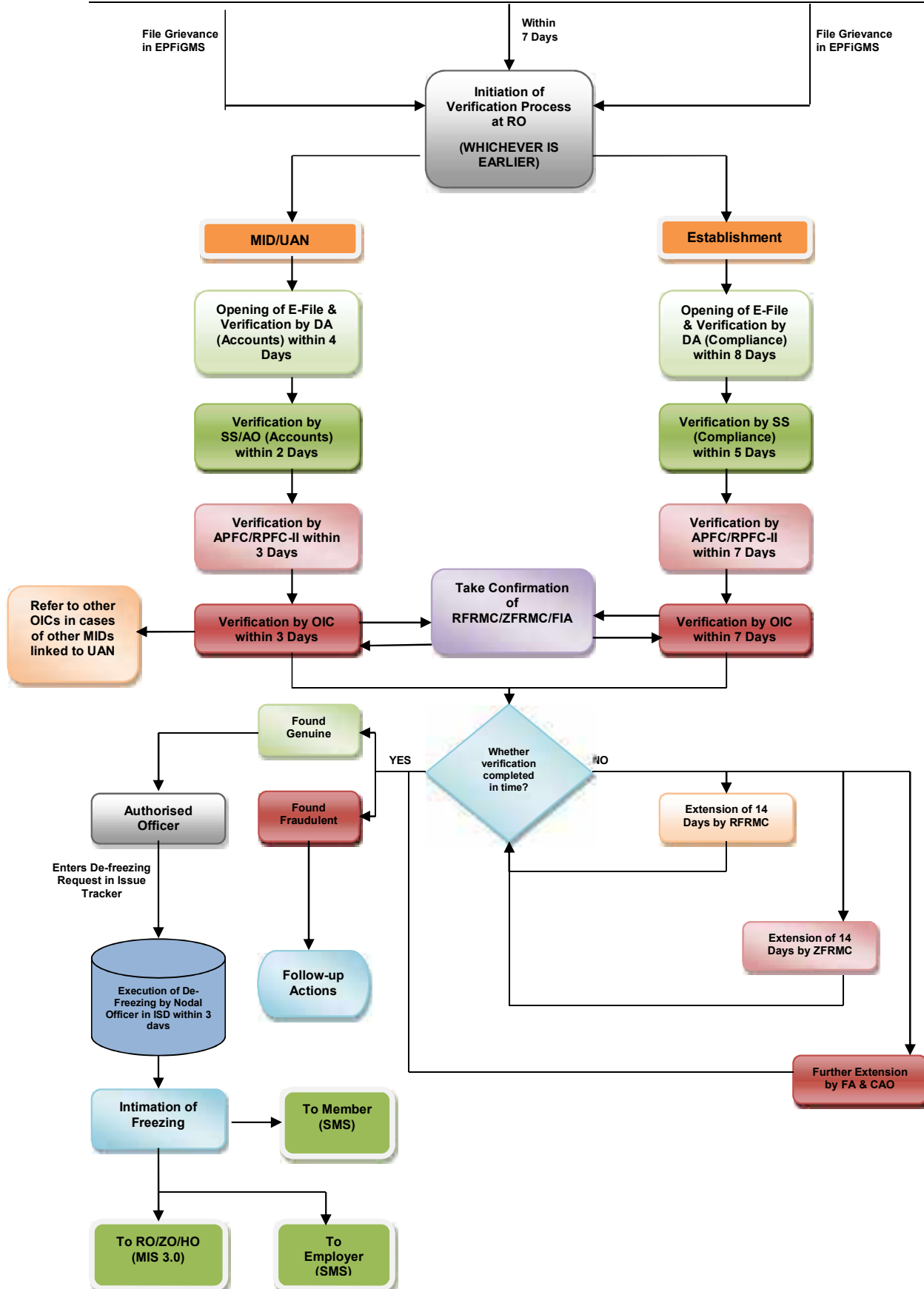
11.1 Whether the SOP is the initial version: Yes

- SOP No: **1 (Version 1)**
- Effective Date: **Date of issue**
- Significant Changes: **New SOP**
- Previous SOP no.: **Not Applicable**

11.2 Whether replacing a previous SOP:

Not Applicable, being the initial version.

PROCESS-FLOW OF FREEZING & SUBSEQUENT DE-FREEZING





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
 (Ministry of Labour & Employment, Govt. Of India)
 मुख्य कार्यालय / Head Office
 भविष्य निधि भवन, 14, बीकानजी कामा प्लेस, नई दिल्ली - 110 066.
 Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066
www.epfindia.gov.in www.epfindia.nag.co.in
 Telephone: 011-26172685 Fax: 011-26173022 Email: rc_fir@epfindia.gov.in

No.: WSU/17(4)2015/F/Part/

Date: 06.04.2018

To

06 APR 2018

All ACCs (HQ)/ACCs (Zones) &
 All RPFCs-Incharge of
 Regional Offices.

Sub: Fraud Risk Management in EPFO – Further instructions.

Ref: 1) Circular No. WSU/17(4)2014/Frauds/Part/102 dated 05.04.2016
 2) Circular No. WSU/17(4)2015/F/Part/12484 dated 12.09.2017
 3) Circular No. WSU/17(1)2017/Frauds/24735 dated 29.01.2018

Madam/Sir,

The instructions on handling of fraud cases regarding claim settlement have been reviewed and accordingly further instructions are issued as under:-

2. In supersession of previous circulars issued in the matter as referred above, a Fraud Risk Management Committee shall be constituted in each Regional Office and Zonal Office for effective monitoring, analyzing and management of risks of frauds. The constitution of the Fraud Risk Management Committee shall be as under:-

- (I) Fraud Risk Management Committee at RO level (RFRMC)
 - 1) Officer-in-Charge, Chairperson
 - 2) RPFC(Adm)/APFC(Adm)
 - 3) RPFC(FA)/APFC(PAC)
- (II) Fraud Risk Management Committee at Zonal office level (ZFRMC)
 - 1) ACC(Zones), Chairperson
 - 2) RPFC-I, Zonal Officer-in-charge of Finance/Audit
 - 3) OICs of ROs in the Zone

3. The jurisdiction of the Fraud Risk Management Committees will be as under:

- a) For frauds less than Rs. 25 Lakhs, the committee at the Regional Office level will give intimation of detection of fraud to the respective Zonal level committee. The investigation and follow up actions necessary in the matter immediately including FIR, however, will be carried out by RFRMC. The ZFRMC may monitor the progress in the investigation carried out by RFRMC. The RFRMC level Fraud Risk Management Committee will submit its investigation report to the ZFRMC, FA&CAO and CVO in stipulated time. Even in such cases, the reference will be made to CBI following existing procedure, if the case is of national or international ramifications.

- b) In case complaint is received in ZO/HO from other than OIC, or if the intimation, investigation or reporting by RO is unreasonably delayed, the ZO may take up the investigation at its own level.
- c) In the case of frauds involving amount of Rs. 25 lakh or more, the matter should necessarily be taken up by the ZFRMC. The ZFRMC will submit its investigation report to the FA&CAO and CVO in stipulated time. In all such cases the reference will be mandatorily made to CBI following existing procedure.
4. The Regional Office will monitor the progress in FIR registration and subsequent investigation, and will report progress in FIR/investigation to Vigilance Directorate with copy to ZO on a monthly basis.
5. The Regional Office shall take all necessary measures promptly to pursue with the bank authorities to freeze the bank accounts in which such payments have been credited, and to recover the amount. ZO will monitor the progress in recovery action and will report progress to Finance Division, HO.
6. The Fraud Risk Management Committees at the Regional and Zonal level shall be responsible for periodic reviews of claim settlement and other operational processes to detect, investigate, and report instances of suspected frauds within their respective jurisdiction. The Committees on detection of any fraud case should ensure that prompt proper investigation is carried out and immediate further action is taken.
7. To further strengthen the Fraud Risk Management policy for the Organization, the following task force is constituted:
- 1) CVO (Convenor)
 - 2) ACC-HQ (HR & IS)
 - 3) FA & CAO
8. Other officers from NDC, Finance, and Audit may be co-opted by the committee as required. The task force will review the scope, control and monitoring mechanism of all type of frauds and will submit its report along with the recommendations to the CPFC.

Yours faithfully,



(Dr. V.P. Joy)

Central P.F. Commissioner



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation

(भारत एवं रोजगार संचालन, भारत सरकार)
(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय/Head Office

भविष्य निधि भवन, 14, भीकानजी कामा प्लेस, नई दिल्ली - 110 066
Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066
Telephone: 011-26183380 Fax: 011-26173022 Email: rc.wsu@epfindia.gov.in

No. WSU/FIA/42(1)2017/ZFRMC/WZ

Date:

To

All Addl. CPFC (HQ/Zones)
Zonal Offices.

Subject: Fraud Risk Management in EPFO – Further instructions.
Reference: Head Office circular No. WSU/17(4)2015/F/Parl/568 dated 06.04.2018

Madam/Sir,

In continuation to the instructions contained in the above-said letter, It is reiterated that in cases of fraud involving an amount of Rs. 25 lakh and above, the matter shall mandatorily be referred to the Central Bureau of Investigation (CBI). In such cases, the ZFRMC will submit its investigation report to FA&CAO and CVO in stipulated time.

2. The authorities competent to refer cases to the CBI are the CVO and CPFC. The Zonal/Regional Fraud Risk Management Committees shall not refer any case directly to the CBI as has been observed in a few cases. Similarly, in cases of fraud involving an amount of Rs. 25 lakh and above, the matter may not be referred to the local police for lodging an FIR, since in such cases FIRs are to be filed by the CBI.

3. This has approval of Central P.F. Commissioner.

Yours faithfully,

H. Jain

(Hemant Jain)
FA&AO

Copy for information to:

Chief Vigilance Officer,
EPFO, Head Office



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

(कर्म एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Govt. Of India)
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भविष्य निधि भवन, 14, बीकाजी कामा प्लेस, नई दिल्ली - 110 066
Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066
Telephone: 011- 26185580 Fax: 011-26170337 Email: ro.fia@epfindia.gov.in

No. FIA/4(14)2018/ZFRMC/UP/Part

11671

Date:

27 MAR 2019

To

All Addl. CPFC (HQ/Zones)
Zonal Offices.

Sub: Minutes of the meeting chaired by CPFC on 07.03.2019 – Monthly reports on frauds to be forwarded by the Zonal Offices.

Madam/Sir,

Please refer to the above said subject.

2. A meeting was chaired by CPFC on 'Fraud Risk Management in EPFO' on 07.03.2019 at Head Office. CPFC discussed the cases on frauds reported by the Zonal Fraud Risk Management Committee and felt that a uniformity may be maintained in the reports submitted by the zonal committees. Copy of minutes, approved by the CPFC, is enclosed for kind information.

3. All Addl. CPFC (Zones)/Zonal Fraud Risk Management Committees are, therefore, requested to include all the points in their monthly reports submitted to Head Office as per the minutes. The updated and cumulative status of each fraud case may continue to be sent by the zonal offices as already being done in the monthly reports.

End: As above

Yours faithfully

Sanjay
(Sanjay Kumar)

Regional P.F. Commissioner-I (FIA)

**Minutes of the meeting on 'Fraud Risk Management in EPFO'
held on 07.03.2019 at Head Office**

A meeting was chaired by CPFC on 'Fraud Risk Management in EPFO' on 07.03.2019 at 11.00 am in the Mini conference room, 3rd floor, EPFO, Head Office, New Delhi. The list of officers who attended the meeting is annexed at 'A'.

CPFC discussed the issues on frauds reported by the Zonal Fraud Risk Management Committee and felt that an uniformity may be maintained in the reports submitted by the zonal committees. The following points may be included in the monthly reports submitted by the zonal committees:-

- i) **Cases reported by Audit:** All the audit reports of the Accountant General as well as Internal Audit Party will be examined by the ZFRMC. The issues pointed out by the audit reports particularly those related to overpayments, wrong payments, multiple payments & frauds shall invariably be reported by RFRMC to ZFRMC. The Zonal Office will give a 'Monthly certificate' in writing to Head Office that reports have been reviewed and there is no case of fraud, overpayment or multiple payments remain where appropriate action has not been taken. The zonal office shall in turn take requisite certificates from the RFRMC.
- ii) **Cases forwarded by Concurrent Audit Cell:** All the cases flagged and forwarded by Concurrent Audit Cell to the field offices will be examined by ZFRMC and shall invariably find a place in the monthly reports sent to the Head Office clearly pointing out the cases where appropriate action has been taken by the Regional offices and those which are still pending for appropriate action. The Concurrent Audit Cell shall also give suggestions for improvement of the system. Claims for payments of Rs. one lac and above flagged by the Concurrent Audit Cell shall be examined by the Regional Offices and it may be certified that no wrong/over/fraudulent payment has been made and must be ensured including on the basis of records.
- iii) **Complaints related to frauds & overpayments received from CPGRAM, EPFIGMS, CVC, E-mail, physical copies or any other source shall be examined by the ZFRMC and shall form a part of the monthly report submitted to the Head Office. There will be zero tolerance towards over/fraudulent payments.**
- iv) **The Regional Offices shall report all overpayments to ACC (Zonal Office) which is headed Over Payment Review Committee (OPRC) and the concerned RPFC shall certify that the said overpayment is not a fraud.**
- v) **The certification called for in the above paragraphs shall be submitted every month by the Zones to the Head Office.**
- vi) **The ZFRMC shall include only those cases in their monthly return in which the fraud has been established by the Regional Offices. The action taken on the suspected frauds flagged by IAP or other sources may be examined by ZFRMC and shall be included in the minutes of the monthly meeting. Action taken/proposed must also be included without fail.**

The meeting ended with Vote of thanks to the Chair.

Fraud Cases:-

Name of zone:

| S. No. | Name of office | No. of cases detected & Amount involved | No of cases under investigation | Cases reported after investigation | Cases reported for closure | Reported for filing of FIR | FIR Filed |
|--------|----------------|---|---------------------------------|------------------------------------|----------------------------|----------------------------|-----------|
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |

Zone:

| S. No. | Name of Office | Total amount reported as overpayment (above Rs. 1 lac) | Total amount reported as Multiple payments (above Rs. 1 lac) | Total amount treated as fraud | Investigation status of these fraud cases | FIR filed/registered involving amount less than Rs. 25 lac |
|--------|----------------|--|--|-------------------------------|---|--|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

Annexure

List of officers who attended the meeting:

1. Smt. Alka Jha, CVO
2. Sh. Hemant Jain, FA&CAO
3. Sh. Sanjay Kumar, RPFC-I (FIA)
4. Sh. Ajay Kumar, RPFC-I (Vigilance)
5. Sh. Ankur Sharma, RPFC-II (Vigilance)
6. Sh. Nadeem Ahmed, APFC (FIA)



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
 श्रम एवं रोजगार मंत्रालय, भारत सरकार
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA
 मुख्यालय/Head Office
 भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली-110066
 Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi-110066
 Website: www.epfindia.gov.in, www.epfindia.nic.in



No. FIA/11(2)Zerobalance/nonAadharUAN/2021/(e-38763) 1964

Date: 17/08/2021

18 AUG 2021

To

All Addl. CPFCs
(Zonal Offices)

Sub: Advisory regarding a fraud case.

Madam/Sir,

Please refer to the above-cited subject.

2. Erroneous/wrong payments have been reported in a field office with regard to the settlement of claims, in majority of which as per preliminary investigation, the modus operandi, with slight variations, consisted primarily of-

- a. Creating fictitious member IDs through FO interface,
- b. Creating zero balance accounts for these IDs,
- c. Adding random amounts in these accounts through Appendix-E, and
- d. Generating fictitious physical claims and in some case even online claims and settling the same.

3. In view of the above matter, the following advisories are being issued to all ZOs for ensuring strict compliance in respect of all field offices under jurisdiction.

- i. Despite repeated instructions in the matter of maintaining strict confidentiality with regard to user login IDs and passwords, the same is shared very casually. All users may be directed to immediately change their passwords and a confirmation in this regard along with a confirmation that allocation of roles in the Application Software has been reviewed may be sent to this Office by 20th of August, 2021.
- ii. The use of Appendix E should be restricted to exceptional situations exercising all precautions and checks as prescribed from time to time. Overall controls and checks must be at the highest level. The approving authority for Withdrawal / deposits (credits) in all existing or newly created Zero balance accounts where credit is effected by way of Appendix-E / VDR (in all types of establishments) should now be by OIC's (RPFC-II / RPFC-I).
- iii. All Zonal Offices may examine the cases where member account has been opened with Zero balance and contribution added using Appendix-E/Special VDR/Special 10D functionality and the claim has been settled using physical/offline claim Form, in respect of Regional Offices falling under their jurisdiction. In case discrepancies are noticed, appropriate action may be initiated and matter may be immediately reported to HO through ZFRMC.

- iv. In case any irregularity is noticed, RO/ZO is directed to take immediate steps for the recovery of the fraudulent amount.
- v. Daily reports of such transactions, (if any) may be submitted to the respective ACC (Zone) or as suggested/monitored by respective ACCs. Reports which are furnished by ZFRMC to H O on monthly basis must include the status of the irregularity in the reported transactions and in case of 'Nil' report a certificate to this effect should be communicated through monthly ZFRMC report. (Zero based Account utilisation with respect of Appendix-E/VDR etc).
- vi. Even though, the thrust has been on online mode of submission and to keep a physical receipt to the bare minimum but in practice, physical claims are still being received in large numbers in many offices in respect of even claim types where online mode has become the norm. ZO is directed to closely monitor and report status of genuineness of physical claim settlement of their Zone through monthly ZFRMC report. In case of 'Nil' report of fraudulent transactions in physical claim settlement, a certificate to this effect should be communicated through monthly ZFRMC report.

(Issued with the approval of the Competent Authority).

(Rajiv Bisht)
Addl. CPFC (FIA)

Copy to:

- i. ACC-HQ (Audit/CAC)
- ii. CVO
- iii. ACC-HQ (Pension)

- For information please.



കേരള ഗസറ്റ് KERALA GAZETTE

അസാധാരണം EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
PUBLISHED BY AUTHORITY

വാല്യം 12
Vol. XII

തിരുവനന്തപുരം,
ശനി

Thiruvananthapuram,
Saturday

2023 ഡിസംബർ 16
16th December 2023

1199 വൃശ്ചികം 30
30th Vrischikam 1199

1945 അഗ്രഹായനം 25
25th Agrahayana 1945

നമ്പർ
No.

4104

GOVERNMENT OF KERALA Labour and Skills (E) Department NOTIFICATION

G.O.(P) No.104/2023/LBR.

Dated, Thiruvananthapuram, 13th December, 2023.
27th Vrischikam, 1199.

S. R. O. No. 1359/2023

In exercise of the powers conferred by sub-section (1) of section 34 of the Kerala Shops and Commercial Establishments Act, 1960 (34 of 1960), the Government of Kerala, after having published the draft rules calling for objections and suggestions as per notification No.LBRD-E3/16/2022-LBRD dated 4th July, 2023 published in the Kerala Gazette Extraordinary No.2223 dated



5th July, 2023 as required under sub-section (4) of section 34 of the said Act, hereby make the following rules further to amend the Kerala Shops and Commercial Establishment Rules, 1961, namely:-

RULES

1. Short title and commencement.- (1) These rules may be called the Kerala Shops and Commercial Establishments (Amendment) Rules, 2023.

(2) They shall come into force at once.

2. Amendment of the Rules.- In the Kerala Shops and Commercial Establishments Rules, 1961, for the words “Labour Commissionerate Automated System”, wherever they occur, the words “Labour Commissionerate Automation System” shall be substituted.

By order of the Governor,
SAURABH JAIN
Secretary to Government.

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

The Kerala Shops and Commercial Establishments Act, 1960 (34 of 1960) was amended by the Kerala Shops and Commercial Establishments (Amendment) Act, 2021 (20 of 2021). Now, the Government have decided to amend the Kerala Shops and Commercial Establishments Rules, 1961 suitably in accordance with the above said amendment after having published the draft rules calling for objections and suggestions as per notification No. LBRD-E3/16/2022/LBRD dated 4th July, 2023 published in the Kerala Gazette Extraordinary No.2223 dated 5th July, 2023.

The notification is intended to achieve the above object.



उत्तर प्रदेश शासन
सामान्य प्रशासन अनुभाग
संख्या : 532/तीन-2023/3962/2018
अखनक : दिनांक : 04 नवंबर, 2023

विज्ञप्ति

निम्नलिखित सूची में निर्दिष्ट पर्व/त्यौहार, राष्ट्रीय पर्व एवं महापुरुषों की जन्म तिथियों को समस्त उत्तर प्रदेश में राज्यगत स्तरों पर सार्वजनिक अवकाश घोषित करते हैं। मास्त सरकार की निज्ञप्ति संख्या 20/25-56-Pwb-1, दिनांक 08 जून, 1957 से द्वारा राज्य सरकार को उपर्युक्त अधिकारों का प्रयोग करते हुये यह भी स्पष्ट किया जात है कि यह सार्वजनिक अवकाश यथा निर्दिष्ट लोक अवकाश माने जायेंगे।

2- यदि कोई पर्व/त्यौहार राष्ट्रीय एवं महापुरुषों की जन्म तिथि एक साथ एक तिथि/दिवस को घटित होते हैं, तो ऐसी वशा में मूल्य दिवस में सार्वजनिक अवकाश घोषित नहीं किया जायेगा। वर्ष 2024 अर्थात शक संवत् 1945-1946 एव विक्रम संवत् 2050-2051 की समस्त सार्वजनिक अवकाशों की तिथियाँ (निगोदिएबुल इन्स्ट्रुमेंट एक्ट, 1951 से अधीन हैं) निम्नवत् होंगी :

वर्ष 2024 के सार्वजनिक अवकाश की सूची

| क्र० | त्योहारों का नाम | अवकाश की संख्या | निगोदिएबुल इन्स्ट्रुमेंट के अनुसार तिथि | राष्ट्रीय शक संवत् के अनुसार तिथि | विक्रम संवत् के अनुसार तिथि | सप्ताह का दिन |
|------|-------------------------------------|-----------------|---|-----------------------------------|-----------------------------|---------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | *मौजिद हुसैन अली का जन्म दिवस | 1 | 25 जनवरी, 2024 | माघ 05, 1945 | पौष शुक्ल 15, 2000 | गुरुवार |
| 2 | भगतसिंह दिवस | 1 | 26 जनवरी, 2024 | माघ 06, 1945 | पौष कृष्ण 01, 2000 | शुक्रवार |
| 3 | नवाबिशिखारि | 1 | 05 मार्च, 2024 | फाल्गुन 18, 1945 | फाल्गुन शुक्ल 13, 2000 | शुक्रवार |
| 4 | ऐतिहासिक महानगर | 1 | 21 मार्च, 2024 | चैत्र 04, 1945 | फाल्गुन शुक्ल 04, 2000 | रविवार |
| 5 | डोली | 1 | 25 मार्च, 2024 | चैत्र 05, 1945 | फाल्गुन शुक्ल 15, 2000 | सोमवार |
| 6 | गुरु गान्धेय | 1 | 23 मार्च, 2024 | चैत्र 03, 1945 | चैत्र कृष्ण 04, 2000 | शुक्रवार |
| 7 | *हरि उल-फितर | 1 | 11 अप्रैल, 2024 | चैत्र 22, 1945 | चैत्र शुक्ल 03, 2001 | शुक्रवार |
| 8 | आमनमराय सम्मेलन की 50 वीं जन्म दिवस | 1 | 14 अप्रैल, 2024 | चैत्र 25, 1945 | चैत्र शुक्ल 06, 2001 | रविवार |

| | | | | | | |
|-----|--|---|------------------|---------------------|---------------------------|---------|
| 9 | राम नवमी | 1 | 17 अप्रैल, 2024 | श्रेष्ठ 28, 1945 | श्रेष्ठ शुक्र 03, 2081 | बुधवार |
| 10. | महावीर जयन्ती | 1 | 21 अप्रैल, 2024 | पंचाशत् 01, 1946 | श्रेष्ठ शुक्र 13, 2081 | रविवार |
| 11. | पुत्र पूर्णिमा | 1 | 23 मार्च, 2024 | ज्येष्ठ 02, 1946 | पंचाशत् शुक्र 15, 2081 | गुरुवार |
| 12 | *वसुधैव कुटुम्बकम् (वसुधैव) | 1 | 17 मई, 2024 | ज्येष्ठ 27, 1946 | ज्येष्ठ शुक्र 11, 2081 | शनिवार |
| 13. | *मोहरन | 1 | 17 जुलाई, 2024 | आषाढ 26, 1946 | आषाढ शुक्र 11, 2081 | बुधवार |
| 14. | त्वत्तन्त्र दिवस | 1 | 18 अक्टूबर, 2024 | आश्विन 24, 1946 | आश्विन शुक्र 10, 2081 | गुरुवार |
| 15. | बौद्ध संक्रान्ति | 1 | 19 अक्टूबर, 2024 | आश्विन 26, 1946 | आश्विन शुक्र 12, 2081 | शनिवार |
| 16. | जन्म शमी | 1 | 20 अक्टूबर, 2024 | आश्विन 04, 1946 | आश्विन शुक्र 08, 2081 | रविवार |
| 17. | *शुक्र-ए-मिलान / बाशाचक्रण | 1 | 16 सितम्बर, 2024 | आश्विन 26, 1946 | आश्विन शुक्र 12, 2081 | शनिवार |
| 18. | नराला गंधी जयन्ती | 1 | 02 अक्टूबर, 2024 | आश्विन 10, 1946 | आश्विन शुक्र 04, 2081 | बुधवार |
| 19. | हरहर महामन्त्री / विजयदशमी | 1 | 12 अक्टूबर, 2024 | आश्विन 20, 1946 | आश्विन शुक्र 09 2081 | शनिवार |
| 20. | देव फली | 1 | 21 अक्टूबर, 2024 | कार्तिक 08, 1946 | कार्तिक शुक्र 14, 2081 | गुरुवार |
| 21. | गोवर्द्धन पूजा | 1 | 02 नवम्बर, 2024 | कार्तिक 11, 1946 | कार्तिक शुक्र 01, 2081 | शनिवार |
| 22. | शैलानुज / चित्रगुप्त जयन्ती | 1 | 03 नवम्बर, 2024 | कार्तिक 12, 1946 | कार्तिक शुक्र 02, 2081 | रविवार |
| 23 | गुरु नानक जयन्ती / कार्तिक पूर्णिमा | 1 | 15 नवम्बर, 2024 | कार्तिक 24, 1946 | कार्तिक शुक्र 14, 2081 | गुरुवार |
| 24. | क्रिसमस-डे | 1 | 25 दिसम्बर, 2024 | पौष 04, 1946 | पौष शुक्र 10, 2081 | बुधवार |

*यह त्योहार/पर्व स्थानीय चन्द्र दर्शन के अनुसार मनाये जायेंगे।

अनिल कुमार
अपर मुख्य सचिव।

3- वर्ष 2024 के निर्दिष्ट अवकाश :-

| क्र० | स्वीकृत के नाम | अवकाश की संख्या | प्रतिष्ठित कर्मचारी के अनुसार तिथि | राष्ट्रीय हक सम्बन्ध के अनुसार तिथि | विक्रम सम्बन्ध के अनुसार तिथि | सप्ताह का दिन |
|------|--|-----------------|------------------------------------|-------------------------------------|-------------------------------|---------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1. | नव वर्ष दिवस | 1 | 01 जनवरी, 2024 | पंच 11, 1945 | चैत्र कृष्ण 05, 2080 | सोमवार |
| 2 | भारत संतान्ति | 1 | 15 जनवरी, 2024 | पंच 23, 1945 | चैत्र शुक्ल 05, 2080 | सोमवार |
| 3 | *भारत स्वातंत्र्य सुर्योदय चैत्र अजमेरी नरीम नगर रहू का उत्सव | 1 | 18 जनवरी, 2024 | पंच 28, 1945 | चैत्र शुक्ल 08, 2080 | गुरुवार |
| 4 | जन-संगठन कर्तृत्व दिवस | 1 | 24 जनवरी, 2024 | नाच 01, 1945 | चैत्र शुक्ल 14, 2080 | शुक्रवार |
| 5 | रक्षा पर्व | 1 | 14 फरवरी, 2024 | पंच 28, 1945 | पंच शुक्ल 05, 2080 | शुक्रवार |
| 6. | रात रवेदार जयंती | 1 | 24 फरवरी, 2024 | फाल्गुन 05, 1945 | नाच शुक्ल 15, 2080 | शनिवार |
| 7. | *सबे भारत | 1 | 28 फरवरी, 2024 | फाल्गुन 07, 1945 | फाल्गुन कृष्ण 02, 2080 | सोमवार |
| 8. | होले | 1 | 28 मार्च, 2024 | चैत्र 05, 1945 | चैत्र कृष्ण 01, 2080 | शनिवार |
| 9. | ईदर सैदर | 1 | 30 मार्च, 2024 | चैत्र 10, 1945 | चैत्र कृष्ण 06, 2080 | शनिवार |
| 10. | चैत्र मन्थ | 1 | 01 अप्रैल, 2024 | चैत्र 12, 1945 | चैत्र कृष्ण 07, 2080 | सोमवार |
| 11 | *जगत उल-चैत्र (अलविदा)/रमजान का अंतिम शुक्रवार/ मार्च फरवरी एवं फरवरी मिनट, शत्रु शत्रु अवकाश | 1 | 05 अप्रैल, 2024 | चैत्र 16, 1945 | चैत्र कृष्ण 11, 2080 | शुक्रवार |
| 12. | चैत्र चतुर्थी | 1 | 08 अप्रैल, 2024 | चैत्र 20, 1945 | चैत्र शुक्ल 01, 2080 | शनिवार |
| 13. | *चैत्र-उल-फितर | 1 | 12 अप्रैल, 2024 | चैत्र 23, 1945 | चैत्र शुक्ल 04, 2080 | शुक्रवार |

| | | | | | | |
|-----|---|---|------------------|--------------------|---------------------------|----------|
| 14. | घन्टाराखर जयंती | 1 | 17 अप्रैल, 2024 | चैत्र 24, 1946 | चैत्र शुक्ल 02, 2081 | बुधवार |
| 15. | लोक नायक महाराणा प्रताप जयंती | 1 | 08 मई, 2024 | चैत्राक्ष 19, 1946 | चैत्राक्ष शुक्ल 01, 2081 | गुरुवार |
| 16. | परशुराम जयंती | 1 | 10 मई, 2024 | चैत्राक्ष 20, 1946 | चैत्राक्ष शुक्ल 03, 2081 | शुक्रवार |
| 17. | *कुंतुजुहा (बळरींद) | 1 | 18 जून, 2024 | ज्येष्ठ 29, 1946 | ज्येष्ठ शुक्ल 12, 2081 | मंगलवार |
| 18. | *मोडरंग | 1 | 18 जुलाई, 2024 | आषाढ 27, 1946 | आषाढ शुक्ल 12, 2081 | गुरुवार |
| 19. | *रोहकुंग | 1 | 25 अगस्त, 2024 | भाद्रपद 03, 1946 | भाद्रपद कृष्ण 07, 2081 | शनिवार |
| 20. | वैष्णवमा पूजा / अनन्त वसुंधरी | 1 | 17 सितम्बर, 2024 | भाद्रपद 26, 1946 | भाद्रपद शुक्ल 14, 2081 | मंगलवार |
| 21. | नहाराजा अष्टसेन जयंती | 1 | 03 अक्टूबर, 2024 | आश्विन 11, 1946 | आश्विन शुक्ल 01, 2081 | शुक्रवार |
| 22. | पराशरा (महादेवी) | 1 | 11 अक्टूबर, 2024 | आश्विन 19, 1946 | आश्विन शुक्ल 09, 2081 | शुक्रवार |
| 23. | महर्षि वाल्मीकि जयंती | 1 | 17 नवम्बर, 2024 | आश्विन 25, 1946 | आश्विन शुक्ल 05, 2081 | गुरुवार |
| 24. | नरक श्रावण | 1 | 20 नवम्बर, 2024 | कार्तिक 03, 1946 | कार्तिक शुक्ल 15, 2081 | बुधवार |
| 25. | राजदार बलराम भाई पटेल एंड आचार्य नरेन्द्र देव जयंती | 1 | 31 नवम्बर, 2024 | कार्तिक 09, 1946 | कार्तिक कृष्ण 14, 2081 | गुरुवार |
| 26. | छठ पूजा पर्व | 1 | 01 दिसम्बर, 2024 | कार्तिक 15, 1946 | कार्तिक शुक्ल 03, 2081 | शुक्रवार |
| 27. | नीलमंगा रुद्र देवी महोद दिवस | 1 | 15 दिसम्बर, 2024 | कार्तिक 25, 1946 | मार्गशीर्ष कृष्ण 01, 2081 | शनिवार |
| 28. | बीधरी चरण सिंह का जन्म दिवस | 1 | 23 दिसम्बर, 2024 | पौष 02, 1946 | पौष कृष्ण 09, 2081 | सोमवार |
| 29. | क्रिस्मस ईव | 1 | 24 दिसम्बर, 2024 | पौष 03, 1946 | पौष कृष्ण 09, 2081 | मंगलवार |

*यह त्योहार/पर्व स्थानीय धर्म वर्चन के अनुसार होंगे।

4 उपर्युक्त के अतिरिक्त बैंकों की वार्षिक लेखाबन्दी की तिथि निम्नवत् होगी :-

| क्र० | बैंकों की लेखाबन्दी | अवकाश की संख्या | त्रिमासिक कलैण्डर के अनुसार तिथि | राष्ट्रीय शक सम्बत् के अनुसार तिथि | विक्रम सम्बत् के अनुसार तिथि | सप्ताह का दिन |
|------|--|-----------------|----------------------------------|------------------------------------|------------------------------|---------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | ***त्रिमासिक बैंकों की वार्षिक लेखाबन्दी | - | 01 अप्रैल, 2024 | चैत्र 12, 1946 | चैत्र शुक्ल 07, 2008 | सोमवार |

*** केवल बैंकों/कोषागार/उपकोषागारों हेतु।

5 — कार्यकारी आदेशों के अन्तर्गत अवकाशों की सूची :-

| क्र० | व्यक्तियों के नाम | अवकाश की संख्या | त्रिमासिक कलैण्डर के अनुसार तिथि | राष्ट्रीय शक सम्बत् के अनुसार तिथि | विक्रम सम्बत् के अनुसार तिथि | सप्ताह का दिन |
|------|----------------------------|-----------------|----------------------------------|------------------------------------|------------------------------|---------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | गुरु गोविन्द सिंह ज्योती | 1 | 17 जनवरी, 2024 | चैत्र 27, 1945 | चैत्र शुक्ल 07, 2002 | सोमवार |
| 2 | गुरु तेग बहादुर शाहीद दिवस | 1 | 24 नवम्बर, 2024 | आश्विन 03, 1948 | मार्ग शीर्ष कृष्ण 09, 2001 | शनिवार |

6 नेचुरल अफ एम्प्लोयमेंट आर्बोरा (राशोपिदे), 1981 संस्करण पैरा-247(सी) की अवस्थानुसार जिलाधिकारी अपने कक्ष से अधिकतम 03 स्थानीय अवकाश घोषित कर सकते हैं जिसके समय में कारण समझ करके हुए प्रत्येक वर्क ले प्रारम्भ में संबंधित आगुक्त को अवगत करावेंगे। यदि तीन स्थानीय अवकाशों से अधिक स्थानीय अवकाश घोषित विनियम के अन्तर्गत की जा सका है तो इस हेतु शिकायत की पूर्वागुमाते प्राप्त करनी होगी।

7 विभागाध्यक्ष कार्यालयों एवं अन्य विभाग में जहां पांच दिवसीय कार्य सप्ताह लागू है वहां कार्यकारी आदेशों के अन्तर्गत घोषित अवकाश तथा प्रस्ताव 6 में उल्लिखित जिलाधिकारियों द्वारा घोषित स्थानीय अवकाश लागू नहीं होंगे।

आज्ञा से,

अनिल कुमार
अपर मुख्य सचिव।

संख्या-: 523 (1)/तीन-2023-35(2)/2019, तददिनांक

प्रति निम्न लिखित को सूचनाएं एवं आवश्यक कार्यवाही हेतु प्रेषण :-

- 1- समस्त अग्र मुख्य सचिव/प्रमुख सचिव/सचिव, उ०प्र० शासन।
- 2- अपर मुख्य सचिव/प्रमुख सचिव, श्री राज्यपाल उ०प्र०।
- 3- अपर मुख्य सचिव, स० मुख्यमंत्री, उ०प्र० शासन।
- 4- मुख्य स्टाफ आधिकार, मुख्य सचिव, उ०प्र० शासन।
- 5- मेनम्बर, न० उ०प्र० न्यायालय, प्रयागराज।
- 6- सचिव लेखाकार, उ०प्र० प्रयोगशाला।
- 7- समस्त विभागध्यक्ष/मण्डलाध्यक्ष/जिलाधिकारी, उ०प्र०।
- 8- प्रमुख सचिव, विधान परिषद्/विधान सभा, उ०प्र०।
- 9- सचिव भारत सरकार, विद्युत मंत्रालय, आर्थिक जाचो का विभाग, नई दिल्ली।
- 10- सचिव गृह मंत्रालय, भारत सरकार, नई दिल्ली।
- 11- प्रबन्धक एवं वायितक राज्य स्तरीय बैचरा रागेलि-यक आफ् इडोदा, अचेलिल कायलर, 43, भारतीय लीका बीम निगम लिमिटेड, गुजरातराज, लखनऊ।
- 12- क्षेत्रीय निदेशक, उ०प्र० एवं उत्तराखण्ड, मन्त्रीय देवर्षी बैल, कानपुर-208501।
- 13- निदेशक सूचना एवं जनसम्पर्क विभाग को इस विज्ञापि का वापरक प्रसार एवं प्रचार कर्नो हेतु।
- 14- गलपबन्धक, रिजर्व बैंक आफ् इण्डिया, गोगती नगर, लखनऊ।
- 15- संयुक्त निदेशक, मुद्रण एवं लेखन सामग्री, राजकीय मुद्रणालय लखनऊ को इस अनुलोष को फाय प्रेषित यो इस विज्ञापि का उत्तर प्रदेश के वसथाधारण गजट में प्रकाशन करवाकर उरायो 400 प्रतियो सामन्य प्रसारन अनुभाग को हीन उपलब्ध कराने हेतु।
- 16- तकनीकी निदेशक, नेशनल इन्फार्मेटिक्स सेंटर (उ०प्र० राज्य इकाई), योजना भवन, लखनऊ को सामान्य प्रकाशन विभाग को रेक्साईड पर डालने हेतु।
- 17- कृतगति उ० सगुणानन्द सरस्वत विश्वविद्यालय, वाराणसी।
- 18- सचिव ल० के समस्त अनुभाग।

आज्ञा से,

(मुहैय सिन्द सगीर)
घरेष सचिव।

**HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
NOTIFICATION**

No. 28/67/2008-1HR-I

Dated, Chandigarh, the 22nd December, 2023

It is hereby notified that the holidays enumerated in the Schedule-I, II & III below shall be observed as Public holidays in all public offices under the Haryana Government during the Calendar Year 2024.

SCHEDULE-I

| Sr. No. | Name of the Holidays | Date on which they fall | Day of the week | No. of Holidays |
|---------|---|-------------------------|-----------------|-----------------|
| 1 | All Sundays | | | 52 |
| 2 | All Saturdays | | | 52 |
| 3 | Shri Guru Gobind Singh Ji Jayanti | 17 January | Wednesday | 1 |
| 4 | Republic Day | 26 January | Friday | 1 |
| 5 | Basant Panchmi/Sir Chhotu Ram Jayanti | 14 February | Wednesday | 1 |
| 6 | Maha Shivratri | 8 March | Friday | 1 |
| 7 | Holi | 25 March | Monday | 1 |
| 8 | Id-ul-Fitr | 11 April | Thursday | 1 |
| 9 | Ram Navmi | 17 April | Wednesday | 1 |
| 10 | Parshuram Jayanti/Akshya Tritya | 10 May | Friday | 1 |
| 11 | Id-uz-Zuha (Bakrid) | 17 June | Monday | 1 |
| 12 | Shaheed Udham Singh Martyrdom Day | 31 July | Wednesday | 1 |
| 13 | Independence Day | 15 August | Thursday | 1 |
| 14 | Raksha Bandhan | 19 August | Monday | 1 |
| 15 | Janmashtmi | 26 August | Monday | 1 |
| 16 | Shaheedi Divas/Haryana War Heroes' Martyrdom Day | 23 September | Monday | 1 |
| 17 | Mahatma Gandhi Jayanti | 2 October | Wednesday | 1 |
| 18 | Maharaja Agrasen Jayanti | 03 October | Thursday | 1 |
| 19 | Maharishi Valmiki jayanti/Maharaja Ajmidh Jayanti | 17 October | Thursday | 1 |
| 20 | Diwali /Haryana Day | 1 November | Friday | 1 |
| 21 | Guru Nanak Dev Jayanti | 15 November | Friday | 1 |
| 22 | Christmas | 25 December | Wednesday | 1 |

Note:- The following festivals and occasions which fall on closed day have been excluded from the list of Public Holidays.

| Sr. No. | Name of the Holidays | Date on which they fall | Day of the week | No. of Holidays |
|---------|---|-------------------------|-----------------|-----------------|
| 1 | Guru Ravidas Jayanti | 24 February | Saturday | 1 |
| 2 | Shaheedi Diwas/Martyrdom Day of Bhagat Singh, Rajguru & Sukhdev | 23 March | Saturday | 1 |
| 3 | Vaisakhi/Chhath Puja | 13 April | Saturday | 1 |
| 4 | Dr. B.R. Ambedkar Jayanti | 14 April | Sunday | 1 |
| 5 | Mahavir Jayanti | 21 April | Sunday | 1 |

| | | | | |
|---|-------------------------|------------|----------|---|
| 6 | Maharana Pratap Jayanti | 9 June | Sunday | 1 |
| 7 | Sant Kabir Jayanti | 22 June | Saturday | 1 |
| 8 | Dussehra | 12 October | Saturday | 1 |
| 9 | Vishvakarma Day | 2 November | Saturday | 1 |

SCHEDULE-II

Note:- Besides the above holidays, all the employees including Outsourced employees may be allowed any three holidays to be chosen out of the **RESTRICTED HOLIDAYS** as mentioned below:-

| Sr. No. | Name of the Holidays | Date on which they fall | Day of the week | No. of Holidays |
|---------|---|-------------------------|-----------------|-----------------|
| 1 | Maharshi Dayanand Saraswati Jayanti(with State Celebration) | 5 March | Tuesday | 1 |
| 2 | Chhath Puja | 13 April | Saturday | 1 |
| 3 | Good Friday | 29 March | Friday | 1 |
| 4 | Buddha Purnima | 23 May | Thursday | 1 |
| 5 | Guru Arjan Dev's Martyrdom Day | 10 June | Monday | 1 |
| 6 | Maharshi Kayshap Jayanti | 11 June | Tuesday | 1 |
| 7 | Muharram | 17 July | Wednesday | 1 |
| 8 | Hariyali Teej | 6 September | Friday | 1 |
| 9 | Milad-un-Nabi or Id-E-Milad (Birth of Prophet Mohammand) | 16 September | Monday | 1 |
| 10 | Karva Chauth | 20 October | Sunday | 1 |
| 11 | Goverdhan Puja | 2 November | Saturday | 1 |
| 12 | Chhath Puja | 7 November | Thursday | 1 |
| 13 | Guru Teg Bahadur's Martyrdom Day | 24 November | Sunday | 1 |
| 14 | Shaheed Udham Singh's Jayanti | 26 December | Thursday | 1 |

SCHEDULE-III

It is hereby notified that the holidays enumerated in the schedule shall be observed as public holidays in the State of Haryana (Except Judicial Courts) during the Calendar year 2024 within the meaning of section 25 of Negotiable Instrument Act, 1881:-

| Sr. No. | Name of the Holidays | Date on which they fall | Day of the week | No. of Holidays |
|---------|---|-------------------------|-----------------|-----------------|
| 1 | All Sundays | | | 52 |
| 2 | Republic Day | 26 January | Friday | 1 |
| 3 | Basant Panchmi/Sir Chhotu Ram Jayanti | 14 February | Wednesday | 1 |
| 4 | Maha Shivratri | 8 March | Friday | 1 |
| 5 | Holi | 25 March | Monday | 1 |
| 6 | Annual closing of Bank Account (1 st working day of April) | 1 April | Monday | 1 |
| 7 | Id-ul-Fitr | 11 April | Thursday | 1 |
| 8 | Ram Navmi | 17 April | Wednesday | 1 |
| 9 | Parshuram Jayanti/Akshya Tritya | 10 May | Friday | 1 |
| 10 | Id-uz-Zuha (Bakrid) | 17 June | Monday | 1 |
| 11 | Shaheed Udham Singh Martyrdom Day | 31 July | Wednesday | 1 |
| 12 | Independence Day | 15 August | Thursday | 1 |

| | | | | |
|----|---|--------------|-----------|---|
| 13 | Raksha Bandhan | 19 August | Monday | 1 |
| 14 | Janmashtmi | 26 August | Monday | 1 |
| 15 | Shaheedi Divas/Haryana War Heroes' Martyrdom Day | 23 September | Monday | 1 |
| 16 | Mahatma Gandhi Jayanti | 2 October | Wednesday | 1 |
| 17 | Maharaja Agrasen Jayanti | 03 October | Thursday | 1 |
| 18 | Maharishi Valmiki jayanti/Maharaja Ajmidh Jayanti | 17 October | Thursday | 1 |
| 19 | Diwali /Haryana Day | 1 November | Friday | 1 |

SCHEDULE-IV

It is also hereby notified that the occasion in the schedule shall be observed as Special Days in the Calendar year 2024 and there would be no Public Holiday for these dates as mentioned below:-

| Sr. No. | Name of the Special days | Date on which they fall | Day of the week | No. of Holidays |
|---------|--|-------------------------|-----------------|-----------------|
| 1 | Netaji's Subhash Chandra Bose Jayanti | 23 January | Tuesday | 1 |
| 2 | Mahatma Jyotiba Phule Jayanti | 11 April | Thursday | 1 |
| 3 | Sant Dhanna Bhagat Jayanti | 27 April | Saturday | 1 |
| 4 | Shri Guru Teg Bahadur Ji Jayanti | 29 April | Monday | 1 |
| 5 | Sant Sen Ji Maharaj jayanti | 5 May | Sunday | 1 |
| 6 | Shri Guru Gauraksh Nath Memorial Day | 23 May | Thursday | 1 |
| 7 | Mateshwari Devi Ahilyabai Holkar jayanti | 31 May | Friday | 1 |
| 8 | Kavi Baaje Bhagat Jayanti | 15 July | Monday | 1 |
| 9 | Maharaja Daksh Prajapati Jayanti | 27 July | Saturday | 1 |
| 10 | Shri Guru Jambheshwar Ji Jayanti | 26 August | Monday | 1 |
| 11 | Lord Vishwakarma Jayanti | 17 September | Tuesday | 1 |
| 12 | Sardar Vallabhbhai Patel Jayanti | 31 October | Thursday | 1 |
| 13 | Virangana Jhalkari Bai Jayanti | 22 November | Friday | 1 |
| 14 | Maharaja Shhoorsaini Jayanti | 20 December | Friday | 1 |

Dated, Chandigarh
the 21st December, 2023

SANJEEV KAUSHAL, IAS
Chief Secretary to Government, Haryana

No. 28/67/2008-1HR-I

Dated, Chandigarh, the 22nd December, 2023

A copy, each, is forwarded to the following for information and necessary action:-

1. All the Additional Chief Secretaries & Principal Secretaries to Government, Haryana.
2. The Election Commission of India, Nirvachan sadan, Ashoka Road, New Delhi-110001.
3. The Chief Electoral Officer, 3rd Floor, 30 Bays Building Sector, 17B, Chandigarh.
4. Senior Special Secretaries/Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/Ministers/State Ministers/Chief Parliamentary Secretaries.
5. All the Head of Department of Haryana.
6. All the Divisional Commissioner in Haryana.
7. The Registrar, Punjab and Haryana High Court and all District & Session Judges, Haryana.
8. All the Deputy Commissioner and Sub Divisional Officer (Civil) in Haryana.

- 4 -
9. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Undertakings in Haryana.
 10. The Registrars of all Universities of Haryana State.

Tilak Ram

Superintendent, Human Resources -I,
for Chief Secretary to Government, Haryana✓

Dated, Chandigarh, the 22nd December, 2023

No. 28/67/2008-1HR-I

A copy is forwarded to all the Chief Secretaries/Advisor of all the State Government/Union Territories.

Tilak Ram

Superintendent, Human Resources -I,
for Chief Secretary to Government, Haryana✓

Dated, Chandigarh, the 22nd December, 2023

No. 28/67/2008-1HR-I

A copy is forwarded to the following for information and necessary action:-

1. The Director, Positional Astronomy India Metrological Centre, Government of India, Block-AQ, Plot No. 8, Sector-V, Salt Lake, Mahish Bathan, Kolkata-700091.
2. The Home Secretary, Ministry of Home Affairs, Government of India, New Delhi.
3. The Joint Secretary Ministry of Finance, Department of Economic Affairs (Banking Division), Government of India, Jeevan Deep Building, Parliament Street, New Delhi-110001.
4. Under Secretary to Government of India, Ministry of Personnel, PG & Pensions, Department of Personnel and Training, North Block, New Delhi-110001.
5. Under Secretary, Election Commission of India, Nirvachan Sadan, Ashok Road, New Delhi.
6. General Manager, Reserve Bank of India, Centre Vista, Sector-17, Chandigarh.
7. Convener, State Level Bankers Committee, Haryana PNB House, Bank Square, Sector-17B, Chandigarh.
8. The Director General, Information and Public Relations, Haryana Chandigarh for giving appropriate publicity.
9. The Controller, Printing and Stationery Department, Haryana for publication in the Haryana Ordinary Gazette.
10. State Information Officer, NIC, 9th Floor for circulation on internet.

Tilak Ram

Superintendent, Human Resources -I,
for Chief Secretary to Government, Haryana✓

**Chandigarh Administration
Home Department
Notification**

Dated, the 15-12-2023

No. 6/1/1-IH(I)-2023/17123 It is hereby notified that the Holidays enumerated in the Schedule below shall be observed as Public Holidays in all the Public Offices under the Chandigarh Administration during the calendar year 2024 :-

SCHEDULE-I

- 1. All Sundays.**
- 2. All Saturdays.**

Other Holidays

| Sr. No. | Name of the Holidays | Date on which they fall | Saka-Era 1945-46 | Day of the Week |
|----------------|-----------------------------------|--------------------------------|-------------------------|------------------------|
| 1. | Sri Guru Gobind Singh Ji Birthday | January-17 | Pausha-27 | Wednesday |
| 2. | Republic Day | January-26 | Magha-06 | Friday |
| 3. | Maha Shivratri | March-08 | Phalgun-18 | Friday |
| 4. | Holi | March-25 | Chaitra-05 | Monday |
| 5. | Good Friday | March-29 | Chaitra-09 | Friday |
| 6. | Id-ul-Fitr | April-11 | Chaitra-22 | Thursday |
| 7. | Ram Navami | April-17 | Chaitra-28 | Wednesday |
| 8. | Budha Purnima | May-23 | Jyaishta-02 | Thursday |
| 9. | Id-ul-Zuha (Bakrid) | June-17 | Jyaishta-27 | Monday |
| 10. | Independence Day | August-15 | Shravana-24 | Thursday |
| 11. | Janmashtami | August-26 | Bhadra-04 | Monday |
| 12. | Mahatma Gandhi's Birthday | October-02 | Asvina-10 | Wednesday |
| 13. | Dussehra | October-12 | Asvina-20 | Saturday |
| 14. | Maharishi Valmiki's Birthday | October-17 | Asvina-25 | Thursday |
| 15. | Diwali | October-31 | Kartika-09 | Thursday |
| 16. | Sri Guru Nanak Dev Ji Birthday | November-15 | Kartika-24 | Friday |
| 17. | Christmas | December-25 | Pausha-04 | Wednesday |

Besides the above holidays, each employee will also be permitted to avail himself/herself any of two (2) holidays to be chosen by him/her out of Restricted Holidays enumerated in the Schedule below during the Calendar Year 2024 :-

SCHEDULE-II

| Sr. No. | Name of the Holidays | Date on which they fall | Saka-Era 1945-46 | Day of the Week |
|----------------|--|--------------------------------|-------------------------|------------------------|
| 1. | Lohri | January-13 | Pausha-23 | Saturday |
| 2. | Makar Sankranti | January-14 | Pausha-24 | Sunday |
| 3. | Basant Panchami | February-14 | Magha-25 | Wednesday |
| 4. | Guru Ravi Das Ji Birthday | February-24 | Phalgun-05 | Saturday |
| 5. | Holi/Dahan | March-24 | Chaitra-04 | Sunday |
| 6. | Easter Sunday | March-31 | Chaitra-11 | Sunday |
| 7. | Chaitra Sukhladi/ Gudi Padava/ Ugadi/Cheti Chand | April-09 | Chaitra-20 | Tuesday |
| 8. | Vaisakhi/Vishu | April-13 | Chaitra-24 | Saturday |
| 9. | Mahavir Jayanti | April-21 | Vaisakha-01 | Sunday |
| 10. | Sant Kabir Jayanti | June-22 | Ashadha-01 | Saturday |
| 11. | Muharram | July-17 | Ashadha-26 | Wednesday |
| 12. | Raksha Bandhan | August-19 | Shravana-28 | Monday |
| 13. | Ganesh Chaturthi/ Vinayaka Chaturthi | September-07 | Bhadra-16 | Saturday |
| 14. | Onam | September-15 | Bhadra-24 | Sunday |
| 15. | Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad) | September-16 | Bhadra-25 | Monday |

| | | | | |
|-----|--------------------------------------|-------------|---------------|----------|
| 16. | Karwa Chouth | October-20 | Asvina-28 | Sunday |
| 17. | Goverdhan Puja | November-02 | Kartika-11 | Saturday |
| 18. | Bhai Duj | November-03 | Kartika-12 | Sunday |
| 19. | Chhat Puja | November-07 | Kartika-16 | Thursday |
| 20. | Guru Teg Bahadur Ji Martyrdom Day | November-24 | Agrahayana-03 | Sunday |
| 21. | Christmas Eve | December-24 | Pausha-03 | Tuesday |
| 22. | Jor Mela Fatehgarh Sahib | December-26 | Pausha-05 | Thursday |
| 23. | -do- | December-27 | Pausha-06 | Friday |
| 24. | -do- | December-28 | Pausha-07 | Saturday |

It is also hereby notified that the Holidays enumerated in the Schedule below shall be observed as Public Holidays in the Union Territory of Chandigarh during the calendar year 2024 **within the meaning of Section 25 of the Negotiable Instrument Act, 1881:-**

SCHEDULE-III

All Sundays
Every 2nd & 4th Saturday
Other Holidays

| Sr. No. | Name of the Holidays | Date on which they fall | Saka-Era 1945-46 | Day of the Week |
|---------|--|-------------------------|------------------|-----------------|
| 1. | Sri Guru Gobind Singh Ji Birthday | January-17 | Pausha-27 | Wednesday |
| 2. | Republic Day | January-26 | Magha-06 | Friday |
| 3. | Maha Shivratri | March-08 | Phalguna-18 | Friday |
| 4. | Holi | March-25 | Chaitra-05 | Monday |
| 5. | Good Friday | March-29 | Chaitra-09 | Friday |
| 6. | Annual Closing of Bank Accounts (Bank Holiday) | April-01 | Chaitra-12 | Monday |
| 7. | Ram Navami | April-17 | Chaitra-28 | Wednesday |
| 8. | Budha Purnima | May-23 | Jyaishta-02 | Thursday |
| 9. | Id-ul-Zuha (Bakrid) | June-17 | Jyaishta-27 | Monday |
| 10. | Independence Day | August-15 | Shravana-24 | Thursday |
| 11. | Janmashtami | August-26 | Bhadra-04 | Monday |
| 12. | Mahatma Gandhi's Birthday | October-02 | Asvina-10 | Wednesday |
| 13. | Dussehra | October-12 | Asvina-20 | Saturday |
| 14. | Diwali | October-31 | Kartika-09 | Thursday |
| 15. | Sri Guru Nanak Dev Ji Birthday | November-15 | Kartika-24 | Friday |
| 16. | Christmas | December-25 | Pausha-04 | Wednesday |

Chandigarh, dated the
12th December, 2023

Nitin Kumar Yadav, IAS,
Home Secretary,
Chandigarh Administration.
dated, the 15-12-2023

Endst. No. 6/1/1-IH(I)-2023/17124

A copy is forwarded to all Head of Departments/Offices/Institutions/Boards/Corporation, Union Territory, Chandigarh, for information and necessary action.

Minutes of General Body Meeting
held on 16.10.2023 at 3:30 PM at Kendriya Sadan, Sector 9, Chandigarh

At the onset of the meeting, the Chairman Sh. AD Jain, VP, ITAT welcomed all the present.

I. Action Taken Report

The action taken report on the minutes of previous meeting held on 17.05.2023 under the chairmanship of Sh. AD Jain at Kendriya Sadan, Sector 9, Chandigarh was presented by the Secretary, CGEWCC and was approved by the house.

The action taken included the following, which was approved by the general house:

- ✓ List of holidays for the year 2023, which was circulated to all through email and was also uploaded on the website.
- ✓ A new Glow Sign Board at the entrance of ITAT was installed in July 2023.
- ✓ Cleanliness and pruning of trees and plants was done appropriately.
- ✓ The matter to makeover the national emblem both in front and rear of the Kendriya Sadan was taken up with CPWD and was under active consideration for early execution.
- ✓ The matter for raising the consultation fee of AMAs at par with the CGHS empanelled hospitals was taken up with Additional Secretary and Director General CGHS, New Delhi appropriately. As a result consultation fee was increased to bring it at par with CGHS empaneled hospitals.

II. Election of office bearers of CGEWCC for the year 2024-2025

It was decided to get the elections conducted in the month of December and Mrs. Surjit Kaur Baidwan, Welfare Officer, office of PAG (Audit) Punjab was nominated as Returning Officer by worth Chairman, CGEWCC.

III. Celebration of Annual Cultural Eve 2023

Keeping in view various aspects, such as examination of children, preparation time etc., the tentative dates for celebration of annual cultural eve was decided to be sometime during early January 2024.

IV. List of holidays for the year 2024.

The office memorandum containing details of holidays for the year 2024 issued by the DoPT on 3 July 2023 was circulated to all for suggesting three holidays out of 12 optional holidays to be observed outside Delhi.

The house decided the following three holidays to be observed in addition to compulsory 14 holidays:

| SN | Holiday | Date | Day |
|----|----------------|---------------|-----------|
| 1 | Holi | 25 March 2024 | Monday |
| 2 | Maha Shivratri | 8 March 2024 | Friday |
| 3 | Ram Navami | 17 April 2024 | Wednesday |

V. Annual subscription of CGOs:

The request letter to remit the annual subscription was approved by the house for emailing to all CGOs located in tricity.

In addition, it was decided that with the coming up of CGHS wellness centers in the city, the number of AMAs will be reduced and accordingly it will impact the CGEWCC revenue adversely. Therefore, it was decided to approach empaneled hospitals, local industries, and PSUs to come forward and contribute for celebration of cultural eve.

VI. Presentation of accounts for the year 2023-24

Since no major expenditure has been incurred so far during the financial year 2023-24, accounts were decided to be presented in the next meeting.

VII. Clarifications regarding working of CGHS

The additional Director, CGHS, Chandigarh also attended the meeting. She welcomed the queries of the members and responded well. She informed that if serving employee himself/herself come for consultancy/collection of medicines, he/she may be given priority upto 9.30am (Monday to Friday) to facilitate him/her to attend office.

VIII. To increase the AMA's Registration fee It was approved by the chairman that the Registration fee of all AMA's will be increased from Rs.500/- to Rs. 1000/- for the year 2024-25 onwards.

The meeting ended with a vote of thanks to the chair.


Secretary,
CGEWCC

**LIST OF GAZETTED HOLIDAYS DURING THE YEAR 2024 FOR ADMINISTRATIVE
OFFICES OF CENTRAL GOVERNMENT LOCATED AT CHANDIGARH, MOHALI &
PANCHKULA**

| Sr. No. | Holidays | Date | Saka Date | Day |
|----------------------|---|--------------|--------------|-----------|
| 1945 SAKA ERA | | | | |
| 1. | Republic Day | January 26 | Maga 06 | Friday |
| 1946 SAKA ERA | | | | |
| 2. | Maha Shivratri | March 08 | Phaiguna 18 | Friday |
| 3. | Holi | March 25 | Chaitra 05 | Monday |
| 4. | Good Friday | March 29 | Chaitra 09 | Friday |
| 5. | Id-ul-Fitr | April 11 | Chaitra 22 | Thursday |
| 6. | Ram Navmi | April 17 | Chaitra 28 | Wednesday |
| 7. | Mahavir Jayanti | April 21 | Vaisakha 01 | Sunday |
| 8. | Budha Purnima | May 23 | Jyaishtha 02 | Thursday |
| 9. | Id-ul-Zuha(Bakrid) | June 17 | Jyaishtha 27 | Monday |
| 10. | Muharram | July 17 | Ashadha 26 | Wednesday |
| 11. | Independence Day | August 15 | Sarvana 24 | Thursday |
| 12. | Milad-un-Nabi or Id-e-Milad(Birthday of Prophet Mohammad) | September 16 | Bhadra 25 | Monday |
| 13. | Mahatma Gandhi's Birthday | October 02 | Asvina 25 | Wednesday |
| 14. | Dussehra | October 12 | Asvina 20 | Saturday |
| 15. | Diwali (Deepavali) | October 31 | Kartika 09 | Thursday |
| 16. | Guru Nanak's Birthday | November 15 | Kartika 24 | Friday |
| 17. | Christmas Day | December 25 | Pausha 04 | Wednesday |

[Signature]

**SECRETARY
C.G.E.W.C.C., CHANDIGARH**

**LIST OF RESTRICTED HOLIDAY'S GOVT. OF INDIA DURING THE YEAR 2024 FOR
CENTRAL GOVT. OFFICES LOCATED AT TRY CITY, CHANDIGARH, MOHALI &
PANCHKULA**

| Sr. No. | Holidays | Date | | Saka Date | | Day |
|---------------|--|----------|----|-----------|----|-----------|
| SARA ERA 1945 | | | | | | |
| 1. | New Year's day | January | 01 | Pausha | 11 | Monday |
| 2. | Lohri | January | 13 | Pausha | 23 | Saturday |
| 3. | Makar Sankranti | January | 14 | Pausha | 24 | Sunday |
| 4. | Magha Bihu/Pongal | January | 15 | Pausha | 25 | Monday |
| 5. | Guru Gobind Singh's Birthday | January | 17 | Pausha | 27 | Wednesday |
| 6. | Hazarat Ali's Birthday | January | 25 | Magha | 05 | Thursday |
| 7. | Sri Panchami, Basant Panchami | February | 14 | Magha | 25 | Wednesday |
| 8. | Shiva Ji Jyanti | February | 19 | Magha | 30 | Monday |
| 9. | Guru Ravi Das's Birthday | February | 24 | Phaiguna | 05 | Saturday |
| 10. | Birthday of Swami Dayananda Saraswati | March | 06 | Phaiguna | 16 | Wednesday |
| SARA ERA 1946 | | | | | | |
| 11. | Holika Dahan | March | 24 | Chaitra | 04 | Sunday |
| 12. | Dolyatra | March | 25 | Chaitra | 05 | Monday |
| 13. | Easter Sunday | March | 31 | Chaitra | 11 | Sunday |
| 14. | Jamat-UI- Vida | April | 05 | Chaitra | 16 | Friday |
| 15. | Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand | April | 09 | Chaitra | 20 | Tuesday |
| 16. | Vaisakhi/Vishu | April | 13 | Chaitra | 24 | Saturday |
| 17. | Meshadi (Tamil New Year's Day/Vaisakhadi (Bengal)/Bahag Bihu (Assam) | April | 14 | Chaitra | 25 | Sunday |
| 18. | Birthday of Guru Rabindar Nath Tagore | May | 08 | Vaisakha | 18 | Wedneday |
| 19. | Rath Yatra | July | 07 | Ashadha | 16 | Sunday |
| 20. | Parsi New Year's Day/Nauraj | August | 15 | Sravana | 24 | Thursday |
| 21. | Raksha Bandhan | August | 19 | Sravana | 28 | Monday |

[Signature]

SECRETARY
CHANDIGARH

| | | | | | | |
|-----|---|-----------|----|------------|----|----------|
| 22. | Janmashtami (Vaishnva) | August | 26 | Bhadra | 04 | Monday |
| 23. | Ganesh Chaturthi/Vinayaka Chaturthi | September | 07 | Bhadra | 16 | Saturday |
| 24. | Onam or Thiru Onam Day | September | 15 | Bhadra | 24 | Sunday |
| 25. | Dusshera (Saptami) | October | 10 | Asvina | 18 | Thursday |
| 26. | Dusshera (Mahashtami)/Dusshra (Mahanavmi) | October | 11 | Asvina | 19 | Friday |
| 27. | Maharishi Valmiki's Birthday | October | 17 | Asvina | 25 | Thursday |
| 28. | Karaka Chaturthi (Karwa Chouth) | October | 20 | Asvina | 28 | Sunday |
| 29. | Naraka Chaturdasi | October | 31 | Kartika | 09 | Thursday |
| 30. | Goverdhan Puja | November | 02 | Kartika | 11 | Saturday |
| 31. | Bhai Duj | November | 03 | Kartika | 12 | Sunday |
| 32. | Pratihara Shashthi of Surya Shashthi (Chhat Puja) | November | 07 | Kartika | 16 | Thursday |
| 33. | Guru Teg Bahadur's Martyrdom Day | November | 24 | Agrahayana | 03 | Sunday |
| 34. | Christmas Eve | December | 24 | Pausha | 03 | Tuesday |

Handwritten signature
SECRETARY
C.G.E.W.C.C., CHANDIGARH



**CENTRAL GOVERNMENT EMPLOYEES WELFARE
COORDINATION COMMITTEE, CHANDIGARH.**

Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training, Government of India.
Website: cgewccchd.com E-mail sec.cgewcc@gmail.com

Ref. CGEWCC/Chd/ 2023/713

Dated: 31/10/23

Chairperson

Sh. A.D. Jain,
Hon'ble Vice President,
Income Tax Appellate Tribunal,
Kendriya Sadan, Sector-9A,
Chandigarh.
0172-2742765

Secretary

Dr. Amarjit Kaur,
Senior Regional Director,
Health & Family Welfare
4th floor, Kendriya Sadan,
Sector-9A, Chandigarh.
Ph : 0172-2741558(o)

Joint Secretary

Sh. Deepak Kumar Dhingra
Sr./ Account Officer, PAG
(Audit), Punjab, Sector-17,
Chandigarh.
Ph : 0172-2540337

Joint Secretary (II)

Sh. Sanjay Jharbade
Assistant Engineer,
(SDG PRCH)
CPWD, 3rd Floor,
Kendriya Sadan, Sector-9-A,
Chandigarh.
Mob: 7717337070

Treasurer

Sh. Balram Krishan
Senior Auditor,
PCDA(WC),
Sector-9A, Chandigarh.

To,

All HODs/HOOs
Central Govt. Offices,
Situated at Chandigarh, Panchkula & Mohali

Sub: List of Holidays for the year – 2024.

Sir/Madam,

Please find enclosed the minutes of meeting held on
16.10.2023 and the list of Holidays 2024 duly approved by
the CGEWCC Chandigarh for your kind information &
necessary action.

Thanking you,

Sincerely yours,


(Dr. Amarjit Kaur)
Secretary, CGEWCC

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मध्यप्रदेश राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 2377

श्रीवास्तव, गुरुवार, दिनांक 21 दिसम्बर, 2023—अप्रकाशण 33, अंक 1945

सामान्य प्रशासन विभाग
मंत्रालय, वल्लभ भवन, भोपाल
अधिसूचना
श्रीवास्तव, दिनांक 21 दिसम्बर 2023

उ. एफ 1-8 2023 एफ-4.—शु. 2024 ने निम्नलिखित सामान्य (जनरल) झुट्टियाँ मध्यप्रदेश के तमाम राजकीय कार्यालयों तथा संस्थानों में जारी की जाती हैं—

सामान्य (जनरल) झुट्टियाँ

| स.क्र. | झुट्टी का नाम | चोषित झुट्टियों की संख्या | प्रोग्राम्ड कैटेगरी के अनुसार वर्ग | राष्ट्रीय संघों के अनुसार विधि (रजि. संख्या) | सप्ताह के दिन | |
|----------------|---------------------------------|---------------------------------|--|--|------------------|----------|
| (1) | (2) | (3) | (4) | (5) | (6) | |
| सामान्य अधिकार | | | | | | |
| 1 | गणपति स्तंभ | एक | 26 जनवरी | माघ | 03, 1945 | शुक्रवार |
| 2 | जैन संविदा संमेलन | एक | 24 फरवरी | फाल्गुन | 05, 1945 | रविवार |
| 3 | महानिर्वाण | एक | 08 मार्च | फाल्गुन | 13, 1945 | शुक्रवार |
| 4 | होलो | एक | 25 मार्च | चैत्र | 05, 1946 | शनिवार |
| 5 | गुप्त शृङ्खला (गुप्त प्रत्यक्ष) | एक | 25 मार्च | चैत्र | 09, 1946 | शुक्रवार |
| 6 | गुप्त पञ्चमहात्म्य गौरव उत्सव | एक | 08 अप्रैल | चैत्र | 20, 1946 | शनिवार |
| 7 | चैत्र वीर | एक | 10 अप्रैल | चैत्र | 21, 1946 | शुक्रवार |
| 8 | देव-उल-विष्णु | एक | 11 अप्रैल | चैत्र | 22, 1946 | शुक्रवार |
| 9 | अमनवर्मा | एक | 17 अप्रैल | चैत्र | 28, 1946 | शुक्रवार |
| 10 | महाराष्ट्र 4 अमनवर्मा | एक | 18 मार्च | चैत्र | 20, 1946 | शुक्रवार |
| 11 | महाराष्ट्र 4 अमनवर्मा | एक | 25 मार्च | चैत्र | 02, 1946 | शुक्रवार |
| 12 | देवता | एक | 17 मार्च | चैत्र | 27, 1946 | शुक्रवार |
| 13 | मोहनी | एक | 17 मार्च | चैत्र | 26, 1946 | शुक्रवार |
| 14 | स्वतंत्रता दिवस | एक | 15 अगस्त | श्रावण | 14, 1946 | शुक्रवार |
| 15 | राजवंधन | एक | 19 अगस्त | श्रावण | 18, 1946 | शुक्रवार |
| 16 | जन्माष्टमी | एक | 25 अगस्त | श्रावण | 04, 1946 | शुक्रवार |
| 17 | गिरधर-उल-रवी | एक | 17 दिसम्बर | भाद्रपद | 23, 1946 | शुक्रवार |
| 18 | गांधी जयन्ती | एक | 02 अक्टूबर | आश्विन | 10, 1946 | शुक्रवार |

| (१) | (२) | (३) | (४) | (५) | (६) | |
|-----|---|-----|------------|---------|----------|----------|
| १९ | अश्विनी (विजयदशमी) | एक | १८ अक्टूबर | आश्विन | २०, १९५६ | शनिवार |
| २० | महर्षि ऋषभदेव जयन्ती | एक | १९ अक्टूबर | आश्विन | २५, १९५६ | गुरुवार |
| २१ | दीपावली | २५ | २० अक्टूबर | कार्तिक | ०९, १९५७ | गुरुवार |
| २२ | गुरुनानक जयन्ती/ग्रहोप वगनाहोप गौरव दिवस (मगधन विद्या गुफ्त जयन्ती) | ५५ | १६ नवम्बर | कार्तिक | २५, १९५६ | शुक्रवार |
| २३ | खिल जयन्ती (त्रिम्बक) | एक | २५ दिसम्बर | पौष | ०८, १९५७ | बुधवार |

नोट.— (१) इस विषय में कोषागार एवं उपकोषागार निगोशिएबल इन्स्ट्रुमेंट्स एक्ट, १८८१ (१८८१ का क्रमांक २६) की धारा २५ के अन्तर्गत इस विभाग द्वारा प्रसारित समसंख्यक अधिसूचना दिनांक २१ दिसम्बर २०२३ की अधिसूचना से नियंत्रित होंगे।

| | | | | | |
|-----|--|----|--------|-----|----------|
| (२) | डा. अम्बेडकर जयन्ती/वैशाखी | १८ | जईश | पौष | २५, १९५६ |
| | महावीर जयन्ती | २१ | अश्विन | पौष | ०९, १९५६ |
| | महात्मा प्रताप जयन्ती/अक्षय्यात जयन्ती | १५ | जून | पौष | १९, १९५६ |

ये दिन सम्मिता होने के कारण अलग से छुट्टी के दिन घोषित नहीं किये गये हैं।

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
संजय गुप्ता, सचिव।

भोपाल, दिनांक २१ दिसम्बर २०२३

क्र. एन ३-४-२०२३-एन-८. — भारत सरकार, गृह मंत्रालय की अधिसूचना क्र. २०-२३-५५-५४-५५, दिनांक ४ जून १९५७ के साथ पड़ी गई परक्राम्य लिखित अधिनियम (निगोशिएबल इन्स्ट्रुमेंट्स एक्ट), १८८१ (१८८१ का क्रमांक २६) की धारा २५ के स्पष्टीकरण द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, राज्य शासन, यह घोषित करता है कि उक्त स्पष्टीकरण के अन्तर्गत सार्वजनिक छुट्टियों में पहले से शामिल सभी रविवारों के अतिरिक्त निम्न गतुगुची में वर्णित दिवस भी १९५७ के लिए सम्पूर्ण मध्यप्रदेश में सार्वजनिक अवकाश के दिन होंगे :—

उत्तुगुची

| सं.क्र. | छुट्टी का नाम | भोषित छुट्टियों की संख्या | सोमोशिवन कैलेंडर के अनुसार दिनांक | राष्ट्रीय कैलेंडर के अनुसार तिथि (एक संख्या) | वर्षाद के दिन | |
|---------|---------------------------|---------------------------------|---|--|------------------|----------|
| (१) | (२) | (३) | (४) | (५) | (६) | |
| १ | गणेश विजय | एक | २७ जनवरी | माघ | ०६, १९५६ | शुक्रवार |
| २ | महाशिवरात्रि | एक | २८ मार्च | चैत्र | १३, १९५६ | शुक्रवार |
| ३ | होली | एक | २९ मार्च | चैत्र | ०६, १९५६ | शनिवार |
| ४ | गुरु गुरुवार (गुरु अक्षय) | एक | २९ मार्च | चैत्र | ०९, १९५६ | शुक्रवार |
| ५ | मैकों की वार्षिक छेकबंदी | एक | १ अप्रैल | पौष | १२, १९५६ | शनिवार |
| ६ | ईद-उल-फितर | एक | ११ अप्रैल | पौष | २२, १९५६ | शुक्रवार |
| ७ | गणेशजी | एक | १७ अप्रैल | पौष | २३, १९५६ | शुक्रवार |
| ८ | गुरु जयन्ती | एक | २३ मार्च | पौष | ०१, १९५६ | शुक्रवार |
| ९ | गुरुगुपी | एक | १७ जून | पौष | २७, १९५६ | शनिवार |
| १० | गोवर्द्ध | एक | १७ अगस्त | श्रावण | २६, १९५६ | शुक्रवार |
| ११ | वाराह देवता | एक | १६ अगस्त | श्रावण | २५, १९५६ | गुरुवार |
| १२ | गौरी जयन्ती | एक | ०१ अक्टूबर | आश्विन | ११, १९५६ | शुक्रवार |
| १३ | दशहरा (विजयदशमी) | एक | ११ अक्टूबर | आश्विन | २०, १९५६ | शनिवार |
| १४ | दीपावली | एक | ३१ अक्टूबर | कार्तिक | ०९, १९५६ | गुरुवार |
| १५ | गुरुनानक जयन्ती | एक | १६ नवम्बर | कार्तिक | २५, १९५६ | शुक्रवार |
| १६ | खिला जयन्ती (त्रिम्बक) | एक | २५ दिसम्बर | पौष | ०८, १९५७ | बुधवार |

नोट.— महावीर जयन्ती दिनांक २१ अप्रैल २०२४ वैशाख ०१, १९५६ के शनिवार होने के कारण अलग से छुट्टी घोषित नहीं की गई है।

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
संजय गुप्ता, सचिव।

भाषात, दिनांक 21 दिसम्बर 2023

ऐच्छिक (आशानल) छुट्टियां

| स. क्र. | छुट्टी का नाम | नोडल ऑफिसरों की संख्या | प्रमाणित करने वाले के अनुसार तारीख | प्रस्तावित मंचना के तुलना तिथि (मंचन मंचन) | सप्ताह के दिन |
|---------|---|------------------------------|--|--|------------------|
| (1) | (2) | (3) | (4) | (5) | (6) |
| 1 | नवंबर दिवस | एक | 01 नवम्बर | चैत्र 11, 1945 | शनिवार |
| 2 | गणेश पुन गोपुल्लदास जी महात्म्य का जन्म दिवस | एक | 06 नवम्बर | चैत्र 16, 1945 | शनिवार |
| 3 | गंगा संरक्षण दिवस | एक | 18 नवम्बर | चैत्र 25, 1945 | शनिवार |
| 4 | गुरु गोविन्द सिंह जी का जन्म दिवस | एक | 17 नवम्बर | चैत्र 27, 1945 | शुक्रवार |
| 5 | इन्दिरा इंदो का जन्म दिवस | एक | 23 नवम्बर | गाय 09, 1945 | मंगलवार |
| 6 | वसंत पंचमी | एक | 14 दशमी | माघ 25, 1945 | शुक्रवार |
| 7 | देव नारायण जयन्ती | एक | 15 दशमी | माघ 26, 1945 | शुक्रवार |
| 8 | कर्मदा जयन्ती | एक | 16 दशमी | माघ 27, 1945 | शुक्रवार |
| 9 | श्रद्धांजलि दिवस को मनाया | एक | 19 दशमी | माघ 30, 1945 | शनिवार |
| 10 | स्वाधीनता दिवस | एक | 23 दशमी | चैत्र 04, 1945 | शुक्रवार |
| 11 | शिवजी जयन्ती | एक | 24 दशमी | चैत्र 05, 1945 | शनिवार |
| 12 | शिवजी जयन्ती | एक | 26 दशमी | चैत्र 07, 1945 | शनिवार |
| 13 | महर्षि दयानंद स्मरणार्थ का जन्म दिवस | एक | 05 नाव | चैत्र 11, 1945 | मंगलवार |
| 14 | भारत जयन्ती | एक | 06 नाव | चैत्र 12, 1945 | शुक्रवार |
| 15 | गणेश जयन्ती | एक | 18 नाव | चैत्र 24, 1945 | शनिवार |
| 16 | वीरगंगा जयन्ती का यादगिरि दिवस | एक | 20 नाव | चैत्र 26, 1945 | शुक्रवार |
| 17 | भारत | एक | 27 नाव | चैत्र 07, 1946 | शनिवार |
| 18 | गंगा जयन्ती जयन्ती/गंगा जयन्ती | एक | 05 अश्विन | चैत्र 11, 1946 | शुक्रवार |
| 19 | ईद-उल-फ़ितर (के लोक द्वारा के दिवस)। | एक | 09 अश्विन | चैत्र 15, 1946 | मंगलवार |
| 20 | गंगा जयन्ती जयन्ती/गंगा जयन्ती | एक | 11 अश्विन | चैत्र 17, 1946 | शुक्रवार |
| 21 | गंगा जयन्ती जयन्ती | एक | 13 अश्विन | चैत्र 19, 1946 | शनिवार |
| 22 | गंगा जयन्ती जयन्ती | एक | 22 अश्विन | चैत्र 22, 1946 | शनिवार |
| 23 | गंगा जयन्ती जयन्ती | एक | 04 नाव | चैत्र 11, 1946 | शनिवार |
| 24 | गंगा जयन्ती जयन्ती | एक | 10 नाव | चैत्र 20, 1946 | शुक्रवार |
| 25 | गंगा जयन्ती जयन्ती | एक | 14 नाव | चैत्र 24, 1946 | मंगलवार |
| 26 | गंगा जयन्ती जयन्ती | एक | 15 नाव | चैत्र 25, 1946 | शुक्रवार |
| 27 | गंगा जयन्ती जयन्ती | एक | 31 नाव | चैत्र 31, 1946 | शुक्रवार |
| 28 | गंगा जयन्ती जयन्ती | एक | 15 अश्विन | चैत्र 15, 1946 | शनिवार |
| 29 | गंगा जयन्ती जयन्ती | एक | 20 अश्विन | चैत्र 20, 1946 | शुक्रवार |
| 30 | गंगा जयन्ती जयन्ती | एक | 22 अश्विन | चैत्र 22, 1946 | शनिवार |
| 31 | गंगा जयन्ती जयन्ती | एक | 24 अश्विन | चैत्र 24, 1946 | शनिवार |
| 32 | गंगा जयन्ती जयन्ती | एक | 16 अश्विन | चैत्र 16, 1946 | मंगलवार |
| 33 | गंगा जयन्ती जयन्ती | एक | 19 अश्विन | चैत्र 19, 1946 | शुक्रवार |
| 34 | गंगा जयन्ती जयन्ती | एक | 15 अश्विन | चैत्र 15, 1946 | मंगलवार |
| 35 | गंगा जयन्ती जयन्ती | एक | 15 अश्विन | चैत्र 15, 1946 | शुक्रवार |
| 36 | गंगा जयन्ती जयन्ती | एक | 18 अश्विन | चैत्र 18, 1946 | शनिवार |
| 37 | गंगा जयन्ती जयन्ती | एक | 10 अश्विन | चैत्र 10, 1946 | मंगलवार |
| 38 | गंगा जयन्ती जयन्ती | एक | 13 अश्विन | चैत्र 13, 1946 | शुक्रवार |
| 39 | गंगा जयन्ती जयन्ती | एक | 14 अश्विन | चैत्र 14, 1946 | शनिवार |

ਪੰਜਾਬ ਸਰਕਾਰ
ਪ੍ਰਸੋਨਲ ਵਿਭਾਗ
(ਪ੍ਰਸੋਨਲ ਪਾਲਿਸੀ-3 ਸ਼ਾਖਾ)
ਅਧਿਸੂਚਨਾ

ਮਿਤੀ 15.12.2023

ਨੰ: 06/03/2023-2ਪੀ.ਪੀ.3/ 702

ਕਲੰਡਰ ਸਾਲ-2024 ਦੌਰਾਨ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀਆਂ ਹੇਠ ਲਿਖੀ

ਅਨੁਸੂਚੀ ਵਾਲੀਆਂ ਗਜ਼ਟਿਡ ਛੁੱਟੀਆਂ ਘੋਸ਼ਿਤ ਕੀਤੀਆਂ ਜਾਂਦੀਆਂ ਹਨ:-

ਅਨੁਸੂਚੀ

| ਲੜੀ ਨੰ: | ਛੁੱਟੀ(ਆਂ) ਦੇ ਨਾਮ | ਛੁੱਟੀ ਦੀ ਮਿਤੀ | ਹਫ਼ਤੇ ਦੇ ਦਿਨ |
|---------|---|---------------|--------------|
| 1 | 2 | 3 | 4 |
| | ਸਾਰੇ ਸ਼ਨੀਵਾਰ ਸਾਰੇ ਐਤਵਾਰ | | |
| | ਦੂਜੀਆਂ ਹੋਰ ਛੁੱਟੀਆਂ | | |
| 1. | ਜਨਮ ਦਿਹਾਜ਼ਾ ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ | 17 ਜਨਵਰੀ | ਬੁੱਧਵਾਰ |
| 2. | ਗਣਤੰਤਰ ਦਿਵਸ | 26 ਜਨਵਰੀ | ਸ਼ੁੱਕਰਵਾਰ |
| 3. | ਜਨਮ ਦਿਵਸ ਸ੍ਰੀ ਗੁਰੂ ਰਵੀਦਾਸ ਜੀ | 24 ਫਰਵਰੀ | ਸ਼ਨੀਵਾਰ |
| 4. | ਮਹਾ ਸ਼ਿਵਰਾਤਰੀ | 08 ਮਾਰਚ | ਸ਼ੁੱਕਰਵਾਰ |
| 5. | ਸ਼ਹੀਦੀ ਦਿਵਸ ਸ਼ਹੀਦ-ਏ-ਆਜ਼ਮ ਭਗਤ ਸਿੰਘ, ਸੁਖਦੇਵ ਅਤੇ ਰਾਜਗੁਰੂ ਜੀ | 23 ਮਾਰਚ | ਸ਼ਨੀਵਾਰ |
| 6. | ਹੋਲੀ | 25 ਮਾਰਚ | ਸੋਮਵਾਰ |
| 7. | ਗੁੱਡ ਫਰਾਈਡੇ | 29 ਮਾਰਚ | ਸ਼ੁੱਕਰਵਾਰ |
| 8. | ਜਨਮ ਦਿਵਸ ਸ੍ਰੀ ਗੁਰੂ ਨਾਭਾ ਦਾਸ ਜੀ | 08 ਅਪ੍ਰੈਲ | ਸੋਮਵਾਰ |
| 9. | ਈਦ-ਉਲ-ਫਿਤਰ | 11 ਅਪ੍ਰੈਲ | ਵੀਰਵਾਰ |
| 10. | ਵਿਸਾਖੀ | 13 ਅਪ੍ਰੈਲ | ਸ਼ਨੀਵਾਰ |
| 11. | ਜਨਮ ਦਿਨ ਡਾ: ਬੀ.ਆਰ. ਅੰਬੇਡਕਰ | 14 ਅਪ੍ਰੈਲ | ਐਤਵਾਰ |
| 12. | ਰਾਮ ਨੈਮੀ | 17 ਅਪ੍ਰੈਲ | ਬੁੱਧਵਾਰ |
| 13. | ਮਹਾਵੀਰ ਜੈਯੰਤੀ | 21 ਅਪ੍ਰੈਲ | ਐਤਵਾਰ |
| 14. | ਮਈ ਦਿਵਸ | 01 ਮਈ | ਬੁੱਧਵਾਰ |
| 15. | ਭਗਵਾਨ ਪਰਸੂ ਰਾਮ ਜੈਯੰਤੀ | 10 ਮਈ | ਸ਼ੁੱਕਰਵਾਰ |
| 16. | ਸ਼ਹੀਦੀ ਦਿਵਸ ਸ੍ਰੀ ਗੁਰੂ ਅਰਜਨ ਦੇਵ ਜੀ | 10 ਜੂਨ | ਸੋਮਵਾਰ |
| 17. | ਈਦ-ਉਲ-ਜੂਹਾ (ਬਕਰੀਦ) | 17 ਜੂਨ | ਸੋਮਵਾਰ |
| 18. | ਕਬੀਰ ਜੈਯੰਤੀ | 22 ਜੂਨ | ਸ਼ਨੀਵਾਰ |
| 19. | ਸੁਤੰਤਰਤਾ ਦਿਵਸ | 15 ਅਗਸਤ | ਵੀਰਵਾਰ |
| 20. | ਜਨਮ ਅਸ਼ਟਮੀ | 26 ਅਗਸਤ | ਸੋਮਵਾਰ |
| 21. | ਜਨਮ ਦਿਵਸ ਮਹਾਤਮਾ ਗਾਂਧੀ ਜੀ | 02 ਅਕਤੂਬਰ | ਬੁੱਧਵਾਰ |
| 22. | ਮਹਾਰਾਜ ਅਗਰਸੈਨ ਜੈਯੰਤੀ | 03 ਅਕਤੂਬਰ | ਵੀਰਵਾਰ |
| 23. | ਦੁਸਹਿਰਾ | 12 ਅਕਤੂਬਰ | ਸ਼ਨੀਵਾਰ |
| 24. | ਜਨਮ ਦਿਵਸ ਮਹਾਰਿਸ਼ੀ ਵਾਲਮੀਕੀ ਜੀ | 17 ਅਕਤੂਬਰ | ਵੀਰਵਾਰ |
| 25. | ਦੀਵਾਲੀ | 31 ਅਕਤੂਬਰ | ਵੀਰਵਾਰ |

| | | | |
|-----|-------------------------------------|----------|-----------|
| 26. | ਵਿਸ਼ਵਕਰਮਾ ਦਿਵਸ | 01 ਨਵੰਬਰ | ਸ਼ੁੱਕਰਵਾਰ |
| 27. | ਗੁਰਪੁਰਬ ਸਾਹਿਬ ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ | 15 ਨਵੰਬਰ | ਸ਼ੁੱਕਰਵਾਰ |
| 28. | ਸ਼ਹੀਦੀ ਦਿਵਸ ਸ. ਕਰਤਾਰ ਸਿੰਘ ਸਰਾਭਾ ਜੀ | 16 ਨਵੰਬਰ | ਸ਼ਨੀਵਾਰ |
| 29. | ਸ਼ਹੀਦੀ ਦਿਵਸ ਸ੍ਰੀ ਗੁਰੂ ਤੇਗ ਬਹਾਦਰ ਜੀ | 06 ਦਸੰਬਰ | ਸ਼ੁੱਕਰਵਾਰ |
| 30. | ਕ੍ਰਿਸਮਿਸ ਦਿਵਸ | 25 ਦਸੰਬਰ | ਬੁੱਧਵਾਰ |
| 31. | ਸ਼ਹੀਦੀ ਸਭਾ, ਸ੍ਰੀ ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ | 27 ਦਸੰਬਰ | ਸ਼ੁੱਕਰਵਾਰ |

ਨੋਟ 1: ਉਪਰੋਕਤ ਛੁੱਟੀਆਂ ਤੋਂ ਇਲਾਵਾ, ਹਰੇਕ ਕਰਮਚਾਰੀ ਕਲੰਡਰ ਸਾਲ-2024 ਦੌਰਾਨ ਹੇਠ ਦਰਸਾਈ ਸੂਚੀ ਵਾਲੀਆਂ ਛੁੱਟੀਆਂ ਵਿਚੋਂ 2 (ਦੋ) ਰਾਖਵੀਆਂ ਛੁੱਟੀਆਂ ਲੈ ਸਕੇਗਾ।

| ਲੜੀ ਨੰ: | ਰਾਖਵੀਂ ਛੁੱਟੀਆਂ ਦੇ ਨਾਮ | ਛੁੱਟੀ ਦੀ ਮਿਤੀ | ਹਫ਼ਤੇ ਦੇ ਦਿਨ |
|---------|--|---------------|-----------------|
| 1 | 2 | 3 | 4 |
| 1. | ਨਵਾਂ ਸਾਲ ਦਿਵਸ | 01 ਜਨਵਰੀ | ਸੋਮਵਾਰ |
| 2. | ਲੋਹੜੀ | 13 ਜਨਵਰੀ | ਸ਼ਨੀਵਾਰ |
| 3. | ਭਗਵਾਨ ਆਦਿ ਨਾਥ ਜੀ ਦਾ ਨਿਰਵਾਣ ਦਿਵਸ | 09 ਫਰਵਰੀ | ਸ਼ੁੱਕਰਵਾਰ |
| 4. | ਬਸੰਤ ਪੰਚਮੀ/ ਜਨਮ ਦਿਹਾੜਾ ਸਤਿਗੁਰੂ ਰਾਮ ਸਿੰਘ ਜੀ | 14 ਫਰਵਰੀ | ਬੁੱਧਵਾਰ |
| 5. | ਅੰਤਰ-ਰਾਸ਼ਟਰੀ ਮਹਿਲਾ ਦਿਵਸ | 08 ਮਾਰਚ | ਸ਼ੁੱਕਰਵਾਰ |
| 6. | ਹੋਲਾ-ਮੁਹੱਲਾ | 26 ਮਾਰਚ | ਮੰਗਲਵਾਰ |
| 7. | ਬੁੱਧ ਪੁਰਨਿਮਾ | 23 ਮਈ | ਵੀਰਵਾਰ |
| 8. | ਨਿਰਜਲਾ ਇਕਾਦਸ਼ੀ | 18 ਜੂਨ | ਮੰਗਲਵਾਰ |
| 9. | ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਜੀ ਦੀ ਬਰਸੀ | 29 ਜੂਨ | ਸ਼ਨੀਵਾਰ |
| 10. | ਮੁਹੱਰਮ | 17 ਜੁਲਾਈ | ਬੁੱਧਵਾਰ |
| 11. | ਸ਼ਹੀਦੀ ਦਿਹਾੜਾ ਸ਼ਹੀਦ ਉਧਮ ਸਿੰਘ ਜੀ | 31 ਜੁਲਾਈ | ਬੁੱਧਵਾਰ |
| 12. | ਪਹਿਲਾ ਪ੍ਰਕਾਸ਼ ਸ੍ਰੀ ਗੁਰੂ ਗ੍ਰੰਥ ਸਾਹਿਬ ਜੀ | 04 ਸਤੰਬਰ | ਬੁੱਧਵਾਰ |
| 13. | ਜਨਮ ਦਿਵਸ ਬਾਬਾ ਜੀਵਨ ਸਿੰਘ ਜੀ | 05 ਸਤੰਬਰ | ਵੀਰਵਾਰ |
| 14. | ਸੰਵਤਸਰੀ ਦਿਵਸ | 07 ਸਤੰਬਰ | ਸ਼ਨੀਵਾਰ |
| 15. | ਸਾਰਾਗੜ੍ਹੀ ਦਿਵਸ | 12 ਸਤੰਬਰ | ਵੀਰਵਾਰ |
| 16. | ਜਨਮ ਦਿਹਾੜਾ ਬਾਬਾ ਸ੍ਰੀ ਚੰਦ ਜੀ | 12 ਸਤੰਬਰ | ਵੀਰਵਾਰ |
| 17. | ਜਨਮ ਦਿਵਸ ਪੈਗੰਬਰ ਮੁਹੰਮਦ ਸਾਹਿਬ (ਮਿਲਾਦ-ਉਨ-ਨਬੀ ਜਾਂ ਇਦ-ਏ-ਮਿਲਾਦ) | 16 ਸਤੰਬਰ | ਸੋਮਵਾਰ |
| 18. | ਅਨੰਤ ਚਤੁਰਦਸ਼ੀ | 17 ਸਤੰਬਰ | ਮੰਗਲਵਾਰ |
| 19. | ਜਨਮ ਦਿਵਸ ਸ: ਭਗਤ ਸਿੰਘ ਜੀ | 28 ਸਤੰਬਰ | ਸ਼ਨੀਵਾਰ |
| 20. | ਜਨਮ ਦਿਵਸ ਬਾਬਾ ਬੰਦਾ ਸਿੰਘ ਜੀ ਬਹਾਦਰ | 16 ਅਕਤੂਬਰ | ਬੁੱਧਵਾਰ |
| 21. | ਗੁਰਪੁਰਬ ਸ੍ਰੀ ਗੁਰੂ ਰਾਮ ਦਾਸ ਸਾਹਿਬ ਜੀ | 19 ਅਕਤੂਬਰ | ਸ਼ਨੀਵਾਰ |
| 22. | ਕਰਵਾ ਚੌਥ | 20 ਅਕਤੂਬਰ | ਐਤਵਾਰ |
| 23. | ਨਵਾਂ ਪੰਜਾਬ ਦਿਵਸ | 01 ਨਵੰਬਰ | ਸ਼ੁੱਕਰਵਾਰ |
| 24. | ਗੋਵਰਧਨ ਪੂਜਾ | 02 ਨਵੰਬਰ | ਸ਼ਨੀਵਾਰ |
| 25. | ਗੁਰਗੱਦੀ ਦਿਵਸ ਸ੍ਰੀ ਗੁਰੂ ਗ੍ਰੰਥ ਸਾਹਿਬ ਜੀ | 03 ਨਵੰਬਰ | ਐਤਵਾਰ |
| 26. | ਛੱਠ ਪੂਜਾ | 07 ਨਵੰਬਰ | ਵੀਰਵਾਰ |
| 27. | ਜਨਮ ਦਿਵਸ ਸੰਤ ਨਾਮਦੇਵ ਜੀ | 12 ਨਵੰਬਰ | ਮੰਗਲਵਾਰ |
| 28. | ਸ਼ਹੀਦੀ ਸਭਾ, ਸ੍ਰੀ ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ | 25,26 ਦਸੰਬਰ | ਬੁੱਧਵਾਰ, ਵੀਰਵਾਰ |

ਨੋਟ 3: ਇਸ ਤੋਂ ਇਲਾਵਾ ਹਰੇਕ ਕਰਮਚਾਰੀ ਕਲੰਡਰ ਸਾਲ-2024 ਦੌਰਾਨ ਹੇਠ ਲਿਖੇ ਮੌਕਿਆਂ ਦੇ ਸਬੰਧ ਵਿੱਚ ਨਗਰ ਕੀਰਤਨ/ਸ਼ੋਭਾ ਯਾਤਰਾ ਵਿੱਚ ਸ਼ਾਮਲ ਹੋਣ ਲਈ ਕੋਈ ਵੀ ਚਾਰ ਪਿਛਲੇ ਅੱਧੇ ਦਿਨ ਦੀਆਂ ਛੁੱਟੀਆਂ ਜਿਹੜੀਆਂ ਵੀ ਉਹ ਲੈਣਾ ਚਾਹੁੰਦਾ/ਚਾਹੁੰਦੀ ਹੋਵੇ ਲੈ ਸਕੇਗਾ ਅਤੇ ਇਸ ਦਾ ਰਿਕਾਰਡ ਕੰਟਰੋਲਿੰਗ ਅਥਾਰਟੀ ਵੱਲੋਂ ਮੈਨਟੇਨ ਕਰਨਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇਗਾ:-

1. ਜਨਮ ਦਿਹਾੜਾ ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਜੀ
2. ਸ੍ਰੀ ਗੁਰੂ ਰਵੀਦਾਸ ਜੀ ਦਾ ਪ੍ਰਕਾਸ਼ ਉਤਸਵ
3. ਮਹਾਂ ਸਿਵਰਾਤਰੀ
4. ਸ੍ਰੀ ਰਾਮ ਨੇਮੀ
5. ਮਹਾਵੀਰ ਜਯੰਤੀ
6. ਵਿਸਾਖੀ
7. ਸ੍ਰੀ ਗੁਰੂ ਅਰਜਨ ਦੇਵ ਜੀ ਦਾ ਸ਼ਹੀਦੀ ਦਿਵਸ
8. ਜਨਮ ਅਸ਼ਟਮੀ
9. ਈਦ-ਉਲ-ਫਿਤਰ
10. ਸ੍ਰੀ ਗੁਰੂ ਰਾਮ ਦਾਸ ਜੀ ਦਾ ਪ੍ਰਕਾਸ਼ ਉਤਸਵ
11. ਈਦ-ਉਲ-ਜੁਹਾ (ਬਕਰੀਦ)
12. ਜਨਮ ਦਿਵਸ ਮਹਾਰਿਸ਼ੀ ਵਾਲਮੀਕਿ ਜੀ
13. ਜਨਮ ਦਿਵਸ ਸ੍ਰੀ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ
14. ਸ਼ਹੀਦੀ ਦਿਵਸ ਸ੍ਰੀ ਗੁਰੂ ਤੇਗ ਬਹਾਦਰ ਜੀ
15. ਕ੍ਰਿਸਮਸ ਦਿਵਸ

ਇਨ੍ਹਾਂ ਛੁੱਟੀਆਂ ਸਬੰਧੀ ਨਿਯਮ/ਹਦਾਇਤਾਂ ਰਾਖਵੀਂ ਛੁੱਟੀਆਂ ਵਾਲੇ ਹੀ ਲਾਗੂ ਹੋਣਗੇ।

ਨੋਟ 4: ਰੱਖੜੀ ਦਾ ਤਿਉਹਾਰ ਮਿਤੀ 19 ਅਗਸਤ (ਸੋਮਵਾਰ) ਨੂੰ ਹੈ। ਉਸ ਦਿਨ ਪੰਜਾਬ ਸਰਕਾਰ ਦੇ ਦਫ਼ਤਰ ਸਵੇਰੇ 11.00 ਵਜੇ ਖੁੱਲ੍ਹਣਗੇ।

ਅਨੁਸਾਰ ਵਰਮਾ
ਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ

ਪਿ.ਅੰ.ਨੰ: 06/03/2023-2ਪੀ.ਪੀ.3/703

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 15.12.2023

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਡਾਇਰੈਕਟਰ, ਸੂਚਨਾ ਤੇ ਲੋਕ ਸੰਪਰਕ ਵਿਭਾਗ, ਪੰਜਾਬ ਚੰਡੀਗੜ੍ਹ ਨੂੰ ਇਸ ਫੈਸਲੇ ਨੂੰ ਜਿਆਦਾ ਪਬਲੀਸਿਟੀ ਦੇਣ ਲਈ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

[Signature]
ਸੁਪਰਡੈਂਟ 15/12/23

ਪਿ.ਅੰ.ਨੰ: 06/03/2023-2ਪੀ.ਪੀ.3 704

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 15.12.2023

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਕੰਟਰੋਲਰ, ਫ਼ਾਈਲੀ ਤੇ ਲਿਖਣ ਸਮਗੱਰੀ, ਪੰਜਾਬ ਚੰਡੀਗੜ੍ਹ ਨੂੰ ਸਮੇਤ ਇਕ ਤਸਦੀਕ ਸੂਚਾ ਵਾਧੂ ਕਾਪੀ ਦੇ ਭੇਜ ਕੇ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਇਸ ਨੂੰ ਪੰਜਾਬ ਸਰਕਾਰ ਦੇ ਗਜ਼ਟ (ਸਾਧਾਰਨ) ਵਿੱਚ ਛਾਪਿਆ ਜਾਵੇ ਅਤੇ ਇਸ ਦੀਆਂ 100 ਕਾਪੀਆਂ ਇਸ ਵਿਭਾਗ ਨੂੰ ਭੇਜੀਆਂ ਜਾਣ।

[Signature]
ਸੁਪਰਡੈਂਟ 15/12/23

ਪਿ.ਅੰ.ਨੰ: 06/03/2023-2ਪੀ.ਪੀ.3 705

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 15.12.2023

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਰਾਜ ਦੇ ਸਾਰੇ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀਆਂ, ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰਾਂ, ਰਜਿਸਟਰਾਰ ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ, ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਾਂ, ਸਬ ਡਵੀਜ਼ਨਲ ਮੈਜਿਸਟਰੇਟਾਂ ਨੂੰ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਪ੍ਰਮਾਣਿਤ
15/12/23
ਸੁਪਰਡੈਂਟ
ਆਰ

ਪਿ.ਅੰ.ਨੰ: 06/03/2023-2ਪੀ.ਪੀ.3 706

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 15.12.2023

ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਸਮੂਹ ਰਾਜ ਸਰਕਾਰਾਂ/ਸੰਘ ਸ਼ਾਸਤ ਪ੍ਰਦੇਸ਼ਾਂ ਦੇ ਮੁੱਖ ਸਕੱਤਰ।
2. ਡਾਇਰੈਕਟਰ, ਪੇਜੀਸ਼ਨਲ ਐਸਟਰੋਨੋਮੀ ਸੈਂਟਰ, ਇੰਡੀਆ ਮੈਟਰੋਲੋਜੀ ਵਿਭਾਗ, ਬਲਾਕ-ਏ ਕਿਊ, ਪਲਾਟ ਨੰ: 8, ਸੈਕਟਰ-5, ਸਾਲਟ ਲੇਕ, ਮਹੀਸਾ ਬਾਥਨ, ਕਲੱਕਤਾ-700091.
3. ਸੰਯੁਕਤ ਸਕੱਤਰ (ਬੀ.ਓ) ਭਾਰਤ ਸਰਕਾਰ, ਵਿੱਤ ਮੰਤਰਾਲਿਆ, ਇਕਨਾਮਿਕ ਅਫੇਅਰ ਵਿਭਾਗ (ਬੈਂਕਿੰਗ ਡੀਵਿਜ਼ਨ) ਜੀਵਨ ਦੀਪ, ਪਾਰਲੀਮੈਂਟ ਸਟਰੀਟ, ਨਵੀ ਦਿੱਲੀ-110001 ਨੂੰ ਉਨ੍ਹਾਂ ਦੇ ਅਰਧ ਸਰਕਾਰੀ ਪੱਤਰ ਨੰ:41/2/98-BOII, ਮਿਤੀ 9 ਅਗਸਤ 2002 ਦੇ ਹਵਾਲੇ ਵਿੱਚ।
4. ਸਕੱਤਰ ਭਾਰਤ ਸਰਕਾਰ, ਗ੍ਰਹਿ ਮਾਮਲੇ ਮੰਤਰਾਲਿਆ, ਨਵੀ ਦਿੱਲੀ।
5. ਸਕੱਤਰ ਭਾਰਤ ਸਰਕਾਰ, ਪਰਸੋਨਲ ਮੰਤਰਾਲਿਆ, ਪੀ.ਜੀ ਅਤੇ ਪੈਨਸ਼ਨ (ਪ੍ਰਸੋਨਲ ਅਤੇ ਟ੍ਰੇਨਿੰਗ ਵਿਭਾਗ) ਨਾਰਥ ਬਲਾਕ, ਨਵੀ ਦਿੱਲੀ।
6. ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ।
7. ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ।
8. ਰਜਿਸਟਰਾਰ, ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ।
9. ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਖੇਤੀਬਾੜੀ ਯੂਨੀਵਰਸਿਟੀ, ਲੁਧਿਆਣਾ।
10. ਰਜਿਸਟਰਾਰ, ਗੁਰੂ ਅੰਗਦ ਦੇਵ ਵੈਟਨਰੀ ਐਂਡ ਐਨੀਮਲ ਸਾਇੰਸਜ਼ ਯੂਨੀਵਰਸਿਟੀ, ਲੁਧਿਆਣਾ।
11. ਰਜਿਸਟਰਾਰ, ਬਾਬਾ ਫਰੀਦ ਯੂਨੀਵਰਸਿਟੀ ਆਫ ਹੋਲਸ ਸਾਇੰਸਜ਼, ਫਰੀਦਕੋਟ।
12. ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਜਲੰਧਰ।
13. ਮੈਨੇਜਰ, ਭਾਰਤੀ ਰਿਜ਼ਰਵ ਬੈਂਕ, ਸੈਕਟਰ-17, ਚੰਡੀਗੜ੍ਹ।

ਪ੍ਰਮਾਣਿਤ
15/12/23
ਸੁਪਰਡੈਂਟ
ਆਰ



GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES-III BRANCH)

Notification

Dated 15.12.2023

06/03/2023/2PP3/702

It is hereby notified that the holidays enumerated in the schedule below shall be observed as Public Holidays in the public offices under the Punjab Government during the calendar year-2024: -

SCHEDULE

| Sr. No. | Name of the Holiday(s) | Date on which it falls | Day of the week |
|----------|---|---------------------------|-----------------|
| 1 | 2 | 3 | |
| | All Saturdays | | |
| | All Sundays | | |
| | Other Holidays | | |
| 1. | Birthday of Guru Gobind Singh ji | 17 th January | Wednesday |
| 2. | Republic Day | 26 th January | Friday |
| 3. | Birthday of Sri Guru Ravidas ji | 24 th February | Saturday |
| 4. | Maha Shivaratri | 08 th March | Friday |
| 5. | Shaheedi Diwas of Shaheed-e-Azam Bhagat Singh, Sukhdev and Rajguru Ji | 23 rd March | Saturday |
| 6. | Holi | 25 th March | Monday |
| 7. | Good Friday | 29 th March | Friday |
| 8. | Birthday of Sri Guru Nabha Dass ji | 08 th April | Monday |
| 9. | Idul Fitr | 11 th April | Thursday |
| 10. | Vaisakhi | 13 th April | Saturday |
| 11. | Birthday of Dr. B.R. Ambedkar | 14 th April | Sunday |
| 12. | Ram Navami | 17 th April | Wednesday |
| 13. | Mahavir Jayanti | 21 st April | Sunday |
| 14. | May Day | 01 st May | Wednesday |
| 15. | Lord Parshuram Jayanti | 10 th May | Friday |
| 16. | Martyrdom Day of Sri Guru Arjun Dev Ji | 10 th June | Monday |
| 17. | Id-ul-Zuha (Bakrid) | 17 th June | Monday |
| 18. | Kabir Jayanti | 22 nd June | Saturday |
| 19. | Independence day | 15 th August | Thursday |
| 20. | Janam Ashtami | 26 th August | Monday |
| 21. | Birthday of Mahatma Gandhi Ji | 02 nd October | Wednesday |
| 22. | Maharaj Agarsain Jayanti | 03 rd October | Thursday |
| 23. | Dussehra | 12 th October | Saturday |
| 24. | Birthday of Maharishi Valmiki Ji | 17 th October | Thursday |
| 25. | Diwali | 31 st October | Thursday |
| 26. | Vishwakarma Day | 01 st November | Friday |
| 27. | Birthday of Sri Guru Nanak Dev Ji | 15 th November | Friday |
| 28. | Martyrdom Day of S. Kartar Singh Sarabha ji | 16 th November | Saturday |

Sanji
14/12/23

| | | | |
|----|--|---------------------------|-----------|
| 29 | Martyrdom Day of Sri Guru Teg Bahadur ji | 06 th December | Friday |
| 30 | Christmas day | 25 th December | Wednesday |
| 31 | Shaheehi Sabha, Shri Fatehgarh Sahib | 27 th December | Friday |

Note 2: Besides the above holidays, each employee will also be permitted to avail himself/herself any two (2) holidays to be chosen by him/her out of the Restricted Holidays below during the Calendar Year-2023:-

| Sr. No. | Name of the Holiday(s) | Date on which it falls | Day of the week |
|---------|--|------------------------------|---------------------|
| 1 | 2 | 3 | 4 |
| 1. | New Year Day | 01 st January | Monday |
| 2. | Lohri | 13 th January | Saturday |
| 3. | Nirwan Diwas of Bhagwan Adinath Ji | 09 th February | Friday |
| 4. | Basant Panchmi/ Birthday of Satguru Ram Singh Ji | 14 th February | Wednesday |
| 5. | International Women Day | 08 th March | Friday |
| 6. | Hola Mohalla | 26 th March | Tuesday |
| 7. | Buddh Purnima | 23 rd May | Thursday |
| 8. | Nirjala Ekadashi | 18 th June | Tuesday |
| 9. | Death Anniversary of Maharaja Ranjit Singh Ji | 29 th June | Saturday |
| 10. | Muharram | 17 th July | Wednesday |
| 11. | Martyrdom Day of Shaheed Udham Singh | 31 st July | Wednesday |
| 12. | Pehla Parkash Utsav Sri Guru Granth Sahib Ji | 04 th September | Wednesday |
| 13. | Birthday of Baba Jiwan Singh Ji | 05 th September | Thursday |
| 14. | Samvatsari Diwas | 07 th September | Saturday |
| 15. | Saragarhi Day | 12 th September | Thursday |
| 16. | Birthday of Baba Sri Chand Ji | 12 th September | Thursday |
| 17. | Birthday of Prophet Mohammad Sahib (Milad-un-Nabi or Id-e-Milad) | 16 th September | Monday |
| 18. | Anant Chaturdashi | 17 th September | Tuesday |
| 19. | Birthday of S. Bhagat Singh Ji | 28 th September | Saturday |
| 20. | Birthday of Baba Banda Singh Ji Bahadur | 16 th October | Wednesday |
| 21. | Birthday of Sri Guru Ram Dass ji | 19 th October | Saturday |
| 22. | Karva Chauth | 20 th October | Sunday |
| 23. | New Punjab Day | 01 st November | Friday |
| 24. | Goverdhan Pooja | 02 nd November | Saturday |
| 25. | Guru Gaddi diwas Sri Guru Granth Sahib Ji | 03 rd November | Sunday |
| 26. | Chhath Pooja | 07 th November | Thursday |
| 27. | Birthday of Sant Nam Dev ji | 12 th November | Tuesday |
| 28. | Shaheehi Sabha, Shri Fatehgarh Sahib | 25,26 th December | Wednesday, Thursday |

Peri
14

Note 3 : In addition to the above holidays each employee will be permitted to avail himself/herself any four (4) second half day holidays to be chosen by him/her to join the Nagar Kirtan/Sobha Yatra in connection with the list of occassion given below during the Calendar Year, 2023 and the concerned Controlling Authority shall ensure to maintain the record of such holidays:-

1. Birthday of Sri Guru Gobind Singh ji
2. Birthday of Sri Guru Ravidas Ji
3. Maha Shivratri
4. Ram Navami
5. Mahavir Jayanti
6. Vaisakhi
7. Martyrdom Day of Sri Guru Arjun Dev Ji
8. Janam Ashtami
9. Id-ul-Fitr
10. Birthday of Sri Guru Ram Dass Ji
11. Id-ul-Zuha (Bakrid)
12. Birthday of Maharishi Valmiki Ji
13. Birthday of Sri Guru Nanak Dev Ji
14. Martyrdom Day of Sri Guru Teg Bahadur Ji
15. Christmas day

The rules applicable in the Restricted Holidays will also be applicable for these half day holidays.

Note 4: The festival of 'Raksha Bandhan' falls on 19th August (Monday). As such Punjab Government Offices/ Institutions will open at 11.00 A.M. on that day.

Anurag Verma
Chief Secretary to Government Punjab

No. 06/03/2023/2PP3/ 703.

Dated Chandigarh, the 15.12.2023

A copy is forwarded to the Director Information & Public Relations Department, Punjab for giving publicity to the decision.

Perij 15/12/23
Superintendent

No. 06/03/2023/2PP3/ 704

Dated Chandigarh, the 15.12.2023

A copy is forwarded to the Controller, Printing & Stationary Department Punjab with the request to publish it in the Punjab Government Gazette (Ordinary) and supply 100 copies of the same to this department at the earliest.

Perij 15/12/23
Superintendent

No. 06/03/2023/2PP3/ 705

Dated Chandigarh, the 15.12.2023

A copy is forwarded to all the Heads of Departments, Commissioners of Divisions, Registrar, Punjab and Haryana High Court, Deputy Commissioners, Sub-Divisional Magistrates in the State.

Perij 15/12/23
Superintendent

No. 06/03/2023/2PP3/706

Dated Chandigarh, the 15.12.2023

A copy is forwarded for information:

1. Chief Secretaries to All the State Governments/Union Territories in India.
2. The Director Positional Astronomy Centre, India Meteorological Department, Block-AQ, Plot No.8, Sector-V, Salt Lake, Mahish Bathan, Kolkata-700091.
3. Joint Secretary (BO) to Govt. of India, Ministry of Finance, Department of Economic Affairs (Banking Division) "Jeevan Deep" Parliament Street, New Delhi- 110001 with reference to his D.O. letter No.41/2/98-BO II, dated 9th August, 2002.
4. The Secretary to Govt. of India, Ministry of Home Affairs, New Delhi.
5. The Secretary to Govt. of India, Ministry of Personnel, PG and Pension, (Department of Personnel and Training), North Block, New Delhi.
6. The Registrar, Panjab University, Chandigarh.
7. The Registrar, Punjabi University, Patiala.
8. The Registrar, Guru Nanak Dev University, Amritsar.
9. The Registrar, Punjab Agriculture University, Ludhiana.
10. The Registrar, Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana.
11. The Registrar, Baba Farid University of Health Sciences, Faridkot.
12. The Registrar, Punjab Technical University, Jalandhar.
13. The Manager, Reserve Bank of India, Sector 17, Chandigarh.


Superintendent
with

**GOVERNMENT OF TELANGANA
ABSTRACT**

HOLIDAYS- General Holidays and Optional Holidays for the year 2024 – Notified.

GENERAL ADMINISTRATION (SPL.E) DEPARTMENT

G.O.Rt.No. 1633

Dated: 12-12-2023

ORDER:

The following Notification shall be published in the next issue of Telangana extra-ordinary Gazette:

NOTIFICATION

The Government of Telangana hereby notifies that during the year 2024 the days specified in Annexure-I shall be observed as General Holidays by all the State Government Offices including the days for occasions / festivals which fall on Sundays and also notify Optional Holidays for State Government offices as shown in Annexure-II including the days for occasions / festivals which are falling on Sundays.

2. The State Government directs that all offices under State Government shall remain closed on all Sundays and Second Saturdays in all the months during the year 2024 except the Second Saturday (10.02.2024) in the month of February, 2024 which will be a working day in lieu of public holiday declared on 1st January, 2024.

3. In addition to the above mentioned General Holidays in Annexure I, the State Government employees may avail themselves of Optional Holidays not exceeding **FIVE** during the year 2024 on the festivals/occasions specified in Annexure-II to this order, at their option and irrespective of the religion to which the festival pertains. Permission to avail any of these holidays shall be applied for, in writing in advance and will normally be granted by the Superior Officer competent to grant casual leave except when the presence of an individual employee is considered necessary in exigencies of Government work.

4. The Government also directs that General Holidays shall not ipso-facto apply to the Industrial Establishment and Public Undertakings under the control of the State Government, the workmen engaged in Public Works Departments and Educational Institutions in this State. Separate orders regarding the festivals / occasions when these Institutions observe holidays shall be issued by the concerned Administrative Department of the Secretariat.

5. If there is any change of date in respect of Idu'l Fitar, Idu'l Azha, Muharram and Id-e-Milad as per the moon sight or any other holiday declared now, it shall be announced through electronic/print media. All the Departments of Secretariat, Heads of Departments and District Collectors shall take action according to such an announcement and without waiting for formal order about the change of date.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

SANTHI KUMARI
CHIEF SECRETARY TO GOVERNMENT

To

The Commissioner of Printing, Stationery and Stores Purchase, Chanchalguda, Hyderabad. (With a request to publish the above Notification in the next issue of Telangana State Extra-Ordinary Gazette and supply 200 copies to Government)

The Home/Education/TR&B/I&CAD(PW)/Agri.&Coop./Energy/Food&Civil Supplies/AHDD&F/EFS&T/ Ind.& Com./ B.C.Welfare /WCD&SC/LE&T/YAT&C Department. (With a request to take necessary action in the matter with reference to para 4 of the notification)

All other Departments of Secretariat

All Administrative Sections in General Administration Department

All Heads of Departments

All the Collectors & District Magistrates in the State.

The Resident Commissioner, Telangana Bhavan, No.1, Ashoka Road, New Delhi.

The Secretary to Govt. of India, Ministry of Personnel, Public Grievances and Pensions, New Delhi.

The Chief Secretaries of all States and Union Territories

The Registrar General, High Court for the State of Telangana , Hyderabad

The Registrar, Institution of Lokayukta, Hyderabad.

The Secretary, Telangana State Public Service Commission, Hyderabad.

All the Heads of Local Financial Institutions in Hyderabad.

The Secretary to Governor, Telangana, Raj Bhavan, Hyderabad

The P.S. to C.M / Pri.Secy. to C.M./ All P.Ss to Ministers

The OSD to CS/ P.S. to C.S. /P.S. to Secy. (FAC) / P.S. to Addl. Secy.(Proto).

SF/SC

// FORWARDED :: BY ORDER //

SECTION OFFICER

ANNEXURE – I

| GENERAL HOLIDAYS - 2024 | | | | |
|-------------------------|--|------------|--------------------------|-------------------|
| Sl. No. | OCCASION/FESTIVAL | DATE | DAY | SAKA-ERA |
| 1 | NEW YEAR DAY | 01-01-2024 | MONDAY | PAUSHA 11 -1945 |
| 2 | BHOGI | 14-01-2024 | SUNDAY | PAUSHA 24 -1945 |
| 3 | SANKRANTI / PONGAL | 15-01-2024 | MONDAY | PAUSHA 25 -1945 |
| 4 | REPUBLIC DAY | 26-01-2024 | FRIDAY | MAGHA 06 -1945 |
| 5 | MAHA SHIVARATRI | 08-03-2024 | FRIDAY | PHALGUNA 18 -1945 |
| 6 | HOLI | 25-03-2024 | MONDAY | CHAITHRA 05 -1945 |
| 7 | GOOD FRIDAY | 29-03-2023 | FRIDAY | CHAITHRA 09 -1945 |
| 8 | BABU JAGJIVAN RAM'S BIRTHDAY | 05-04-2024 | FRIDAY | CHAITHRA 16 -1946 |
| 9 | UGADI | 09-04-2024 | TUESDAY | CHAITHRA 20 -1946 |
| 10 | EID UL FITR (RAMZAN) | 11-04-2023 | THURSDAY | CHAITHRA 22-1946 |
| 11 | FOLLOWING DAY OF RAMZAN | 12-04-2023 | FRIDAY | CHAITHRA 23-1946 |
| 12 | DR.B.R. AMBEDKAR'S BIRTHDAY | 14-04-2024 | SUNDAY | CHAITHRA 25-1946 |
| 13 | SRI RAMA NAVAMI | 17-04-2024 | WEDNESDAY | CHAITHRA 28 -1946 |
| 14 | EIDUL AZHA (BAKRID) | 17-06-2024 | MONDAY | JYAISHTHA 27-1946 |
| 15 | SHAHADAT IMAM HUSSAIN (R.A) 10 th MOHARAM | 17-07-2024 | WEDNESDAY | ASHADHA 26-1946 |
| 16 | BONALU | 29-07-2024 | MONDAY | SRAVANA 7-1946 |
| 17 | INDEPENDENCE DAY | 15-08-2024 | THURSDAY | SRAVANA 24-1946 |
| 18 | SRI KRISHNA ASTAMI (as per Srivaishnava Agamam) | 26-08-2024 | MONDAY | BHADRA 04-1946 |
| 19 | VINAYAKA CHAVITHI | 07-09-2024 | SATURDAY | BHADRA 16-1946 |
| 20 | EID MILADUN NABI | 16-09-2024 | MONDAY | BHADRA 25-1946 |
| 21 | MAHATMA GANDHI JAYANTHI / BATHUKAMMA STARTING DAY | 02-10-2024 | WEDNESDAY | ASVINA 10-1946 |
| 22 | VIJAYA DASAMI | 12-10-2024 | 2 ND SATURDAY | ASVINA 20-1946 |
| 23 | FOLLOWING DAY OF VIJAYA DASAMI | 13-10-2024 | SUNDAY | ASVINA 21-1946 |
| 24 | DEEPAVALI | 31-10-2024 | THURSDAY | KARTIKA 9-1946 |
| 25 | KARTIKA PURNIMA / GURU NANAK'S BIRTHDAY | 15-11-2024 | FRIDAY | KARTIKA 24-1946 |
| 26 | CHRISTMAS | 25-12-2024 | WEDNESDAY | PAUSHA 04 -1946 |
| 27 | FOLLOWING DAY OF CHRISTMAS (BOXING DAY) | 26-12-2024 | THURSDAY | PAUSHA 05 -1946 |

// TRUE EXTRACT //

SECTION OFFICER

ANNEXURE-II
OPTIONAL HOLIDAYS-2024

| Sl.No. | OCCASION/FESTIVAL | DATE | DAY | SAKA-ERA |
|--------|--|------------|-----------|---------------------|
| 1. | KANUMU | 16-01-2024 | TUESDAY | PAUSHA 26-1945 |
| 2. | BIRTHDAY OF HAZRATH ALI (R.A) | 25-01-2024 | THURDAY | MAGHA 5-1945 |
| 3. | SHAB-E-MERAJ | 08-02-2024 | THURSDAY | MAGHA 19-1945 |
| 4. | SRI PANCHAMI | 14-02-2024 | WEDNESDAY | MAGHA 25 -1945 |
| 5. | SHAB-E-BARAT | 26.02.2024 | MONDAY | PHALGUNA 7 -1945 |
| 6. | SHAHADAT HZT ALI (R.A.) | 31-03-2024 | SUNDAY | CHAITHRA 11-1945 |
| 7. | JUMUATUL WADA (General Holiday in view of Babu Jagivan Ram's Birthday) | 05-04-2024 | FRIDAY | CHAITHRA 16-1946 |
| 8. | SHAB-E-QADER | 07-04-2024 | SUNDAY | CHAITHRA 18-1946 |
| 9. | TAMIL NEW YEAR'S DAY / (General Holiday in view of DR.B.R. AMBEDKAR'S BIRTHDAY | 14-04-2024 | SUNDAY | CHAITHRA 25-1946 |
| 10. | MAHAVEER JAYANTHI | 21.04.2024 | SUNDAY | VAISAKHA 01-1946 |
| 11. | BASAVA JAYANTHI | 10-05-2024 | FRIDAY | VAISAKHA 20-1946 |
| 12. | BUDDHA PURNIMA | 23-05-2024 | THURSDAY | JYAISHTA 02-1946 |
| 13. | EID-E-GHADEER | 25-06-2024 | TUESDAY | ASHADA 05-1946 |
| 14. | RATHA YATHRA | 07-07-2024 | SUNDAY | ASHADA 16-1946 |
| 15. | 9th MOHARRAM (1445H) | 16.07.2024 | TUESDAY | ASHADA 25-1946 |
| 16. | PARSI NEW YEAR'S DAY (General Holiday in view of Independence Day) | 15.08.2024 | THURSDAY | SRAVANA 24-1946 |
| 17. | VARALAKSHMI VRATHAM | 16-08-2024 | FRIDAY | SRAVANA 25-1946 |
| 18. | SRAVANA PURNIMA / RAKHI PURNIMA | 19-08-2024 | MONDAY | SRAVANA 28-1946 |
| 19. | ARBAYEEN | 26-08-2024 | MONDAY | BHADRA 04-1946 |
| 20. | DURGASHTAMI | 10-10-2024 | THURSDAY | ASVINA 18-1946 |
| 21. | MAHARNAVAMI | 11-10-2024 | FRIDAY | ASVINA 19-1946 |
| 22. | YAZ DAHUM SHAREEF | 15-10-2024 | TUESDAY | ASVINA 23-1945 |
| 23. | NARAKA CHATURDHI | 30-10-2024 | WEDNESDAY | KARTIKA 08 -1946 |
| 24. | BIRTHDAY OF HZT. SYED MOHAMMED JUVANPURI MAHDI MA'UD (A.S.) | 16-11-2024 | SATURDAY | KARTIKA 25-1946 |
| 25. | CHRISTMAS EVE | 24-12-2024 | TUESDAY | PAUSHA 03 -1946 |

// TRUE EXTRACT //

SECTION OFFICER

MANIPUR



GAZETTE

**EXTRAORDINARY
PUBLISHED BY AUTHORITY**

No. 203

Imphal, Friday, December 8, 2023

(Agrahayana 17, 1945)

**GOVERNMENT OF MANIPUR
SECRETARIAT: GENERAL ADMINISTRATION DEPARTMENT
(RECORDS & LIBRARY SECTION)**

NOTIFICATION

Imphal, the 8th December, 2023

LJB-100/1/2022-SAD-GAD: The Governor of Manipur is pleased to declare that the days specified in the Annexure-I will be observed as "GENERAL HOLIDAYS" for the "Calendar Year 2024" under the Government of Manipur.

i. In addition to the Holidays mentioned in Annexure-I, all Government employees will be authorised to avail 2 (two) "RESTRICTED HOLIDAYS" out of those mentioned in the Annexure-II.

ii. Festival at SL No. 3 & 16 of the Annexure-I, may be replaced in respect of the Hill Districts and the Manipur Bhawans, Kolkata, Delhi and Guwahati by holidays of local importance after taking prior approval of the Government by 31st January, 2024. The above two festivals may, however, be included as Restricted Holidays in the Hill Districts and the Manipur Bhawans.

iii. Further, in exercise of the powers conferred by the explanation of section 25 of the Negotiable Instrument Act, 1881 (Act XXXI of 1881), the Governor of Manipur is pleased to declare the days specified in the ANNEXURE-III as "PUBLIC HOLIDAYS" for the year, 2024 in Manipur.

ASEM RANGINA CHANU,
Deputy Secretary,
General Administration Department,
Government of Manipur.

LIST OF GENERAL HOLIDAYS FOR 2024 (SAKA) 1945 & 1946 FOR GOVERNMENT OF MANIPUR

| Sl. No. | Name of Festival | No. of Day | Gregorian Calendar | National Calendar | Manipur Calendar | Days |
|---------|--|------------|--------------------|-------------------|------------------|-----------|
| 1. | New year Day | 1 | 01 January | 11 Pousha | 20 Pohu | Monday |
| 2. | Death Anniversary of (L.) Maharaja Garibur Singh | 1 | 09 January | 19 Pousha | 28 Pohu | Tuesday |
| 3. | Moan | 1 | 22 January | 2 Magha | 12 Walching | Monday |
| 4. | Gaan-Nagi | 1 | 23 January | 3 Magha | 13 Walching | Tuesday |
| 5. | Republic Day | 1 | 26 January | 6 Magha | 16 Walching | Friday |
| 6. | Luh-Ripak | 1 | 15 February | 26 Magha | 6 Phamen | Thursday |
| 7. | Yaosang (Dolatra) | 1 | 25 March | 5 Chaitra | 15 Lamla | Monday |
| 8. | Yaosang 2 nd Day | 1 | 26 March | 5 Chaitra | 16 Lamla | Tuesday |
| 9. | Good Friday | 1 | 29 March | 9 Chaitra | 19 Lamla | Friday |
| 10. | Saptu Yongsmapomba (Cherakpa) | 1 | 09 April | 20 Chaitra | 1 Sajibu | Tuesday |
| 11. | Inf. Day | 1 | 11 April | 22 Chaitra | 3 Sajibu | Thursday |
| 12. | Cherakpa | 1 | 19 April | 29 Chaitra | 11 Sajibu | Saturday |
| 13. | Jhongsam Day | 1 | 23 April | 3 Vaishaka | 15 Sajibu | Tuesday |
| 14. | May Day | 1 | 01 May | 11 Vaishaka | 23/24 Sajibu | Wednesday |
| 15. | Jelul Zuba | 1 | 17 June | 27 Masiresha | 10 Jiga | Monday |
| 16. | Kame (Rakhaba) | 1 | 08 July | 17 Ashadha | 2 Juyen | Monday |
| 17. | Patriot's Day | 1 | 13 August | 22 Shrawan | 8 Thawam | Tuesday |
| 18. | Independence Day | 1 | 15 August | 24 Shrawan | 10 Thawam | Thursday |
| 19. | Jamea Ashami | 1 | 26 August | 4 Bhadra | 20 Thawam | Monday |
| 20. | Mitak-un-Hab | 1 | 18 September | 25 Bhadra | 13 Langban | Monday |
| 21. | Jamanta Irakut Erih Day | 1 | 30 September | 8 Ashvina | 26 Langban | Monday |
| 22. | Gandhi Jayanti | 1 | 02 October | 16 Ashvina | 30 Langban | Wednesday |
| 23. | Meri Chachon Houba | 1 | 09 October | 1 Ashvina | 1 Mera | Thursday |
| 24. | Ima Ngashtam | 1 | 11 October | 19 Ashvina | 8 Mera | Friday |
| 25. | Mera Houshangba | 1 | 17 October | 25 Ashvina | 15 Mera | Thursday |
| 26. | Omar (Deeparavali) Kut | 1 | 01 November | 10 Kartika | 30 Mera | Friday |
| 27. | Ningol Chakhouba | 1 | 09 November | 12 Kartika | 2 Hiyangsi | Sunday |
| 28. | Nupulal | 1 | 12 December | 15 Agrahayan | 12 Pohu | Thursday |
| 29. | Christmas | 1 | 25 December | 4 Pousha | 25 Pohu | Wednesday |

29 days

Festival Falling on Saturday & Sunday

- | | | |
|---------------------|-------------|----------|
| 1. Ukhrakpa | 13 April | Saturday |
| 2. Ningul Chakhouba | 09 November | Sunday |

H.B.

Festival at Sl. 2, 816 of the Annexure-1, may be replaced in respect of the Hill Districts and the Manipur Bhamans, Kokharz, Delhi and Guwahati by Holidays of local importance after taking prior approval of the Government by 31st January, 2024. The above two festivals may, however, be recognised as Restricted holidays in the Hill Districts and the Manipur Bhamans.

ANNEXURE-II**LIST OF RESTRICTED HOLIDAYS FOR 2024 (S.A.W.) 1940 B. 1940 FOR GOVERNMENT OF MANHUK**

| Sl. No. | Name of Festival | No. of Day | Gregorian Calendar | National Calendar | Nepali Calendar | Days |
|---------|--|------------|--------------------|-------------------|--------------------|-----------|
| 1. | Ugadesyan Sankranti | 1 | 25 January | 25 Pousha | 25 Chaitra/Jyestha | Monday |
| 2. | Nepali Subhaschandra Bose Faith Day | 1 | 23 January | 3 Magh | 10 Chaitra/Jyestha | Tuesday |
| 3. | Sunrise Day | 1 | 14 February | 25 Magh | 5 Phalgun | Wednesday |
| 4. | Zom Mami | 1 | 22 February | 1 Pshyung | 11 Phalgun | Thursday |
| 5. | Player's Day | 1 | 28 February | 6 Pshyung | 16 Phalgun | Friday |
| 6. | Sab-e-Barat | 1 | 25 February | 7 Pshyung | 17 Phalgun | Monday |
| 7. | Shiva Ratri | 1 | 09 March | 19 Pshyung | 29 Phalgun | Saturday |
| 8. | Tecsong 4 th Day | 1 | 24 March | 6 Chaitra | 10 Lamba | Thursday |
| 9. | Bijay Gowinda Mahanaga | 1 | 30 March | 13 Chaitra | 20 Lamba | Saturday |
| 10. | Bahurir Sab-e-Qadir/ IJMM Festival | 1 | 07 April | 19 Chaitra | 20/21 Lamba | Sunday |
| 11. | 17 th Death Anniversary Commemoration of Maharaja Nara Singh | 1 | 11 April | 22 Chaitra | 23 Sajha | Thursday |
| 12. | Shilhenca | 1 | 14 April | 25 Chaitra | 6 Sajha | Sunday |
| 13. | Kongkalathone Phatiga | 1 | 15 April | 26 Chaitra | 7 Sajha | Monday |
| 14. | Maharaj Jayanti | 1 | 21 April | 1 Vaisakha | 13 Sankranti | Sunday |
| 15. | Mudra Jayanti | 1 | 22 May | 2 Jyestha | 15 Sankranti | Thursday |
| 16. | Kanglen (PumaJatra) | 1 | 16 July | 25 Ashadha | 10 Ingun | Tuesday |
| 17. | Muharram | 1 | 17 July | 26 Ashadha | 11 Ingun | Wednesday |
| 18. | Harigayal | 1 | 18 July | 27 Ashadha | 12 Ingun | Thursday |
| 19. | Jauun Houba | 1 | 16 August | 28 Sawana | 13 Thawar | Friday |
| 20. | Jauun Louba | 1 | 19 August | 29 Sawana | 15 Thawar | Monday |
| 21. | Maharaj Chhatri Shanti | 1 | 04 September | 13 Bhadra | 11 Langchen | Wednesday |
| 22. | Rajha Asharam | 1 | 11 September | 20 Bhadra | 18 Langchen | Wednesday |
| 23. | Falku Hmongpa | 1 | 14 September | 23 Bhadra | 21 Langchen | Saturday |
| 24. | Tarpon Houba | 1 | 18 September | 27 Bhadra | 15/16 Langchen | Wednesday |
| 25. | Tarpon Louba | 1 | 22 October | 10 Karkida | 30 Langchen | Wednesday |
| 26. | Kash Jatra (Dussehra) | 1 | 13 October | 21 Asvina | 10 Mera | Sunday |
| 27. | Mera Watarungha/ Kaili Peling Day | 1 | 14 October | 22 Asvina | 11 Mera | Thursday |
| 28. | Chaga Mera | 1 | 30 October | 8 Kartika | 28 Mera | Wednesday |
| 29. | Gobardhan Puja | 1 | 22 November | 11 Kartika | 1 Hiyangal | Saturday |
| 30. | Gosta Ashrami | 1 | 24 November | 13 Kartika | 3 Hiyangal | Saturday |
| 31. | Guru Parvati's Birth Day/ Mera Watarungha | 1 | 25 November | 24 Kartika | 14/15 Hiyangal | Friday |
| 32. | Chiriyase Day | 1 | 24 December | 3 Pousha | 24 Pousha | Tuesday |
| 33. | First Christmas | 1 | 26 December | 5 Pousha | 26 Pousha | Thursday |
| 34. | New Year's Eve | 1 | 31 December | 10 Pousha | 1 Chaitra/Jyestha | Tuesday |

35 days**Festival Falling on Saturday & Sunday**

| | | | | | |
|---------------------|-------------|----------|--------------------------|--------------|----------|
| 1. Player's Day | 28 February | Sunday | 6. Maharaj Jayanti | 21 April | Sunday |
| 2. Shiva Ratri | 09 March | Saturday | 7. Holy Uchhisngba | 14 September | Saturday |
| 3. Bijay Gowinda | 30 March | Saturday | 8. Kash Jatra (Dussehra) | 13 October | Sunday |
| 4. Ramu Sab-e-Qadir | 07 April | Sunday | 9. Gobardhan Puja | 02 November | Saturday |
| 5. Shilhenca | 14 April | Sunday | 10. Gosta Ashrami | 09 November | Saturday |

N.B. Not more than 3(only) Restricted Holidays can be availed of by a Government Employee in a Calendar year

ANNEXURE-III

**LIST OF PUBLIC HOLIDAYS FOR 2024 (Saka) 1945 & 1946 FOR GOVERNMENT OF MANIPUR
(UNDER THE NEGOTIABLE INSTRUMENT ACT, 1881)**

| Sl. No. | Name of Festival | No. of Day | Gregorian Calendar | National Calendar | Manipur Calendar | Days |
|---------|---------------------------------|------------|--------------------|-------------------|------------------|-----------|
| 1. | New Year Day | 1 | 01 January | 11 Pousha | 20 Pochu | Monday |
| 2. | Imaibu | 1 | 22 January | 2 Magha | 12 Makching | Monday |
| 3. | Gaan Ngol | 1 | 23 January | 3 Magha | 13 Makching | Tuesday |
| 4. | Republic Day | 1 | 26 January | 6 Magha | 16 Makching | Friday |
| 5. | Lui-Ngai-Na | 1 | 15 February | 26 Magma | 6 Phairen | Thursday |
| 6. | Yasang 2 nd Day | 1 | 26 March | 6 Chaitra | 16 Lamta | Tuesday |
| 7. | Good Friday | 1 | 29 March | 9 Chaitra | 19 Lamta | Friday |
| 8. | Yearly closing of Banks Account | 1 | 01 April | 12 Chaitra | 22 Lamta | Monday |
| 9. | Sajibu Hongmaphanba (Chakrabas) | 1 | 09 April | 20 Chaitra | 1 Sajibu | Tuesday |
| 10. | Idul Fit | 1 | 11 April | 22 Chaitra | 3 Sajibu | Thursday |
| 11. | Chaitraoba | 1 | 13 April | 24 Chaitra | 5 Sajibu | Saturday |
| 12. | May Day | 1 | 01 May | 11 Vaishakha | 22/23 Sajibu | Wednesday |
| 13. | Idul Zohra | 1 | 17 June | 27 Jyestha | 10 Inga | Monday |
| 14. | Kong (Rathajatra) | 1 | 06 July | 17 Ashadha | 2 Inga | Monday |
| 15. | Patilok's Day | 1 | 13 August | 24 Shrawan | 8 Phawen | Tuesday |
| 16. | Independence Day | 1 | 15 August | 26 Shrawan | 10 Phawen | Thursday |
| 17. | Milad-un-Nabi | 1 | 16 September | 25 Bhadra | 13 Langban | Monday |
| 18. | Gandhi Jayanti | 1 | 02 October | 10 Purnima | 20 Langban | Wednesday |
| 19. | Durga Ashtami | 1 | 11 October | 19 Asvina | 8 Meri | Friday |
| 20. | Nivell (Deepaval) / Kut | 1 | 01 November | 10 Kartika | 30 Meri | Friday |
| 21. | Ningol Chakchaba | 1 | 03 November | 12 Kartika | 2 Hyangei | Sunday |
| 22. | Christmas | 1 | 25 December | 4 Pousha | 25 Pochu | Wednesday |

22 days

Central Festival on Saturday & Sunday

- | | | |
|---------------------|-------------|----------|
| 1. Chakrabas | 13 April | Saturday |
| 2. Ningol Chakchaba | 03 November | Sunday |

MANIPUR



GAZETTE

**EXTRAORDINARY
PUBLISHED BY AUTHORITY**

No. 204

Imphal, Friday, December 8, 2023

(Agrahayana 17, 1945)

**GOVERNMENT OF MANIPUR
SECRETARIAT: GENERAL ADMINISTRATION DEPARTMENT
(RECORDS & LIBRARY SECTION)**

CORRIGENDUM

Imphal, the 8th December, 2023

LIB-101/1/2022-GAD-GAD/A: The words "**HUN Festival**" appearing at Sl. No.10 of ANNEXURE-II of GAD's Notification of even No. dated 8th December, 2023 are substituted by the words "**Hun-Thadou Cultural Festival**".

ASEM RANGINA CHANU,
Deputy Secretary,
General Administration Department,
Government of Manipur.



**GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
CIVIL SECRETARIAT, J&K**

Subject: List of holidays for the calendar year-2024.

**Government Order No.1582-JK(GAD) of 2023
Dated:11.12.2023**

The holidays listed in **Annexure-"A" & "B"** to this order shall be observed in the Government Offices and educational institutions of the Union territory of Jammu and Kashmir during the calendar year - 2024.

By Order of the Lieutenant Governor, J&K.

Sd/-

(Sanjeev Verma)IAS

Commissioner/Secretary to the Government

Dated:11.12.2023

No. GAD-ADM0III/123/2023-09-GAD

Copy to:

1. Chief Secretaries of all States/Union territories of India.
2. Secretary, Department of Personnel & Training, Government of India, North Block, New Delhi - 110001.
3. All Financial Commissioners (Additional Chief Secretaries)
4. Director General of Police, J&K.
5. All Principal Secretaries to the Government.
6. Director General, J&K Institute of Management, Public Administration and Rural Development.
7. Principal Secretary to the Lieutenant Governor, J&K.
8. Principal Resident Commissioner, J&K Government, New Delhi.
9. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
10. All Commissioners/Secretaries to the Government.
11. Chief Electoral Officer, J&K
12. Divisional Commissioner, Kashmir/Jammu
13. Director, Archives, Archaeology and Museums, J&K.
14. Chairperson, Special Tribunal, J&K.
15. Director, Information, J&K.
16. All Deputy Commissioners.
17. All Heads of Departments/Managing Directors.
18. Registrar, J&K High Court.
19. Secretary, J&K Public Service Commission/ J&K Services Selection Board/BoPEE.
20. Director, Estates, Kashmir/Jammu
21. Secretary, J&K Legislative Assembly
22. General Manager, Government Press, Srinagar/Jammu.
23. Private Secretary to the Chief Secretary, J&K.
24. Private Secretary to Commissioner/Secretary to the Government, GAD.
25. Private Secretary to Advisor (B) to the Lieutenant Governor, J&K.
26. Private Secretary to the Learned Advocate General, J&K.
27. Private Secretary to Chairman, J&K Bank.
28. Government Order/Stock file/Website, GAD. **Hindi & Urdu Versions shall follow.**

(Rohit Sharma) JKAS

Additional Secretary to the Government

11/12

11/12

**Annexure-A to the Government Order No.1582-JK(GAD) of 2023
dated:11.12.2023**

Holidays to be observed throughout the Union territory of Jammu and Kashmir during the Calendar Year, 2024:

| S. No. | Name of the Holiday | Date | Day |
|--------|---------------------------------------|-------------------------------|------------------------|
| 1 | Guru Gobind Singh Ji's Birthday | 17.01.2024 | Wednesday |
| 2 | Republic Day | 26.01.2024 | Friday |
| 3 | Shab-I-Miraj* | 07.02.2024 | Wednesday |
| 4 | Mahashivratri | 08.03.2024 | Friday |
| 5 | Nauroz* | 21.03.2024 | Thursday |
| 6 | Jumat-ul-Vida* | 05.04.2024 | Friday |
| 7 | Shab-I-Qadr* | 07.04.2024 | Sunday |
| 8 | 1 st Navratra | 09.04.2024 | Tuesday |
| 9 | Eid-ul-Fitr* | 11.04.2024 | Thursday |
| 10 | Baisakhi | 13.04.2024 | Saturday |
| 11 | Birthday of Dr. B.R. Ambedkar | 14.04.2024 | Sunday |
| 12 | Ramanavami | 17.04.2024 | Wednesday |
| 13 | Buddha Purnima | 23.05.2024 | Thursday |
| 14 | Eid-ul-Azha* | 17.06.2024 & 18.06.2024 | Monday & Tuesday |
| 15 | Guru Hargobind Ji's Birthday | 05.07.2024 | Friday |
| 16 | Ashoor* | 17.07.2024 | Wednesday |
| 17 | Independence Day | 15.08.2024 | Thursday |
| 18 | Janamashtami | 26.08.2024 | Monday |
| 19 | Eid-i-Milad-ul-Nabi* | 16.09.2024 | Monday |
| 20 | Friday following Eid-i-Milad-ul-Nabi* | 20.09.2024 | Friday |
| 21 | Birthday of Maharaja Hari Singh Ji | 23.09.2024 | Monday |
| 22 | Mahatma Gandhi's Birthday | 02.10.2024 | Wednesday |
| 23 | Mahanavami | 12.10.2024 | Saturday |
| 24 | Dussehra | 12.10.2024 | Saturday |
| 25 | Accession Day | 26.10.2024 | Saturday |
| 26 | Diwali | 01.11.2024 | Friday |
| 27 | Guru Nanak Dev Ji's Birthday | 15.11.2024 | Friday |
| 28 | Christmas Day | 25.12.2024 | Wednesday |

***All the Muslim Holidays are subject to appearance of Moon.**


11/12/2023
(Rohit Sharma) JKAS
Additional Secretary to the Government

11/12

**Annexure-B to the Government Order No.1582-JK(GAD) of 2023
dated:11.12.2023**

(i) Provincial Holidays (Kashmir Province):

| S. No. | Name of the Holiday | Date | Day |
|--------|-------------------------------|------------|----------|
| 1 | Friday following Shab-i-Miraj | 09.02.2024 | Friday |
| 2 | Urs Shah-i-Hamdan Sahib* | 13.06.2024 | Thursday |
| 3 | Mela Khir Bhawani | 14.06.2024 | Friday |
| 4 | Urs Sheikh Noor-ud-Din Sahib* | 30.09.2024 | Monday |

(ii) Provincial Holidays (Jammu Province):

| S. No. | Name of the Holiday | Date | Day |
|--------|-------------------------------|------------|----------|
| 1 | Lohri | 13.01.2024 | Saturday |
| 2 | Shri Guru Ravi Das's Birthday | 24.02.2024 | Saturday |
| 3 | Holi | 25.03.2024 | Monday |

(iii) Local Holidays:

| S. No. | Name of the Holiday | Date | Day |
|--------|--|-------------------------------|-------------------------|
| 1 | Good Friday (Jammu District only) | 29.03.2024 | Friday |
| 2 | Mela Bahu Fort (Jammu District only) | 16.04.2024 | Tuesday |
| 3 | Mahavir Jayanti (Jammu District only) | 21.04.2024 | Sunday |
| 4 | Urs Shah Farid-ud-Din Sahib (Kishtwar District only) | 21.06.2024 | Friday |
| 5 | Sarthal Devi Ji Yatra (Kishtwar District only) | 14.07.2024 & 15.07.2024 | Sunday & Monday |
| 6 | Kailash Yatra (Tehsil Bhaderwah and Tehsil Bhalla only) | 30.08.2024 & 31.08.2024 | Friday & Saturday |
| 7 | Mela Pat (Tehsil Bhaderwah and Tehsil Bhalla only) | 09.09.2024 & 10.09.2024 | Monday & Tuesday |
| 8 | Urs Shah Asrar-ud-Din Sahib (Kishtwar, Doda & Ramban Districts only) | 10.11.2024 | Sunday |

(iv) Restricted Holidays:

| S. No. | Name of the Holiday | Date | Day |
|--------|---|------------|----------|
| 1 | Parshuram Jayanti (Jammu Province only) | 10.05.2024 | Friday |
| 2 | Martyr's Day of Guru Arjun Dev Ji | 16.06.2024 | Sunday |
| 3 | Kabir Jayanti (Jammu Province Only) | 22.06.2024 | Saturday |
| 4 | Raksha Bandhan | 19.08.2024 | Monday |

***All the Muslim Holidays are subject to appearance of Moon.**


11.12.2023
(Rohit Sharma) JKAS
Additional Secretary to the Government

